

RECORD OF PROCEEDINGS

Regular Meeting

April 28, 2020

Chairman Hall called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 5:00 p.m. via video conference call. Those Directors present were: Brent Boyce, Dennis Cavit, Robert Quinn, and Jim Rowe.

Also present were Bill Hagendorf, Manager; Darren Hardy, Fire Chief; Joe Wonnacott, Fire Marshal; and Michelle Pierce, Secretary.

MINUTES OF PREVIOUS MEETING

Director Rowe moved, Director Cavit seconded to approve the minutes of the March 31, 2020 regular meeting as circulated. The motion passed with all voting yes in a roll call vote.

BILLS PAYABLE

Director Rowe moved, Director Quinn seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a roll call vote.

TREASURER'S REPORT

Director Boyce moved, Director Rowe seconded to approve the Treasurer's Report for the month ending March 31, 2020 as circulated. The motion passed with all voting yes in a roll call vote.

Secretary Pierce stated that the 2019 audit report will be available for review at the May 26, 2020 regular meeting.

QUARTERLY BUDGET REPORT

The Directors read the quarterly budget report submitted by Secretary Pierce.

MANAGER REPORT

The Directors read the report submitted by Manager Hagendorf (see attached).

FIRE CHIEF REPORT

The Directors read the report submitted by Fire Chief Hardy (see attached).

FIRE MARSHAL REPORT

The Directors read the report submitted by Fire Marshal Wonnacott (see attached).

2020 INCLUSIONS – Public Hearing & Orders Granting Petitions

Chairman Hall opened the public hearing to consider comments regarding the proposed inclusions of territory for 2020 at 5:15 p.m. There were no comments. Secretary Pierce stated that she had not received any comments, either verbally or in writing. Chairman Hall closed the public hearing at 5:16 p.m.

Director Cavit moved, Director Rowe seconded to approve orders granting petitions for the following properties:

Donald W. Campbell – Tract in Lakeshore Millsite
David & Deborah Dodson – Lots 1-2-3-4, Block 9 Wades Addition
Bruce & Gloria Uchida – Lot 9, Block 3 Riverside Estates Subdivision
Paul K. White – Lots 1-7, Block 23 Wades Addition

The motion passed with all voting yes in a general vote.

HINSDALE COUNTY LOCAL EMERGENCY OPERATIONS PLAN – Final Draft

Director Cavit stated that this document should be reviewed by the new fire chief prior to taking action to approve the plan.

Manager Hagendorf stated that these plans are not typically signed by fire protection districts. He stated that the District will need to adopt new policies to ensure our ability to meet the plan's requirements for out-of-district responses. The Directors agreed to consider the plan again at the next meeting on May 26, 2020.

RECORD OF PROCEEDINGS

Regular Meeting (2)

April 28, 2020

PERSONNEL – Appoint Fire Chief, Revised Job Description, Contract Agreement

The Directors reviewed the revised job description and draft contract agreement for the fire chief.

Director Cavit moved, Director Rowe seconded to appoint Joe Wonnacott as fire chief effective May 1, 2020 at the rate of \$500.00 per month and to approve the contract agreement between Chief Wonnacott and the Fire Protection District. The motion passed with all voting yes in a roll call vote.

PERSONNEL – Revised Job Description for District Manager, Contract Agreement

The Directors reviewed the revised job description and draft contract agreement for the district manager.

Director Rowe moved, Director Quinn seconded to approve the contract between District Manager Hagendorf and the Fire Protection District providing for compensation at the rate of \$1,800.00 per month. The motion passed with all voting yes in a roll call vote.

BILLS PAYABLE TO AND FOR:

	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Manager	\$ 500.00	Gen.
CenturyLink – Phone/DSL	125.94	Gen.
Darren Hardy – Contract Labor, Fire Chief	1,800.00	Gen.
Fire Programs – 2020 Subscription & Support	2,195.00	Gen.
Gunnison County Electric Association, Inc. – Electricity	106.51	Gen.
Hinsdale County – Transfer Station Fees	12.00	Gen.
J. David Reed, P.C. – Legal Services, Petitions	586.50	Gen.
Joe Wonnacott – Contract Labor, Fire Marshal	500.00	Gen.
Michelle Pierce – Reimburse for Secretary of State Filing Fee	10.00	Gen.
Michelle Pierce – Contract Administration	700.00	Gen.
Silver World Publishing Co. – Legal Notice, Election Cancellation	26.40	Gen.
Silver World Publishing Co. – Legal Notice, Petitions	48.40	Gen.
Special District Association of Colorado – 2020 Dues	471.26	Gen.
VISA – Plaques, Stamped Envelopes, Zoom, Prime (will be refunded)	607.38	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Rowe moved, Director Quinn seconded to adjourn the regular meeting at 6:04 p.m., but to meet again at the next regular meeting on May 26, 2020. The motion passed with all voting yes in a roll call vote.

Chairman

ATTEST:

Secretary