

RECORD OF PROCEEDINGS

Regular Meeting

April 27, 2021

Chairman Hall called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 5:01 p.m. in the fire station. Those Directors present were: Brent Boyce, Crystal Brown, Dennis Cavit and Jim Rowe.

Also present were Bill Hagendorf, Manager (via video conference); Joe Wonnacott, Fire Marshall/Fire Chief; and Michelle Pierce, Secretary.

MINUTES OF PREVIOUS MEETING

Director Rowe moved, Director Boyce seconded to approve the minutes of the April 5, 2021 regular meeting as circulated. The motion passed with general all voting yes in a general vote.

BILLS PAYABLE

Director Rowe moved, Director Brown seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

BILLS FOR SERVICE – Status Report

The Directors read the status report submitted by Secretary Pierce.

TREASURER'S REPORT

Director Boyce moved, Director Rowe seconded to approve the Treasurer's Report for the month ending March 31, 2021 as circulated. The motion passed with all voting yes in a general vote.

QUARTERLY BUDGET REPORT

The Directors read the quarterly budget report for the 1st quarter 2021.

MANAGER REPORT

The Directors read the report submitted by Manager Hagendorf (see attached).

FIRE CHIEF/FIRE MARSHAL REPORTS

The Directors read the reports submitted by Fire Chief/Fire Marshal Wonnacott (see attached).

INCLUSIONS – Public Hearing & Orders Granting Petitions

Chairman Hall opened the public hearing to hear comments regarding the proposed inclusions of territory for 2021. He asked if there were any comments. There were none. Secretary Pierce stated that she had received no comments either verbally or in writing.

Director Cavit moved, Director Brown seconded to order that the following petitions for inclusion in the Lake City Area Fire Protection District be granted:

John A. & Venice Benvenuto – Lot 57, San Juan Ranch Subdivision,
P. Eugene and Jeanette A. Bryson – Lot 1, Block 4 Vickers Enterprises Ranch Estates Subdivision,
Matthew C. & Katelyn Hopson – Carmi Lode Claim, USMS No 11539, T43N, R4W, NMPM, Lake Mining District,
San Juan Cabin, LLC – Lot 77, San Juan Ranch Estates Subdivision.

The motion passed with all voting yes in a general vote.

2020 AUDIT REPORT – Review

David Green, Green & Associates, LLC, joined the meeting via video conference at 5:32 p.m. He reviewed the draft of the 2020 audit report with the Directors. Mr. Green stated that the report was clean and that no adjusting journal entries had been required.

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Regular Meeting (2)

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FINANCE – Discussion Regarding Use of Proceeds from 1st Quarter 2021 Donations Received from Lake Fork Community Foundation

The Directors read a distribution report from the Lake Fork Community Foundation that itemized a total of \$7,850 in contributions for the Fire District in the 1st quarter of 2021, most of which came from the estate of the late Terry Hall and one of his nephews.

Manager Hagendorf noted that the net distribution to the Fire District was \$7,693 after the deduction of the Foundation’s 2% administration fee. He stated that he would like to use these funds to pay for the construction of a fence and buried propane tank in lieu of making the budgeted transfer of \$8,000 from the contingency reserve fund. He further stated that he thought any difference could be made up out of already budgeted moneys in the General Fund. After some discussion, the Directors agreed.

FIRE STATION – Propane Tank/Fence

Manager Hagendorf stated that he estimates the cost of the fence to be \$4,545 and the cost of a 1,000-gallon buried propane tank to be \$4,865. He stated that he is working through the process to obtain a certificate of appropriateness from the town’s Historic Preservation Commission for the construction of the fence and that he wants to start both projects in late May with completion to occur in early June.

BILLS FOR SERVICE – Consider Writing Off Invoice to Doyal Barnes

Director Rowe moved, Director Brown seconded to write off the invoice in the amount of \$862.50 to Doyal Barnes. The motion passed with all voting yes in a general vote.

LOCAL EMERGENCY OPERATIONS PLAN REVISION

The Directors reviewed a revised Local Emergency Operations Plan for Hinsdale County. Manager Hagendorf stated that all requested revisions from the Fire District have been made.

Director Cavit moved, Director Rowe seconded to approve the revised Local Emergency Operations Plan for Hinsdale County. The motion passed with all voting yes in a general vote.

Chairman Hall stated that he would stop by the Hinsdale County administration office soon to sign it.

BILLS PAYABLE TO AND FOR:

	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Manager	1,800.00	Gen.
CenturyLink – Phone/DSL	134.87	Gen.
Fire Programs – Annual Access. Support & Update	2,272.00	Gen.
Gunnison County Electric Association, Inc. – Electricity	114.65	Gen.
Joe Wonnacott – Contract Labor, Fire Chief & Fire Marshal	1,000.00	Gen.
Michelle Pierce – Contract Labor, Secretary	700.00	Gen.
Pinnacol Assurance – Audit Premium	292.00	Gen.
Silver World Publishing Co. – Notice of Hearing, Inclusions	46.20	Gen.
The Martin Law Firm – Legal Services	462.50	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Boyce moved, Director Rowe seconded to adjourn the regular meeting at 6:13 p.m., but to meet again at the regular meeting on May 25, 2021. The motion passed with all voting yes in a general vote.

Chairman

ATTEST:

Secretary