

RECORD OF PROCEEDINGS

Regular Meeting

January 28, 2025

Chairman Hall called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 6:03 p.m. in the fire station. Those Directors present were: Brent Boyce, Crystal Brown, Dennis Cavit, and Evan Milski.

Also present were: Bill Hagendorf, Manager (via video conference) and Michelle Pierce, Secretary.

MINUTES OF PREVIOUS MEETING

Director Milski moved, Director Boyce seconded to approve the minutes of the November 26, 2024 regular meeting and December 10, 2024 special meeting as circulated. The motion passed with all voting yes in a general vote.

BILLS PAYABLE

Director Milski moved, Director Brown seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

TREASURER'S REPORTS

Director Boyce moved, Director Brown seconded to approve the Treasurer's Reports for the months ending November 30, 2024 and December 31, 2024 as circulated. The motion passed with all voting yes in a general vote.

QUARTERLY BUDGET REPORT

The Directors reviewed the quarterly budget report for December 31, 2024.

BILLS FOR SERVICE – Status Report

The Directors read the status report submitted by Secretary Pierce.

MANAGER REPORT

The Directors read the report submitted by Manager Hagendorf (see attached).

TRAINING & INCIDENT STIPEND REPORT LOGS

The Directors reviewed the training and incident report logs for the 4th quarter 2024.

FIRE MARSHAL REPORT

The Directors read the report submitted by Manager Hagendorf (see attached).

2025 REGULAR ELECTION – Resolution No. 1, Series 2025 to Appoint Designated Election Official & Authorize Cancellation

Secretary Pierce stated that the terms of Directors Boyce, Brown, and Cavit will expire in May and that there will be two years left on Jim Rowe's term which was filled by the appointment of Evan Milski. She stated that this results in three 4-year terms and one 2-year term to be filled at the May 6, 2025 regular election.

Director Boyce moved, Director Milski seconded to adopt Resolution No. 1, Series 2025 appointing Secretary Pierce as the designated election official for the May 6, 2025 regular election and authorizing her to cancel the election if, at the close of business on the sixty-third day before the election, there are not more candidates than offices to be filled, including candidates filing affidavits of intent to run as write-in candidates. The motion passed with all voting yes in a general vote.

2025 BALLOT QUESTION FOR SALES TAX - Discussion Regarding Conducting a November Coordinated Election with the Hinsdale County Clerk & Recorder's Office

The Directors reviewed a cost estimate provided by the Hinsdale County Clerk's office of \$1,231.70 to include the District's sales tax ballot question as part of a coordinated election to be held in November. After some discussion, the Directors agreed to proceed with the necessary steps for a coordinated election and asked Secretary Pierce to contact the Clerk's office to start the process.

FIRE CODE – Discussion Regarding the Adoption of the 2015 International Fire Code

Secretary Pierce stated that the District has the authority to adopt a fire code, but does not have the authority to enforce it in Town or County boundaries without the authorization of each entity. She further stated that both the Town and County have adopted the 2015 International Fire Code and that it's been recommended that the District adopt the same version in order to simplify the process to approve intergovernmental agreements with each entity.

After some discussion, the Directors asked Secretary Pierce to consult with attorney David Reed regarding the process to adopt the 2015 code and to consider the matter further during the next regular meeting.

FIRE MARSHAL – Review Draft Intergovernmental Agreement with Hinsdale County

The Directors reviewed a draft Intergovernmental Agreement (IGA) with Hinsdale County authorizing the District to enforce the 2015 International Fire Code within the District boundaries in unincorporated Hinsdale County and that authorizes a payment to the Fire Protection District of an annual sum of \$10,000 for its enforcement duties.

It was noted that the District will need to adopt the 2015 version of the fire code and develop an inspection fee schedule before the IGA can be finalized.

FIRE MARSHAL – Review Draft of Inspection Fee Schedule for Proposed IGA with Hinsdale County

The Directors reviewed a draft of an inspection fee schedule submitted by Manager Hagendorf. It is anticipated that the fee schedule, permit application, and payment method will be posted on the District's website once an IGA with both the Town and County have been finalized.

Director Boyce moved, Director Cavit seconded to approve the Inspection Fee Schedule. The motion passed with all voting yes in a general vote.

FINANCE – Authorize New Signatories for Volunteer Account 0961 (Tuttle & Hardy)

Director Cavit moved, Director Brown seconded to authorize Mike Carson and Evan Milski as new signatories on Community Banks volunteer account 0961 to replace Mike Tuttle and Darren Hardy. The motion passed with all voting yes in a general vote.

BOARD OF DIRECTORS - Addition of Citizen Comments to Meeting Agendas

Chairman Hall requested that an opportunity for citizen comments be added to the end of the board's meeting agendas. The Directors agreed.

