

RECORD OF PROCEEDINGS

Regular Meeting

February 25, 2025

Chairman Hall (via video conference) called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 6:00 p.m. in the fire station. Those Directors present were: Brent Boyce, Crystal Brown, and Dennis Cavit

Director Milski was absent..

Also present were: Bill Hagendorf, Manager (via video conference) and Michelle Pierce, Secretary.

MINUTES OF PREVIOUS MEETING

Director Boyce moved, Director Cavit seconded to approve the minutes of the January 28, 2025 regular meeting as circulated. The motion passed with all voting yes in a general vote.

BILLS PAYABLE

Director Brown moved, Director Boyce seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

TREASURER'S REPORT

Director Boyce moved, Director Brown seconded to approve the Treasurer's Report for the month ending January 31, 2025 as circulated. The motion passed with all voting yes in a general vote.

BILLS FOR SERVICE – Status Report

The Directors read the status report submitted by Secretary Pierce.

MANAGER REPORT

The Directors read the report submitted by Manager Hagendorf (see attached).

FIRE MARSHAL REPORT

The Directors read the report submitted by Manager Hagendorf (see attached).

FIREMEN'S PENSION FUND – Resolution No. 2, Series 2025 Authorizing Service by Retired Members

Director Cavit moved, Director Boyce seconded to adopt Resolution No. 2, Series 2025 authorizing retired volunteer fire department members to serve as active volunteers while continuing to receive pension benefits but without receiving additional service credit. The motion passed with all voting yes in a general vote.

FIRE MARSHAL – Revised Draft of Intergovernmental Agreement with Hinsdale County

The Directors reviewed revisions made to the draft Intergovernmental Agreement by attorney David Reed. Secretary Pierce noted that she and Manager Hagendorf had reviewed the revised draft which was then forwarded to the County attorney.

INTERNATIONAL FIRE CODE – Resolution No 3, Series 2025 to Adopt 2015 International Fire Code

After some discussion about the need to purchase two copies of the fire code once adopted, Manager Hagendorf suggested that he could probably find the codes for sale at a reduced price on Amazon. The Directors agreed.

Director Boyce moved, Director Cavit seconded to adopt Resolution No. 3, Series 2025 adopting the International Fire Code, 2015 Edition. The motion passed with all voting yes in a general vote.

2025 INCLUSIONS – Update, Schedule Public Hearing

Secretary Pierce reported that three landowners were pursuing the inclusion of their properties in the boundaries of the District as follows:

- NDA Land, LLC, - Lots 25-26 plus vacated alley adjacent to said lots and part of old riverbed Block 11 Wade's Addition, Hinsdale County, Colorado.
- Bruce Beck & Patricia Hernandez – Lots 1-7 Marvan Subdivision, Hinsdale County, Colorado.

Mark & Gail Finn – Lot 1, Monte Queen Subdivision, Hinsdale County, Colorado.

2025 INCLUSIONS – Update, Schedule Public Hearing (cont.)

The Directors agreed to conduct a public hearing to hear comments regarding the proposed inclusions at its regular meeting on March 25, 2025.

ELECTIONS – Update on Regular May Election, Discuss November Sales Tax Election

Secretary Pierce stated that, as of today, no one has submitted a self-nominating form for the open 2-year term to be filled at the May 6th regular election. She noted that, if by the end of business on Monday, March 3rd, there are not more candidates than offices to be filled, she will cancel the May 6th election.

There was some discussion regarding the need to develop a strategy to inform voters about the reasons for the District’s sales tax question that will appear on the November 2025 ballot. Secretary Pierce stated that there may be limitations on what the District can and cannot do to promote the issue and that she will need to consult with attorney David Reed for guidance. She suggested that she and Manager Hagendorf should meet in March to start work on the strategy. The Directors agreed.

PERSONNEL – Discuss Conversion to Payroll for Contract Employees

Manager Hagendorf noted that he will soon start drawing social security benefits and that the amount of the contract payments he receives from the District will likely reduce his benefit. He stated that he has investigated the possibility of investing a portion of his contract payments in a 457B deferred compensation plan in order to reduce his reported income. He noted, however, that a 457B deferred compensation plan would have to be administered by an employer, which would require that the Fire Protection District convert from making contract payments to making payroll.

Manager Hagendorf stated that under current regulations, he could place as much as \$34,750 in a deferred compensation plan in 2025 which, based on the amount of his monthly contract payments, would require conversion to payroll no later than May 1st.

After much discussion regarding likely increases in cost to the District due to the purchase of a payroll module for QuickBooks and the need to pay the employer’s share of social security and Medicare withholding, the Directors agreed to consider this matter further at the March 25th meeting after Manager Hagendorf and Secretary Pierce have had a chance to investigate further.

CITIZENS COMMENTS

There were no citizen comments.

<u>BILLS PAYABLE TO AND FOR:</u>	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, District Manager	\$4,200.00	Gen.
Bill Hagendorf – Contract Labor, Fire Marshal	500.00	Gen.
Bill Hagendorf – Mileage Reimbursement	117.00	Gen.
Centurylink – Phone Service	104.29	Gen.
Gunnison County Electric Association – Electricity	145.03	Gen.
Michelle Pierce – Contract Labor, Secretary	750.00	Gen.
Pinnacol Assurance – 2024 Audit Premium	2,901.00	Gen.
Silver World Publishing Co. – Call for Nominations, Happy New Year	55.20	Gen.
Simply Broadband Solutions – Broadband Internet Services	80.00	Gen.
Special District Association of Colorado – 2025 Dues	442.35	Gen.
Streamline – Website Maintenance & Support	100.00	Gen.
VISA – QuickBooks Subscr., Stamps, Docusign Subscr., ABS Wheel Speed Sensor T-1	1,257.37	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Brown moved, Director Boyce seconded to adjourn the regular meeting at 7:28 p.m., but to meet again at the next regular meeting on March 25, 2025. The motion passed with all voting yes in a general vote.

ATTEST:

Chairman

Secretary