

## RECORD OF PROCEEDINGS

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### Regular Meeting

May 2, 2017

Chairman Roberts called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 5:05 p.m. in the fire station. Those Directors present were: Dennis Cavit, R. E. Hall, and Joe Hearn.

Director Wonnacott was absent and excused.

Also present were: Bill Hagendorf, Manager/Fire Marshal; and Michelle Pierce, Secretary.

#### MINUTES OF PREVIOUS MEETING

Director Cavit moved, Director Hall seconded to approve the minutes of the April 4, 2017 regular meeting. The motion passed with all voting yes in a general vote.

(Fire Chief Gray entered the meeting at 5:07 p.m.)

#### BILLS PAYABLE

Director Hearn moved, Director Hall seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

#### TREASURER'S REPORT

Director Hearn moved, Director Hall seconded to approve the Treasurer's Report for the month ending March 31, 2017 as circulated. The motion passed with all voting yes in a general vote.

Secretary Pierce stated that the 2016 audit was underway.

#### QUARTERLY BUDGET REPORT

The Directors read the quarterly budget comparison report for the first quarter of 2017 submitted by Secretary Pierce.

#### MANAGER/FIRE MARSHAL REPORT

The Directors read the report submitted by Manager/Fire Marshal Hagendorf (see attached).

Manager Hagendorf stated that he and Rick Hernandez, Hinsdale County Deputy Emergency Manager, had recently had a discussion regarding wild land firefighting responsibilities. He stated that, while the District does not have a responsibility to respond to wild land fires, he did tell Mr. Hernandez that the fire department would respond to put out small fires that occur near Lake City, if possible.

There was some discussion regarding the proposed OHV ordinance being considered by the Hinsdale County Commissioners and a proposal to reduce the minimum age of an operator to 10 years old. Manager Hagendorf stated that the number of OHV accidents that require a fire department response would likely increase as a result. After further discussion, the Directors agreed that Manager Hagendorf should attend tomorrow's hearing and voice the District's objection to a reduction in minimum age requirements for OHV operators.

Manager Hagendorf stated that he would meet with the Lake City Town Manager soon to discuss the enforcement of the town's adopted fire code and the cost to the District that results in doing so.

#### BILLS FOR SERVICE – Status Report

The Directors read the status report submitted by Secretary Pierce.

#### FINANCE – 2018 Decrease in Residential Assessed Values, Gallagher Amendment

There was discussion regarding the decrease in the assessment rate applied to residential properties that will occur in 2018 because of the Gallagher Amendment. Manager Hagendorf stated that he has estimated that it would result in a loss of revenue to the District of about \$5,300 to \$6,300 per year. He stated that the District could likely absorb that loss by modifying the capital equipment replacement schedule.

**RECORD OF PROCEEDINGS**

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**Regular Meeting (2)**

**May 2, 2017**

FINANCE – Grants Update & Rescue Tool Campaign

Manager Hagendorf stated that awards were now being announced for FEMA grants. He stated that 91 grants have been awarded so far, but that he has not received any notification regarding the District's application for a new tanker. He stated that he will keep waiting for further announcements.

Manager Hagendorf stated that the small grant application for the purchase of chimney fire suppressant sticks was not approved due to a focus on larger communities.

Manager Hagendorf stated that \$9,100 of the \$40,000 needed had been raised so far towards the purchase of rescue tool that includes a spreader, cutter and ram. He stated that an opportunity currently exists to purchase a used cutter, spreader and two 3-bank chargers for \$15,300, which does not include a ram. He stated that this would require an additional allocation of \$6,200 from the 2017 budget, which could be accomplished by reducing other expenses. He stated that the volunteers have offered to contribute \$3,100 towards the balance.

Manager Hagendorf stated that a new ram would cost about \$30,000 and that he could work on a fund raising campaign this summer.

After some discussion, the Directors agreed that, while they appreciated the offer from the volunteers to contribute some of their funds, the District should bear the cost.

Director Hearn moved, Director Hall seconded to allocate an additional \$6,200 from the 2017 budget to be used towards the purchase of a used cutter, spreader and two 3-bank chargers. The motion passed with all voting yes in a general vote.

FIRE CHIEF'S REPORT

The Directors read the report submitted by Chief Gray (see attached).

After some discussion, the Directors agreed to conduct a 6-month written performance review for the Fire Chief.

Director Cavit moved, Director Hearn seconded to conduct an executive session regarding personnel matters at a special meeting to be scheduled for Tuesday, May 23, 2017 at 6:00 p.m. in the fire station. The motion passed with all voting yes in a general vote.

BILLS PAYABLE TO AND FOR:

	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Manager/Fire Marshal	\$1,750.00	Gen.
Bill Hagendorf – Reimburse for Transfer Station Fees	105.00	Gen.
Blue Spruce Building Materials – Pressure gauge, brass fittings, etc.	164.08	Gen.
CenturyLink – Phone/DSL	102.60	Gen.
Forest Gray – Contract Labor, Chief	750.00	Gen.
Gunnison County Electric Association, Inc. – Electricity	136.48	Gen.
Hinsdale County – Fuel	23.37	Gen.
J. David Reed, P.C. – Legal Services	74.57	Gen.
Michelle Pierce – Reimburse for Website Hosting at Weebly	49.98	Gen.
Michelle Pierce – Reimburse for SOS Filing Fee	10.00	Gen.
Michelle Pierce – Reimburse for Checks	168.75	Gen.
Michelle Pierce – Contract Administration	500.00	Gen.
Silver World Publishing – Notice	15.00	Gen.
VISA – Lodging for Training, Appreciation Dinner Supplies	1,758.85	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Hearn moved, Director Hall seconded to adjourn the regular meeting at 7:06 p.m., but to meet again at the special meeting on May 23, 2017. The motion passed with all voting yes in a general vote.

ATTEST:

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Chairman

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Secretary