

## RECORD OF PROCEEDINGS

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### Regular Meeting

February 27, 2018

Chairman Roberts called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 5:02 p.m. in the fire station. Those Directors present were: Dennis Cavit, R. E. Hall, Joe Hearn, and Joe Wonnacott.

Also present were Bill Hagendorf, Manager/Fire Marshal and Michelle Pierce, Secretary.

#### MINUTES OF PREVIOUS MEETING

Director Hearn moved, Director Cavit seconded to approve the minutes of the January 30, 2018 regular meeting as circulated. The motion passed with all voting yes in a general vote.

#### BILLS PAYABLE

Director Hearn moved, Director Wonnacott seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

#### TREASURER'S REPORT

Director Hall moved, Director Wonnacott seconded to approve the Treasurer's Report for the month ending January 31, 2018 as circulated. The motion passed with all voting yes in a general vote.

#### MANAGER/FIRE MARSHAL/FIRE CHIEF REPORT

The Directors read the report submitted by Manager/Fire Marshal Hagendorf (see attached). Manager Hagendorf stated that he is developing a document that describes insurance coverages for volunteer firefighters.

#### 2018 ELECTION – Update

Secretary Pierce stated that this Friday is the deadline for the submission of self-nomination and acceptance forms for the May 8, 2018 regular election. She stated that Monday is the deadline for the submission of affidavits of intent to run as a write-in candidate. It was noted that statutory term limits apply to District directors and it was determined that none of the current directors with expiring terms were prohibited from running for re-election.

The Directors agreed to consider a resolution to cancel the election at the next meeting if there are not more candidates for director than offices to be filled, including candidates filing affidavits of intent to be write-in candidates, by the close of business on Monday.

#### INCLUSIONS – Update on 2018 Requests for Inclusion

Secretary Pierce stated that a total of five petitions have been requested for the inclusion of new territory in the District this year. She stated that two of them have been completed and returned so far and that she will follow up directly with the others if not received soon.

#### FINANCE – 2016 AFG Grant Funding

Manager Hagendorf stated that, though the balance due on the new tanker had been approved for payment tonight, he was planning to request delivery later this spring when road conditions are better and after he returns from Arizona. He stated that he will request full payment of the grant once the new tanker has arrived.

Manager Hagendorf stated that he is working on a regional grant with the Gunnison Fire Department that will include the purchase of 10 portable radios and 2 mobile radios for our department. He stated that the total purchase price will be \$30,000 with the grant paying for 95% of the cost and the District paying for the remaining 5%.

#### PERSONNEL – Increase in Contract Wages Paid to Manager and Secretary

The Directors expressed their appreciation to Manager Hagendorf and Secretary Pierce for their hard work and service to the District.

Director Hearn moved, Director Hall seconded to increase the monthly contract amount paid to Manager Hagendorf from \$2,500 to \$2,800 and to increase the monthly contract amount paid to Secretary Pierce from \$500 to \$700, effective March 1, 2018. The motion passed with all voting yes in a general vote.

**RECORD OF PROCEEDINGS**

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**Regular Meeting (2)**

**February 27, 2018**

<u>BILLS PAYABLE TO AND FOR:</u>	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Manager/Fire Marshal/Chief	\$2,500.00	Gen.
Bill Hagendorf – Travel Expenses, Pre-Delivery Inspection of Tanker	655.16	Gen.
CenturyLink – Phone/DSL	121.67	Gen.
City of Gunnison – 2018 Communication Services Users Fees	4,821.00	Gen.
Consolidated Communications Network of Colorado – 2018 Dues	100.00	Gen.
Gunnison County Electric Association – Electricity	168.05	Gen.
Joe Wonnacott – Reimburse for Appreciation Dinner Door Prizes	649.74	Gen.
Lynda Knittel – Refund of 2017 Contract Fee & Mill Levy	131.91	Gen.
Michelle Pierce – Contract Administration	500.00	Gen.
National Auto Fleet Group – Balance Due on New Tanker	197,589.26	Cap.
Pinnacol Assurance – Balance Due on 2018 Premium, Audit	445.00	Gen.
Sensit Technologies LLC – Calibrating Gas, Methane & Adapter Assembly	251.00	Gen.
Utah’s Inc. – Dumpster Yardage	30.00	Gen.
VISA – LED Lights, Shipping, Pager Batteries, Office Supplies, App. Din.	2,193.68	Gen.
Witmer Public Safety Group – Folding Spanner Multi-Tool	220.91	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Hall moved, Director Hearn seconded to adjourn the regular meeting at 6:40 p.m., but to meet again at the next regular meeting on March 27, 2018. The motion passed with all voting yes in a general vote.

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Chairman

ATTEST:

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Secretary