

## **RECORD OF PROCEEDINGS**

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### **Regular Meeting**

**January 28, 2020**

Chairman Hall called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 5:00 p.m. in the fire station. Those Directors present were: Dennis Cavit, Robert Quinn, and Jim Rowe.

Director Boyce was absent and excused.

Also present were Bill Hagendorf, Manager (via phone); Darren Hardy, Fire Chief; Joe Wonnacott, Fire Marshal; and Michelle Pierce, Secretary.

#### MINUTES OF PREVIOUS MEETING

Director Rowe moved, Director Cavit seconded to approve the minutes of the December 30, 2019 regular meeting as circulated. The motion passed with all voting yes in a general vote.

#### BILLS PAYABLE

Director Rowe moved, Director Quinn seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

#### TREASURER'S REPORT

Director Rowe moved, Director Quinn seconded to approve the Treasurer's Report for the month ending December 31, 2019 as circulated. The motion passed with all voting yes in a general vote.

#### QUARTERLY BUDGET REPORT

The Directors read the quarterly budget report submitted by Secretary Pierce.

#### MANAGER REPORT

The Directors read the report submitted by Manager Hagendorf (see attached).

#### FIRE CHIEF REPORT

The Directors read the report submitted by Fire Chief Hardy (see attached).

#### FIRE MARSHAL REPORT

The Directors read the report submitted by Fire Marshal Wonnacott (see attached).

#### 2019 YEAR END REPORT & GRANTS UPDATE

The Directors read the report submitted by Manager Hagendorf (see attached).

#### HINSDALE COUNTY LOCAL EMERGENCY OPERATIONS PLAN – Update

The Directors reviewed the proposed Hinsdale County Local Emergency Operations Plan paying particular attention to the areas highlighted by Manager Hagendorf. After some discussion, the Directors agreed that the next step will be for Director Cavit and Chief Hardy to meet with Phil Graham, Hinsdale County Emergency Manager to work through areas of concern and then to submit a final draft to the Directors for formal approval.

#### BUILDING CODES – Letter in Support of Updating Local Codes

Manager Hagendorf stated that Hinsdale County and the Town of Lake City were considering upgrading to the 2015 International Building Code and recommended that the Directors write a letter in support of also upgrading to the 2015 International Fire Code at the same time. The Directors agreed. Manager Hagendorf stated that he would draft a letter for Chairman Hall's signature prior to the public meeting on February 4<sup>th</sup>.

#### FIRE FIGHTING & TRAINING – Policy Regarding Use of PFAS Chemicals

The Directors reviewed a policy drafted by Manager Hagendorf for the discontinued use of Per- and Polyfluoroalkyl substances (PFAS) Foam and revised Class A & B foam protocol.

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**Regular Meeting (2)**

**January 28, 2020**

FIRE FIGHTING & TRAINING – Policy Regarding Use of PFAS Chemicals (cont.)

Manager Hagendorf stated that new regulations prevent the use of anything that has PFAS chemicals. He stated that, once the policy is adopted, all PFAS foam will be pulled off the truck and it and anything left in inventory will be set aside until it can be safely disposed of. As stated in the proposed policy, all future foam purchases shall be PFAS and fluorine free. Manager Hagendorf stated that he may be able to apply for a grant to purchase replacement foam.

Director Cavit moved, Director Rowe seconded to adopt the policy for the discontinued use of Per- and Polyfluoroalkyl substances (PFAS) Foam and Revised Class A & B foam protocol. The motion passed with all voting yes in a general vote.

2020 ELECTION – Resolution Appointing Designated Election Official and Authorizing Cancellation

Director Rowe moved, Director Cavit seconded to adopt Resolution No. 1, Series 2020 appointing Michelle Pierce as the designated election official for the May 5<sup>th</sup> regular election and authorizing her to cancel the election under certain condition. The motion passed with all voting yes in a general vote.

BOARD OF DIRECTORS – Designate Official Posting Place

Director Cavit moved, Director Rowe seconded to designate the window on the front door of the meeting room as the official posting place for District notices. The motion passed with all voting yes in a general vote.

FIREMENS PENSION FUND – Report on Status of Funds

The Directors reviewed the 3<sup>rd</sup> quarter 2019 allocation report from the Fire & Police Pension Association. Secretary Pierce noted that these are the same reports that are reviewed by the Firemen’s Pension Fund Board of Trustees, of which the Directors are members, during the Trustees’ regular quarterly meetings. She asked if this report was necessary. After some discussion, the Directors agreed to review the pertinent provisions in the Volunteer Firefighter Pension Fund bylaws at the next quarterly Board of Trustees meeting.

<u>BILLS PAYABLE TO AND FOR:</u>	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Manager	\$ 500.00	Gen.
CenturyLink – Phone/DSL	130.30	Gen.
City of Gunnison – 2020 Dispatch Services	4,716.00	Gen.
Darren Hardy – Contract Labor, Fire Chief	1,800.00	Gen.
Gunnison County Electric Association, Inc. – Electricity	91.55	Gen.
Hinsdale County – Reimburse Hinsdale EMS for CPR/1 <sup>st</sup> Aid/AED Update	140.00	Gen.
Joe Wonnacott – Contract Labor, Fire Marshal	500.00	Gen.
Michelle Pierce – Reimburse for QuickBooks Subscription Renewal	299.95	Gen.
Michelle Pierce – Contract Administration	700.00	Gen.
Silver World Publishing Co. – Legal Notice, Budget Amendment	22.00	Gen.
Town of Lake City – Water & Sewer	160.00	Gen.
VISA – Pager Batteries	190.30	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Rowe moved, Director Quinn seconded to adjourn the regular meeting at 6:08 p.m., but to meet again at the next regular meeting on February 25, 2020. The motion passed with all voting yes in a general vote.

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Chairman

ATTEST:

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Secretary