

RECORD OF PROCEEDINGS

Regular Meeting

May 26, 2026

Chairman Brown called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 6:01 p.m. in the fire station. Those Directors present were: Gene Polenske, and Jim Rowe.

Directors Levine and Milski were absent.

Also present were: Justin Thompson, Fire Chief/Fire Marshal; R. E. Hall, Chief Engineer/Facilities Manager; and Michelle Pierce, Secretary.

MINUTES OF PREVIOUS MEETING

Director Rowe moved, Director Polenske seconded to approve the minutes of the April 28, 2026 regular meeting as circulated. The motion passed with all voting yes in a general vote.

BILLS PAYABLE

Director Rowe moved, Director Polenske seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

Chairman Brown recessed the meeting at 6:05 p.m. for photos to be taken of the Directors and staff for the website. She reconvened the regular meeting at 6:12 p.m.

TREASURER'S REPORT

Director Rowe moved, Director Polenske seconded to approve the Treasurer's Report for the month ending April 30, 2026 as circulated. The motion passed with all voting yes in a general vote.

(Director Milski joined the meeting via video conference at 6:13 p.m.)

FIRE CHIEF/FIRE MARSHAL REPORT

The Directors read the report submitted by Fire Chief/Fire Marshal Thompson (see file).

CHIEF ENGINEER/FACILITIES MANAGER REPORT

The Directors read the report submitted by Chief Engineer/Facilities Manager Hall (see file).

There was some discussion regarding the need to replace tires on all apparatus to maintain NFPA compliance. The Directors agreed to consider this matter further at the next meeting once Chief Engineer Hall has obtained pricing.

SECRETARY REPORT

The Directors read the report submitted by Secretary Pierce (see file).

FIRE STATION – Proposal for Painting on Engine Bay Doors

The Directors read proposals from Martinez Painting in the amount of \$6,000 and Advanced Painting in the amount of \$5,675 to provide materials and labor to paint the exterior and interior walls of the areas around the engine bay doors that will be disturbed during the construction to enlarge the door openings and install new garage doors.

Director Milski moved, Director Rowe seconded to accept the proposal submitted by Advanced Painting in the amount of \$5,675 and to pay the required down payment of \$567.50. The motion passed with all voting yes in a general vote.

FIRE STATION – Proposals for Electrical Work on Engine Bay Doors

Read proposals from Rise Electrical Service in the amount of \$1,700 and GLP Electric in the amount of \$3,330 to provide materials and perform the electrical work needed for the installation of the new engine bay doors and new dark sky wall pack lighting fixtures on the exterior of the station near the engine bay doors. It was noted that Rise Electrical Service should modify its proposal to confirm that the price includes the purchase and installation of a 20-amp GFCI breaker.

FIRE STATION – Proposals for Electrical Work on Engine Bay Doors (cont.)

Director Milski moved, Director Polenske seconded to accept the proposal from Rise Electrical Service in the amount of \$1,700 to provide materials and perform the electrical work needed for the installation of the new engine bay doors and new dark sky wall pack lighting fixtures. The motion passed with all voting yes in a general vote.

EQUIPMENT – Repairs for Engine 91

Director Rowe moved, Director Polenske seconded to authorize Hans Nelson to make needed repairs to Engine 91 at a price not to exceed \$3,000. The motion passed with all voting yes in a general vote.

BOARD OF DIRECTORS – Draft Procurement Policy

The Directors reviewed a draft of a procurement policy submitted by Secretary Pierce which combines the draft provided by Attorney Reed with existing District policies regarding a formal bidding process.

After some discussion, the Directors directed Secretary Pierce to produce a final draft to be considered for adoption at the next regular meeting.

BOARD OF DIRECTORS – Draft Personnel Policy

The Directors reviewed a draft of a personnel policy submitted by Secretary Pierce which combines the draft provided by Attorney Reed with the paid time off provisions contained in the personnel policies adopted by the Upper Gunnison River Water Conservancy District

After some discussion regarding possible conflicting provisions of the existing bylaws for Lake City Fire-Rescue, the Directors agreed to consider this matter again once the Lake City Fire-Rescue officers have reviewed and revised their existing bylaws.

PERSONNEL – Procedure for 6-Month Review of Fire Chief/Fire Marshal

The Directors agreed to conduct an executive session at the end of the next regular meeting to conduct the 6-month performance review for Fire Chief/Fire Marshal Thompson.

CITIZENS COMMENTS

There were no citizen comments.

<u>BILLS PAYABLE TO AND FOR:</u>	<u>AMOUNT</u>	<u>FUND</u>
Air Solutions Inc. – Exhaust Hose, Nozzle, and Shipping	\$ 3,370.00	Gen.
Dynamic Planning + Science – Fire Marshal Services, 11/25 to 5/26/26	6,790.00	Gen.
Gunnison County Electric Association – Electricity	124.12	Gen.
Hinsdale County – Full Inspection, Car 2	85.76	Gen.
Hinsdale County – Unleaded & Diesel Fuel	236.25	Gen.
Lost Canyon Garage Doors – Bal.- Down Payment on Engine Bay Doors	675.00	Cap.
Lost Canyon Garage Doors – 2 nd Half Payment on Engine Bay Doors	8,150.00	Cap.
Mastercard – Firefighter Hats, Accountability Tags, SOS Filing Fee, Bottled Water, Phone, Fire Marshal Training, Training Meals, Control Valve for E91, Flags, Tools, etc.	2,093.73	Gen.
R.E. Hall – Reimburse for Water Key	77.10	Gen.
Streamline – Website Maintenance & Support	100.00	Gen.
Town of Lake City – Water & Sewer Users Fees	232.75	Gen.
Upper Arkansas Valley Wildfire Foundation – Training Registration Fees	435.00	Gen.
Visionary Broadband – Broadband Internet	148.01	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Rowe moved, Director Polenske seconded to adjourn the regular meeting at 7:11 p.m., but to meet again at the next regular meeting on June 30, 2026. The motion passed with all voting yes in a general vote.

Chairman

ATTEST:

Secretary