

## RECORD OF PROCEEDINGS

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### Regular Meeting

April 26, 2022

Vice-Chairman Boyce called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 5:06 p.m. in the fire station. Those Directors present were: Brent Boyce, Crystal Brown, Dennis Cavit (via phone) and Jim Rowe.

Director Hall was absent.

Also present were Bill Hagendorf, Manager (via phone) and Michelle Pierce, Secretary.

#### MINUTES OF PREVIOUS MEETING

Director Rowe moved, Director Brown seconded to approve the minutes of the March 29, 2022 regular meeting as circulated. The motion passed with all voting yes in a general vote.

(Chairman Hall entered the meeting at 5:08 p.m.)

#### BILLS PAYABLE

Director Rowe moved, Director Brown seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

#### TREASURER'S REPORT

Director Boyce moved, Director Rowe seconded to approve the Treasurer's Report for the month ending March 31, 2022 as circulated. The motion passed with all voting yes in a general vote.

#### QUARTERLY BUDGET REPORT

The Directors read the quarterly budget report for the 1<sup>st</sup> quarter 2022.

#### MANAGER REPORT

The Directors read the report submitted by Manager Hagendorf (see attached).

#### FIRE CHIEF/FIRE MARSHAL REPORTS

The Directors read the reports submitted by Fire Chief/Fire Marshal Wonnacott (see attached).

#### 2021 AUDIT REPORT & MANAGEMENT LETTER

David Green, Green & Associates, LLC, joined the meeting via phone and presented the 2021 audit report.

The Directors read the accompanying management letter.

#### 2022 INCLUSIONS OF TERRITORY – Public Hearing & Order Granting Inclusions

Chairman Hall opened the public hearing to consider comments regarding this year's inclusions of territory. Secretary Pierce stated that no comments had been received either verbally or in writing. There were no members of the public present.

Director Boyce moved, Director Rowe seconded to grant the following petitions for inclusion:

Thomas G. Arnold and M Susan R. Arnold. Lots 9, 10, 11, and 12, Block 2 Wades Addition and adjacent vacated Henson Street, Hinsdale County, CO.

John D. Bass and Shelley S. Bass. Lot 7, Block 5 Vickers Enterprises Ranch Estates Subdivision, Hinsdale County, CO.

Curtis N. Coates. Lots 17-18-19-20-21, Block 9 Wades Addition, Hinsdale County, CO.

DA5E 4 LLC. Lot 9 Monte Queen Subdivision, Hinsdale County, CO.

Hunter Lear, Taylor Lear, and Ted Norman Lear. Lots 11-12-13, Block 10 Wades Addition and Portion of adjoining former riverbed, Hinsdale County, CO.

Michael T. Murphy and Sandy K. Atkinson Murphy. Lots 4 & 6, San Juan Ranch Estates Subdivision, Hinsdale County, CO.

Gary S. Payne. Lot B, Replat of Lots 1-4, Park Creek Subdivision, Hinsdale County, CO.

The motion passed with all voting yes in a general vote.

**RECORD OF PROCEEDINGS**

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**Regular Meeting (2)**

**April 26, 2022**

ELECTIONS – Ballot Question Planning

The Directors reviewed Director Rowe’s notes from the committee meeting held April 15, 2022, along with financial data provided by Manager Hagendorf. After some discussion, the Directors agreed to review the notes and financial data in detail and to discuss this matter further at the next regular meeting.

EQUIPMENT – Discussion Regarding Purchase of EForce Rescue Tool Ram

Manager Hagendorf stated that the recent grant received for the purchase of 4 sets of turnout gear has freed up \$10,400 in the Capital Reserve Fund that won’t be used this year. He proposed that the Directors consider spending some of those funds to purchase a ram for the District’s EForce Rescue Tool.

Manager Hagendorf stated that he found a reconditioned unit with a 12” extension of the same brand from the same vendor that provided the District’s rescue tool for \$6,948 with a one-year warranty. He stated that the reconditioned unit would be sent back to the factory for a full inspection prior to being purchased by the District. He noted that a brand-new ram with a 12” extension would cost \$10,850.

After some discussion, the Directors agreed to proceed with the purchase of the reconditioned ram and extension as proposed by Manager Hagendorf.

LEGAL SERVICES – Notice of New Firm for J. David Reed

The Directors read a letter from The Martin Law Firm notifying the District that J. David Reed will leave the firm on May 31, 2022 to join the Dufford Waldeck Law firm located at 510 S. Cascade in Montrose. In its letter, The Martin Law Firm asked the Directors to specify if they wish to continue to be represented by Mr. Reed or to be represented by themselves or another attorney.

After some discussion, the Directors agreed to continue to be represented by Mr. Reed.

| <u>BILLS PAYABLE TO AND FOR:</u>                                     | <u>AMOUNT</u> | <u>FUND</u> |
|--|---------------|-------------|
| Bill Hagendorf – Contract Labor, District Manager                    | 1,800.00      | Gen.        |
| Bill Hagendorf – Reimburse for Mileage to Deliver Gates to Lake City | 117.00        | Gen.        |
| Blue Spruce Building Materials – Metal Hose Nozzle                   | 7.59          | Gen.        |
| CenturyLink – Phone/DSL  | 132.51        | Gen.        |
| Evan Milski – Meal Per Diem & Mileage Reimbursement, CB Training     | 173.50        | Gen.        |
| Gunnison County Electric Assn. – Electricity                         | 89.04         | Gen.        |
| Hinsdale County – Diesel Fuel  | 60.73         | Gen.        |
| Joe Wonnacott – Contract labor, Fire Chief & Fire Marshal            | 1,000.00      | Gen.        |
| Michael Ralph – Per Diem for Meals, CB Training                      | 77.00         | Gen.        |
| Michelle Pierce – Contract Labor, Secretary                          | 700.00        | Gen.        |
| Municipal Emergency Services, Inc. – 4 Milwaukee 5 Amp Batteries     | 1,133.00      | Gen.        |
| Silver World Publishing Co. – Notice of Election Cancellation        | 26.40         | Gen.        |
| Silver World Publishing Co. – Notice of Inclusions                   | 63.80         | Gen.        |
| Special District Association of Colorado – 2022 Dues                 | 516.88        | Gen.        |
| VISA – E3 Air Brake Foot Valve, Battery Powered Sawzall              | 179.98        | Gen.        |

ADJOURNMENT

There being no further business to come before the Board, Director Boyce moved, Director Brown seconded to adjourn the regular meeting at 6:18 p.m., but to meet again at the regular meeting on May 31, 2022. The motion passed with all voting yes in a general vote.

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Chairman

ATTEST:

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Secretary