

RECORD OF PROCEEDINGS

Regular Meeting

January 26, 2016

Chairman Roberts called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 5:04 p.m. in the fire station. Those Directors present were: Dennis Cavit, Joe Hearn, and Joe Wonnacott. One vacancy exists.

Also present were Bill Hagendorf, Fire Chief; Michelle Pierce, Secretary; and firefighter Mike Tuttle.

MINUTES OF PREVIOUS MEETING

Director Hearn moved, Director Cavit seconded to approve the minutes of the December 29, 2015 regular meeting as circulated. The motion passed with all voting yes in a general vote.

BILLS PAYABLE

The Directors reviewed the bills payable for January. Chief Hagendorf stated that he thinks the fire district may have been double-billed from Witmer Public Safety for helmet shields and that the bill for \$124.77 should be paid and the bill for \$178.71 should not be paid pending his further investigation.

Director Hearn moved, Director Wonnacott seconded to approve payment of the bills except for the invoice from Witmer Public Safety for \$178.71. The motion passed with all voting yes in a general vote.

TREASURER'S REPORT & QUARTERLY BUDGET REPORT

The Directors reviewed the monthly Treasurer's Report and quarterly Budget Report for December, 2015.

Director Hearn moved, Director Wonnacott seconded to approve the Treasurer's Report for the month ending December 31, 2015. The motion passed with all voting yes in a general vote.

The Director discussed the various interest rates being paid by Community Banks and ColoTrust. The Directors agreed to review them again in 6 months.

FIRE CHIEF'S REPORT

The Directors read the monthly report submitted by Chief Hagendorf (see attached).

REPORT ON STATUS OF FIREMEN'S PENSION FUND – Board of Trustees

Secretary Pierce updated the Directors regarding the cash balance of the firemen's pension fund in the Fire & Police Pension Association and Community Banks accounts. She stated that no new applications had been received and that the Fund is currently paying benefits to one retiree.

INSURANCE PROPOSAL FOR 2016 – One Beacon Government Risks

The Directors reviewed the proposal from One Beacon Government Risks to provide insurance coverage to the District for \$6,426 in 2016. The Directors conducted a short conference call with Mountain West Insurance and Financial Services agent, Alisa Corey, to discuss portable equipment coverage.

Director Cavit moved, Director Wonnacott seconded to accept the proposal from One Beacon Government Risks in the amount of \$6,426 for insurance coverage for 2016. The motion passed with all voting yes in a general vote.

Secretary Pierce stated that a separate invoice will be sent to the District which will be on the February bills payable.

2016 ELECTION – Resolution No. 1, Series 2016 Appointing a Designated Election Official and Authorizing the Designated Election Official to Cancel Election

Secretary Pierce stated that there were two 4-year terms to be filled at the May 3, 2016 regular election. She stated that the terms of Joe Hearn and the current vacancy will expire at that time. She further stated that a call for nominations would be published in this week's issue of the Silver World.

Director Hearn moved, Director Wonnacott seconded to adopt Resolution No. 1, Series 2016 appointing Secretary Pierce as the designated election official for the May 3, 2016 election and authorizing her to cancel the election if, at the closed of business on the sixty-third day before the election, there are not more candidates than offices to be filled, including affidavits of intent to run as write-in candidates. The motion passed with all voting yes in a general vote.

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INCLUSIONS – 2016

There was some discussion regarding the process for including new territory in the District in 2016. Chief Hagendorf stated that he would provide a contact list to Secretary Pierce by the end of the month.

BILLS FOR SERVICE – Status & Update

Secretary Pierce updated the Directors on the status of the District’s current accounts receivables for responses to non-district incidents. She stated that the matter of scheduling a hearing on the invoice sent to Randall Doan will be on the February agenda unless payment is received before then.

<u>BILLS PAYABLE TO AND FOR:</u>	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Fire Chief	2,500.00	Gen.
Blue Spruce Building Materials, Inc. – R & M Supplies	73.12	Gen.
CenturyLink – Phone/DSL	129.05	Gen.
City of Gunnison – 2016 Communication Users Fees	3,722.00	Gen.
Gunnison County Electric Association, Inc. – Electricity	190.19	Gen.
Michelle Pierce – Contract Administration	500.00	Gen.
Municipal Emergency Services, Inc. – Voice Amplifiers for SCBA’s	5,662.83	Cap.
Municipal Emergency Services, Inc. – Smoke Machine & Smoke Fluid	938.00	Gen.
NAPA Auto Parts – Chain Oil, Safety Gloves, etc.	56.60	Gen.
Special District Association of Colorado – 2016 Dues	368.02	Gen.
Superior Alarm & Fire Protection – Fire Alarm Inspection	130.00	Gen.
Town of Lake City – Water & Sewer (2 months)	160.00	Gen.
VISA – Batteries, Lodging, Boiler parts, Training manuals, Supplies	1,487.90	Gen.
Witmer Public Safety Group – Helmet Shields	178.71	Gen.
Witmer Public Safety Group – Helmet Shields	124.77	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Hearn moved, Director Cavit seconded to adjourn the regular meeting at 6:28 p.m., but to meet again at the next regular meeting on February 23, 2016. The motion passed with all voting yes in a general vote.

Chairman

ATTEST:

Secretary