BILLS PAYABLE TO AND FOR:	AMOUNT	FUND
Bill Hagendorf – Contract Labor, District Manager	\$4,200.00	Gen.
Bill Hagendorf – Contract Labor, Fire Marshal	500.00	Gen.
Bill Hagendorf – Mileage Reimbursement, 1/15/2025 – 1/16/2025	117.00	Gen.
Centurylink – Phone Service	104.29	Gen.
Gunnison County Electric Association – Electricity	127.77	Gen.
Hinsdale County – Diesel Fuel	47.88	Gen.
Mike Carson – Reimburse for Batteries for Garage Door Openers	13.06	Gen.
Michelle Pierce – Contract Labor, Secretary	750.00	Gen.
Peak Alarm Co. – Alarm System Monitoring, 3 months	83.19	Gen.
Pinnacol Assurance – Supplemental Premium for Additional Volunteers	697.00	Gen.
Silver World Publishing Co. – Budget Legal Notice	22.00	Gen.
Simply Broadband Solutions – Broadband Internet Services	80.00	Gen.
Streamline – Website Maintenance & Support	100.00	Gen.
Town of Lake City – Water & Sewer Users Fees	205.00	Gen.
VISA – Stamped Envelopes, Printer Cartridges, Refurbish Sensit P100, Repair Parts for Battery Door Cover, Radio Batteries	673.02	Gen.
Witmer Public Safety Group – Helmet with Goggles	384.99	Gen.

For Ratification:

Bills Paid 12-27-2024

Becker First Responder Co. – Upgrade for Lettering on Rescue Gear	\$ 334.32	Gen.
Bill Hagendorf – Contract Labor, District Manager	4,200.00	Gen.
Bill Hagendorf – Contract Labor, Fire Marshal	500.00	Gen.
Bill Hagendorf – Mileage Reimbursement, November 11 & 12, 2024	117.00	Gen.
Bill Hagendorf - Mileage Reimbursement, December 16 & 17, 2024	117.00	Gen.
CenturyLink – Phone Service	104.20	Gen.
Gunnison County Electric Association – Electricity, less CC of \$124.97	2.35	Gen.

Hinsdale County – Diesel Fuel	40.47	Gen.
L. N. Curtis & Sons – Annual Service for Arctic Breathing Air Compressor	1,302.80	Gen.
Michelle Pierce – Contract Labor, Secretary	750.00	Gen.
Mountain West Insurance & Fin. Services, LLC – 2025 Ins. Premiums	10,163.25	Gen.
Pinnacol Assurance – 2025 Workers Compensation Premium	1,035.00	Gen.
Silver World Publishing Co. – Happy Thanksgiving Ad	20.00	Gen.
Simply Broadband Solutions – Broadband Internet	80.00	Gen.
Streamline – Website Support	100.00	Gen.
VISA – Microsoft Subscr., Pager & Portable Radio Repair, Siren Speaker for Engine 95, Def Tanks for Tanker 1	753.04	Gen.
Witmer Public Safety Group – Rescue Gloves	29.99	Gen.

Stipend Payments made 1-14-2025

Crystal Earley – Incident Response Stipend, 10-1-2024 to 12-31-2024	\$ 50.00	Gen.
Evan Milski – Incident Response Stipend, 10-1-2024 to 12-31-2024	100.00	Gen.
Greg Levine – Incident Response Stipend, 10-1-2024 to 12-31-2024	25.00	Gen.
Joe Schultheis – Incident Response Stipend, 10-1-2024 to 12-31-2024	25.00	Gen.
Josh Vortruba – Incident Response Stipend, 10-1-2024 to 12-31-2024	25.00	Gen.
Michael Tuttle – Incident Response Stipend, 10-1-2024 to 12-31-2024	50.00	Gen.
Michael Ralph – Incident Response Stipend, 10-1-2024 to 12-31-2024	100.00	Gen.
Michael Carson – Incident Response Stipend, 10-1-2024 to 12-31-2024	150.00	Gen.
Patrick Tubbs – Incident Response Stipend, 10-1-2024 to 12-31-2024	150.00	Gen.
Thomas Hamel – Incident Response Stipend, 10-1-2024 to 12-31-2024	50.00	Gen.
William Merfeld – Incident Response Stipend, 10-1-2024 to 12-31-2024	100.00	Gen.
Crystal Earley – Training Stipend, 10-1-2024 to 12-31-2024	50.00	Gen.
Evan Milski – Training Stipend, 10-1-2024 to 12-31-2024	100.00	Gen.
Greg Levine – Training Stipend, 10-1-2024 to 12-31-2024	50.00	Gen.
Joe Schultheis – Training Stipend, 10-1-2024 to 12-31-2024	25.00	Gen.
Josh Vortruba – Training Stipend, 10-1-2024 to 12-31-2024	75.00	Gen.
Michael Tuttle – Training Stipend, 10-1-2024 to 12-31-2024	25.00	Gen.
Michael Ralph – Training Stipend, 10-1-2024 to 12-31-2024	100.00	Gen.
Michael Carson – Training Stipend, 10-1-2024 to 12-31-2024	225.00	Gen.
Nathan Wuest – Training Stipend, 10-1-2024 to 12-31-2024	150.00	Gen.
Patrick Tubbs – Training Stipend, 10-1-2024 to 12-31-2024	275.00	Gen.
Thomas Hamel – Training Stipend, 10-1-2024 to 12-31-2024	25.00	Gen.
William Merfeld – Training Stipend, 10-1-2024 to 12-31-2024	150.00	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Milski moved, Director Brown seconded to adjourn the regular meeting at 7:17 p.m., but to meet again at the next regular meeting on February 25, 2025. The motion passed with all voting yes in a general vote.

Chairman

ATTEST:

Secretary