

RECORD OF PROCEEDINGS

Regular Meeting

March 29, 2016

Chairman Roberts called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 5:04 p.m. in the fire station. Those Directors present were: Dennis Cavit and Joe Hearn. Joe Wonnacott was present via telephone. One vacancy exists.

Also present were Bill Hagendorf, Fire Chief and Michelle Pierce, Secretary.

MINUTES OF PREVIOUS MEETING

Director Cavit moved, Director Hearn seconded to approve the minutes of the February 25, 2016 regular meeting as circulated. The motion passed with all voting yes in a general vote.

BILLS PAYABLE

Secretary Pierce read the bills payable for March. Chief Hagendorf stated that the invoice from Municipal Emergency Services for \$759.59 was a bill to record an exchange of face masks for the new air packs and should not be paid.

Director Hearn moved, Director Cavit seconded to approve payment of the bills with the exception of the invoice from Municipal Emergency Services for \$759.59. The motion passed with all voting yes in a general vote.

TREASURER'S REPORT

Director Hearn moved, Director Wonnacott seconded to approve the Treasurer's Report for the month ending February 29, 2016. The motion passed with all voting yes in a general vote.

FIRE CHIEF'S REPORT

The Directors read the report submitted by Chief Hagendorf (see attached).

FINANCE – Grants Update, Chief Hagendorf

Chief Hagendorf stated that he had submitted another grant application to the Colorado Division of Fire Prevention & Control that was approved for \$17,280. He stated that the grant included \$7,903 for the purchase and installation of a Unimax brand extractor machine, built just for washing turnout gear, to replace the current washing machine being used for the purpose. He stated that it would be mounted to 8-inch steel pad and would include an emergency shut down. He stated that the electrical service would also have to be upgraded. Also included in the grant is \$9,377 for the purchase of a fit-test machine for SCBA masks. He stated that both items will be ordered next week.

Chief Hagendorf stated that he is working on a small grant for 4 sets of turnout gear and a larger grant (\$180,000 to \$200,000) to purchase a new tanker to replace the District's existing tanker, which is not NFPA certified. He also stated that he was looking at starting a Go Fund Me fundraising campaign to raise around \$28,000 to upgrade one of the District's rescue tools,

2016 ELECTIONS – Resolution to Cancel May 3, 2016 Regular Election

Director Hearn moved, Director Cavit seconded to adopt Resolution No. 2, Series 2016 cancelling the May 3, 2016 Regular Election and Deeming Candidates Robert E. Hall, II and Kenneth Joe Hearn Elected. The motion passed with all voting yes in a general vote.

BILLS FOR SERVICE – Status and Update

The Directors read a memo from Secretary Pierce updating the Directors on the status of unpaid bills for service. After some discussion, the Directors agreed to ask Attorney David Reed to send demand letters to Joel Falk, Jonathan Pulford and Mary Stokes. The Directors also agreed to ask Mr. Reed to add his charges for writing and mailing the letters to the total amount due from each person.

There was some discussion regarding when the use of Certified Mail for delinquent notices would be appropriate. Secretary Pierce stated that she would ask for Mr. Reed's advice on the best use of certified mail for delinquent notices.

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Regular Meeting (2)

March 29, 2016

HEALTH SERVICES FOR VOLUNTEER FIREFIGHTERS

Director Cavit stated that this year's health fair will be held on May 14th. Chief Hagendorf stated that he would work with medical center staff to schedule appointments for the firefighters. The results will be reviewed with each firefighter during a follow up appointment with a physician.

<u>BILLS PAYABLE TO AND FOR:</u>	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Fire Chief	\$ 2,500.00	Gen.
Blue Spruce Building Materials, Inc. – Washers, Nuts, Bolts, Screws	10.28	Gen.
CenturyLink – Phone/DSL	128.45	Gen.
Gunnison County Electric Association, Inc. – Electricity	172.38	Gen.
Hinsdale County – Fuel	56.02	Gen.
J. David Reed, P.C. – Legal Services	74.00	Gen.
Michelle Pierce – Contract Administration	500.00	Gen.
Municipal Emergency Services, Inc. – Battery Charger	602.92	Gen.
Town of Lake City – Water & Sewer (2 months)	160.00	Gen.
VISA – Appreciation Dinner Expenses, Office Supplies, etc.	1,405.85	Gen.
Witmer Public Safety Group – Badges, License Plates	366.67	Gen.
Joe Wonnacott – Reimburse for Appreciation Dinner Supplies	1,119.57	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Hearn moved, Director Cavit seconded to adjourn the regular meeting at 5:51 p.m., but to meet again at the next regular meeting on April 26, 2016. The motion passed with all voting yes in a general vote.

Chairman

ATTEST:

Secretary