

RECORD OF PROCEEDINGS

Regular Meeting

March 31, 2020

Chairman Hall called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 5:01 p.m. via telephone conference call. Those Directors present were: Dennis Cavit and Jim Rowe.

Directors Boyce and Quinn were absent.

Also present were Bill Hagendorf, Manager; Darren Hardy, Fire Chief; Joe Wonnacott, Fire Marshal; and Michelle Pierce, Secretary.

Chairman Hall stated that the Board had received a letter of resignation from Chief Hardy today as well as a letter from Manager Hagendorf. He stated that items 9 and 10 on tonight's agenda will be deleted and that a special meeting will be scheduled soon to discuss these pending personnel matters.

Secretary Pierce outlined procedures for the conduct of the meeting via telephone conference call.

(Director Boyce joined the meeting at 5:08 p.m.)

MINUTES OF PREVIOUS MEETING

Director Rowe moved, Director Cavit seconded to approve the minutes of the February 25, 2020 regular meeting as circulated. The motion passed with all voting yes in a roll call vote.

BILLS PAYABLE

Director Rowe moved, Director Boyce seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a roll call vote.

TREASURER'S REPORT

Director Rowe moved, Director Boyce seconded to approve the Treasurer's Report for the month ending February 29, 2020 as circulated. The motion passed with all voting yes in a roll call vote.

MANAGER REPORT

The Directors read the report submitted by Manager Hagendorf (see attached).

FIRE CHIEF REPORT

The Directors read the report submitted by Fire Chief Hardy (see attached).

FIRE MARSHAL REPORT

The Directors read the report submitted by Fire Marshal Wonnacott (see attached).

HINSDALE COUNTY LOCAL EMERGENCY OPERATIONS PLAN – Update

Director Cavit stated that there is more work to be done on the hazardous materials section of the LEOP and that he will send it out to the Directors for review and approval when it has been finalized.

COMMUNICATIONS – Amended IGA for the Gunnison/Hinsdale Combined Emergency Telephone Service Authority

Manager Hagendorf stated that the amended IGA is an improvement over the previous IGA adopted in 1998. He stated that the District should obtain a copy of the annual audit report and bylaws.

Manager Hagendorf stated that the District does not have a seat on the board of directors because the fire department produces less than 1% of the total call volume, but that Hinsdale County does have a seat on the board of directors which has typically been the Sheriff who does not regularly attend meetings. He emphasized the need to make sure that Hinsdale County is represented at all meetings of the board of directors. He noted that the legal name of the Fire Protection District contained a typographical error but recommended that the Directors approve the new agreement.

Director Cavit moved, Director Rowe seconded to approve the amended IGA for the Gunnison/Hinsdale Combined Emergency Telephone Service Authority. The motion passed with all voting yes in a roll call vote.

RECORD OF PROCEEDINGS

Regular Meeting (2)

March 31, 2020

BILLS FOR SERVICE – Possible Write-Off of Swanger Bill, Update on Barnes Bill

Secretary Pierce stated that Mr. Swanger passed away last winter and left an insolvent estate. She stated that the District filed its claim against the state in a timely manner in February of 2019, but that there is essentially no chance of collecting any of the amount due.

Director Rowe moved, Director Cavit seconded to write off the bill dated August 27, 2018 in the amount of \$543.75 to Thomas Leonard Swanger. The motion passed with all voting yes in a roll call vote.

Director Cavit reported that he attended the trial for Doyal J. Barnes in order to serve him with the District's demand for payment, but that Mr. Barnes failed to appear. He stated that the court issued a warrant for his arrest and that he will be brought back from Texas to stand trial. He stated that, as the District's treasurer, he will be allowed to make a victim impact statement at his sentencing, but that the court could not make Mr. Barnes pay his bill. Director Cavit recommended that the District continue collection efforts for the time being.

FEE SCHEDULE – Adopt of Resolution to Revise Schedule

Director Rowe moved, Director Cavit seconded to adopt Resolution No. 2, Series 2020 adopting a fee schedule for administrative services, apparatus use, and out-of-district response. The motion passed with all voting yes in a roll call vote.

2020 INCLUSIONS– Update, Schedule Public Hearing

Secretary Pierce stated that four petitions for inclusion had been received as follows:

Donald W. Campbell – Tract in Lakeshore Millsite
David & Deborah Dodson – Lots 1-2-3-4, Block 9 Wades Addition
Bruce & Gloria Uchida – Lot 9, Block 3 Riverside Estates Subdivision
Paul K. White – Lots 1-7, Block 23 Wades Addition

Secretary Pierce stated that a public hearing on the petitions will be held at the April 28, 2020 regular meeting.

FIREFIGHTER SUPPORT – Pandemic Response, Aid to Firefighters

Manager Hagendorf stated that the annual Volunteer Appreciation Dinner has been postponed indefinitely due to the COVID-19 pandemic. He recommended that, instead of spending budgeted funds on the dinner, the money be given to non-compensated members of the fire department in the form of gift certificates to the local grocery stores. He stated that there is \$2,100 available to be divided evenly among 7 volunteer firefighters.

Director Rowe moved, Director Boyce to authorize an expenditure of up to \$2,100 to purchase gift certificates from the local grocery stores to be given to the District's non-compensated firefighters. The motion passed with all voting yes in a roll call vote.

BOARD OF DIRECTORS – Postponement of SDA Board Training

Secretary Pierce stated that, due to the COVID-19 pandemic, her work to schedule an on-site board training with the Special District Association has been postponed. She stated that she will resume efforts with the Special District Association to schedule an on-site board training once the threat has passed.

2020 ELECTION – Cancellation

Secretary Pierce stated that the 2020 election has been cancelled and that the following have been elected by acclamation:

Brent Boyce – 2-Year Term
R. E. Hall, II – 4-Year Term
Robert Quinn – 2-Year Term
James Rowe – 4-Year Term

Secretary Pierce stated that the newly elected directors will be sworn in at the regular meeting in May.

RECORD OF PROCEEDINGS

Regular Meeting (3)

March 31, 2020

<u>BILLS PAYABLE TO AND FOR:</u>	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Manager	\$ 500.00	Gen.
CenturyLink – Phone/DSL	126.31	Gen.
Darren Hardy – Contract Labor, Fire Chief	1,800.00	Gen.
Get Some Groceries – Firefighter Gift Certificates	1,050.00	Gen.
Gunnison County Electric Association, Inc. – Electricity	122.78	Gen.
Joe Wonnacott – Contract Labor, Fire Marshal	500.00	Gen.
Michelle Pierce – Contract Administration	700.00	Gen.
Peak Alarm Co., Inc. – Alarm System Monitoring	75.00	Gen.
The Country Store – Firefighter Gift Certificates	1,050.00	Gen.
Town of Lake City – Water & Sewer	160.00	Gen.
VISA – ICC Subscription, Prime Video Subscription (will be refunded)	15.36	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Rowe moved, Director Cavit seconded to adjourn the regular meeting at 6:09 p.m., but to meet again at the next regular meeting on April 28, 2020. The motion passed with all voting yes in a roll call vote.

Chairman

ATTEST:

Secretary