

RECORD OF PROCEEDINGS

Regular Meeting

January 25, 2022

Chairman Hall called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 5:05 p.m. via video conference. Those Directors present were: Brent Boyce, Crystal Brown, Dennis Cavit, and Jim Rowe.

Also present were Bill Hagendorf, Manager; Joe Wonnacott, Fire Chief/Fire Marshal; Michelle Pierce, Secretary, and firefighter Evan Milski.

(Note: the December 28, 2021 regular meeting was cancelled due to the lack of a quorum.)

MINUTES OF PREVIOUS MEETINGS

Director Rowe moved, Director Brown seconded to approve the minutes of the November 30, 2021 regular meeting and December 7, 2021 special meeting as circulated. The motion passed with all voting yes in a roll call vote.

BILLS PAYABLE

Director Rowe moved, Director Boyce seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a roll call vote.

BILLS FOR SERVICE – Status Report

The Directors read the status report submitted by Secretary Pierce.

TREASURER'S REPORTS

Director Rowe moved, Director Brown seconded to approve the Treasurer's Reports for the months ending November 30, 2021 and December 31, 2021 as circulated. The motion passed with all voting yes in a roll call vote.

QUARTERLY BUDGET REPORT

The Directors read the quarterly budget report for the 4th quarter 2021.

MANAGER REPORT

The Directors read the reports submitted by Manager Hagendorf (see attached).

FIRE CHIEF/FIRE MARSHAL REPORTS

The Directors read the reports submitted by Fire Chief/Fire Marshal Wonnacott (see attached).

BOARD OF DIRECTORS – Designate Official Posting Place

Director Cavit moved, Director Boyce seconded to designate the front door of the station as the official posting place for the Lake City Area Fire Protection District. The motion passed with all voting yes in a roll call vote.

FINANCE – Grants Update

Manager Hagendorf stated that he has submitted two applications for AFG grants to FEMA, one in the amount of \$38,000 for fire hose and one in the amount of \$565,000 for a replacement for Engine 3. He stated that the agreement has been submitted for the grant approved through the Leary Foundation for a forcible entry training prop and that the prop should be received in 60 days. He noted that the Fire District was the first fire department in Colorado to receive grant from the Leary Foundation.

Manager Hagendorf stated that he has submitted a safety & disease prevention grant to the Colorado Division of Fire Prevention & Control for \$12,000 to purchase 4 sets of turnout gear and should know next month if it was successful. He further stated that he is working on a FEMA SAFER (Staffing for Adequate Fire and Emergency Response) grant for a firefighter incentive program which will provide for a stipend of \$25 per training meeting for members who attend trainings. He stated that, if approved, the program would be funded for four years at \$25K to \$30K per year and that the application will be submitted by Feb. 5th.

RECORD OF PROCEEDINGS

Regular Meeting (2)

January 25, 2022

LAKE CITY FIRE-RESCUE – Draft Policy for Firefighter Recruitment Incentive Award

The Directors reviewed a draft policy for a Firefighter Recruitment Incentive Award.

Director Rowe moved, Director Boyce seconded to adopt the Firefighter Recruitment Incentive Award policy. The motion passed with all voting yes in a roll call vote.

ELECTIONS – Resolution No. 1, Series 2022 to Appoint DEO & Authorize Cancellation

Director Rowe moved, Director Cavit seconded to adopt Resolution No. 1, Series 2022 appointing Michelle Pierce as the designated election official and authorizing her to cancel said election and declare the candidates elected, if at the close of business on the sixty-third day before the election there are not more candidates than offices to be filled, including candidates filing affidavits of intent to run as write-in candidates. The motion passed with all voting yes in a roll call vote.

ELECTIONS – Timeline & Costs for Ballot Issue Election

The Directors reviewed and discussed a document outlining a timeline and estimated costs for a ballot issue election prepared by Secretary Pierce.

PERSONNEL – Succession Planning for Fire Chief/Fire Marshal

Chairman Hall stated that this matter will be re-scheduled for a future meeting.

FIREMEN’S PENSION FUND – Board of Trustees Report on Status of Funds

The Directors read the 3rd quarter allocation report from the Fire & Police Pension Association.

FY 2021 END OF YEAR REPORT

The Directors read the FY 2021 end of year report submitted by Manager Hagendorf.

BILLS PAYABLE TO AND FOR:

	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Reimburse for Printer Cartridges	123.58	Gen.
Bill Hagendorf – Contract Labor, District Manager	1,800.00	Gen.
CenturyLink – Phone/DSL	133.00	Gen.
Consolidated Communications Network of Colorado – 2022 Dues	100.00	Gen.
Gunnison County Electric Assn. – Capital Credit	-74.08	Gen.
Gunnison County Electric Assn. – Electricity	98.89	Gen.
Joe Wonnacott – Contract labor, Fire Chief & Fire Marshal	1,000.00	Gen.
Lake Fork Health Service District – Firefighter Physical, Tubbs	134.00	Gen.
Lake Fork Health Service District – Firefighter Physical, Tubbs	96.00	Gen.
Lake Fork Health Service District – Firefighter Physical, Ralph	105.00	Gen.
Lake Fork Health Service District – Firefighter Physical, Milski	82.00	Gen.
Michelle Pierce – Contract Labor, Secretary	700.00	Gen.
Peak Alarm Co., Inc. – Alarm System Monitoring, 3 months	77.64	Gen.
Silver World Publishing Co. – New Year Ad	15.00	Gen.
Town of Lake City – Water & Sewer	160.00	Gen.
Witmer Public Safety Group – Mask Decals, Leather Fronts	78.11	Gen.
TOTAL BILLS	\$4,629.14	

For Ratification:

Bill Hagendorf – Reimburse for Additional Cost for Fence Gates	70.00	Gen.
Bill Hagendorf – Contract Labor, Manager	1,800.00	Gen.
CenturyLink – Phone/DSL	133.74	Gen.
Hinsdale County – Transfer Station Fees	37.00	Gen.
Hinsdale County – Diesel Fuel	122.39	Gen.
Joe Wonnacott – Contract Labor, Fire Chief & Fire Marshal	1,000.00	Gen.
Lake Fork Health Service District – Ralph Physical	204.00	Gen.
Michelle Pierce – Contract Labor, Secretary	700.00	Gen.

RECORD OF PROCEEDINGS

Regular Meeting (3)

January 25, 2022

<u>BILLS PAYABLE TO AND FOR:</u> (cont.)	<u>AMOUNT</u>	<u>FUND</u>
Mountain West Insurance & Fin. Services – 2022 Insurance Premiums	7,694.00	Gen.
Pinnacol Assurance – 2022 Workers Compensation Premium	892.00	Gen.
Sensit Technologies LLC – Refurbish Sensit P100’s (3)	326.22	Gen.
Silver World Publishing Co. – Budget Notice, Happy Thanksgiving	34.80	Gen.
VISA – Annual Quantifit Calibration, Microsoft Subscription	959.99	Gen.
John Detweiler – Fence Gates	\$480.00	Gen.
TOTAL FOR RATIFICATION	\$14,454.14	

ADJOURNMENT

There being no further business to come before the Board, Director Rowe moved, Director Brown seconded to adjourn the regular meeting at 6:04 p.m., but to meet again at the regular meeting on February 22, 2022. The motion passed with all voting yes in a roll call vote.

Chairman

ATTEST:

Secretary