

RECORD OF PROCEEDINGS

Regular Meeting

February 28, 2023

Chairman Hall called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 5:00 p.m. in the fire station. Those Directors present were: Brent Boyce, Crystal Brown, Dennis Cavit, and Jim Rowe (via video conference).

Also present were Bill Hagendorf, Manager (via video conference); Evan Milski, Fire Chief; and Michelle Pierce, Secretary.

MINUTES OF PREVIOUS MEETING

Director Rowe moved, Director Brown seconded to approve the minutes of the January 31, 2023 regular meeting with a correction to note that Chairman Hall joined the meeting after it came to order. The motion passed with all voting yes in a general vote.

BILLS PAYABLE

Director Boyce moved, Director Brown seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

TREASURER'S REPORT

Director Boyce moved, Director Brown seconded to approve the Treasurer's Report for the month ending January 31, 2023 as circulated. The motion passed with all voting yes in a general vote.

MANAGER REPORT

The Directors read the report submitted by Manager Hagendorf (see attached).

FIRE MARSHAL REPORT

The Directors read the report submitted by Manager Hagendorf (see attached).

2023 ELECTION – Cancellation

Secretary Pierce stated that the May 2, 2023 regular election has been cancelled since there are not more candidates running than seats to be filled. She stated that the notice of cancellation will be published in next week's issue of the Silver World.

WORKFORCE HOUSING PROJECT – Review of Conceptual Design

The Directors reviewed the conceptual design of a workforce housing project being planned by the Town of Lake City on property it owns north of the Lake City Area Medical Center.

2023 INCLUSIONS - Update

Secretary Pierce stated that she mailed out invitations to 17 property owners on February 12th and that no responses have been received to date.

PERSONNEL – Update on Fire Chief Recruitment Process

Manager Hagendorf stated that the fire chief job announcement has been posted on the websites for the Colorado State Fire Chiefs, the Daily Dispatch, and the Colorado Division of Fire Prevention & Control and will run for 6 weeks. He stated that he's received one response so far from a man who has good certifications and background. He further stated that he will follow up with him tomorrow and will review his application after the closing date of March 30th.

FINANCE – Grants Update, Manager Hagendorf

Manager Hagendorf reported that he has submitted three grant applications in the past 45 days. These include a micro-grant from FEMA's Assistance to Firefighters Grant (AFG) program for funding in the amount of \$52,000 for a new compressor and cascade fill station; a resubmission of a larger AFG grant application in the amount of \$595,000 for the replacement of engine 3; and an application to Colorado Division of Fire Prevention & Control in the amount of \$6,849.00 for a thermal imaging camera.

RECORD OF PROCEEDINGS

Regular Meeting (2)

February 28, 2023

FINANCE – Grants Update, Manager Hagendorf (cont.)

He stated that he has not received a turn down letter for the FEMA SAFER (Staffing for Adequate Fire & Emergency Response) grant for recruitment and retention and that those grants are still be awarded, but that the new cycle is now open. He stated that he will do a full cleanup of that application and will resubmit it in case the first application is eventually turned down. He further stated that he will start working on the reimbursement request for the AFG grant received for the purchase of new fire hose.

PURCHASE OF LAPTOP COMPUTER – Request by Fire Marshal Wonnacott

There was some discussion regarding Fire Marshal Wonnacott’s request to purchase the laptop computer that he’s been using as Fire Marshal from the District. Director Cavit stated that he thought he had one at home that could be used for Zoom meetings. The Directors agreed that Manager Hagendorf should use his best judgment in working out an arrangement to allow Fire Marshal Wonnacott to purchase the District’s laptop computer.

<u>BILLS PAYABLE TO AND FOR:</u>	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Fire Marshal	\$ 500.00	Gen.
Bill Hagendorf – Contract Labor, District Manager	4,200.00	Gen.
Bill Hagendorf – Reimburse for Mileage, January 12 & 13, 2023	117.00	Gen.
CenturyLink – Phone Service	81.97	Gen.
City of Gunnison – 2023 Dispatch User Fee	7,109.00	Gen.
Gunnison County Electric Association – Electricity	123.04	Gen.
Michelle Pierce – Contract Labor, Secretary	750.00	Gen.
Peak Fire Alarm Co., Inc. – Alarm System Monitoring, 3 months	79.98	Gen.
R. E. Hall – Reimburse for Meeting Room Electric Outlet	86.79	Gen.
Simply Broadband Solutions – 2-year contract payment	80.00	Gen.
VISA – Employment Listings, Shipping for Air Quality Sample Kit	519.90	Gen.
Witmer Public Safety Group – Leather Fronts for Helmets	143.82	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Boyce moved, Director Brown seconded to adjourn the regular meeting at 5:56 p.m., but to meet again at the regular meeting on March 28, 2023. The motion passed with all voting yes in a general vote.

Chairman

ATTEST:

Secretary