

RECORD OF PROCEEDINGS

Regular Meeting

May 29, 2018

Chairman Roberts called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 6:02 p.m. in the fire station. Those Directors present were: R. E. Hall.

Director Cavit was present via telephone. Directors Hearn and Wonnacott were absent.

Also present were Bill Hagendorf, Manager/Fire Marshal; and Michelle Pierce, Secretary.

MINUTES OF PREVIOUS MEETING

Director Hall moved, Director Cavit seconded to approve the minutes of the April 24, 2018 regular meeting as circulated. The motion passed with all voting yes in a general vote.

BILLS PAYABLE

The Directors reviewed the bills payable for May. After some discussion the Directors agreed withhold payment of the bill from Municipal Emergency Services, Inc. due to an existing credit balance and to withhold payment of the bill from Utah's Inc. pending Secretary Pierce's contact with the owner regarding how often the dumpster is emptied and whether or not the Fire Protection District can call for service on an as-needed basis.

Director Hall moved, Director Cavit seconded to approve payment of the bills with the exception of the bills from Municipal Emergency Services, Inc. and Utah's Inc. The motion passed with all voting yes in a general vote.

TREASURER'S REPORT

Director Cavit moved, Director Hall seconded to approve the Treasurer's Report for the month ending April 30, 2018 as circulated. The motion passed with all voting yes in a general vote.

MANAGER/FIRE MARSHAL/FIRE CHIEF REPORT

The Directors read the report submitted by Manager/Fire Marshal Hagendorf (see attached).

(Director Wonnacott entered the meeting at 6:14 p.m.)

BOARD OF DIRECTORS – Oath of Office for Dennis Deane Cavit, Dave Roberts, and Joseph Wonnacott

Secretary Pierce delivered the oath of office to newly elected Directors Cavit, Roberts, and Wonnacott.

BOARD OF DIRECTORS – Resignation of Joe Hearn

Director Hall moved, Director Wonnacott seconded to accept the resignation submitted by Director Hearn effective immediately. The motion passed with all voting yes in a general vote.

Secretary Pierce stated that she would publish notice of the vacancy and request for letters of interest in filling it in the Silver World. She stated that letters of interest in filling the vacancy would be considered at the June 26th regular meeting.

CONTRACT FOR SERVICE – Lot 17 & S ½ of Lot 18, Block 16, Wades Addition, Donald & Jennifer Rightsell

Director Cavit moved, Director Wonnacott seconded to approve the contract for service with Donald & Jennifer Rightsell for Lot 17 & S ½ of Lot 18, Block 16, Wades Addition. The motion passed with all voting yes in a general vote.

FIRE STATION – Fence Construction

Manager Hagendorf stated that the historic district review of the Fire District's application to build a fence is still pending. He stated that he had been informed that it won't be reviewed during the Historic Preservation Review Commission's meeting on June 5th due to a full agenda and that it will likely be reviewed at the Commission's meeting in July.

FIREWORKS – Update

Manager Hagendorf stated that he was working on fundraising for the fireworks program and that a few checks and donations from a GoFundMe account have been received. He stated that there will be advertising on Facebook and in

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FIREWORKS – Update (cont.)

the Silver World and that Herb and Patricia Quick will circulate letters to business owners. He further stated that Stage 1 fire restrictions may go into effect tomorrow.

Manager Hagendorf stated that a recent inventory revealed that the District already has \$3,000 worth of fireworks in storage. He stated that the order for this year had been placed and paid for prior to taking this inventory and that it was too late to reduce the order accordingly because it was already loaded and ready to ship. He further stated that next year's order will be reduced based on what's left in stock after this year's show and that no fireworks will be kept in stock in the future.

EQUIPMENT – Press Release for New Tanker

Manager Hagendorf read a basic draft of a comprehensive press release regarding the acquisition of the new tanker to the Directors and stated that it should be published this week. The Directors asked Secretary Pierce to contact the Silver World with wording for a paragraph to be included with the press release recognizing Manager Hagendorf for his efforts in obtaining the new tanker.

<u>BILLS PAYABLE TO AND FOR:</u>	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Manager/Fire Marshal/Chief	\$2,800.00	Gen.
Blue Spruce Building Materials – Wire Nuts, Nutsetter, Screws	13.56	Gen.
Blue Spruce Building Materials – 25' Extension Cord	37.99	Gen.
Bruce Hillis – Reimburse for Travel Expenses, Pyrotechnics Training	76.50	FW
CenturyLink – Phone/DSL	126.66	Gen.
Gunnison County Electric Association – Electricity	133.80	Gen.
J David Reed – Legal Services, Inclusions	655.50	Gen.
Michelle Pierce – Reimburse for Recording Fee, Inclusions	23.00	Gen.
Michelle Pierce – Reimburse for Certified Copies of Inclusion Order	64.50	Gen.
Michelle Pierce – Reimburse for Title & License Fee, New Tanker	10.98	Gen.
Michelle Pierce – Contract Administration	700.00	Gen.
Mike Tuttle – Reimburse for Travel Expenses, Pyrotechnics Training	267.25	FW
Mountain West Insurance & Financial Services – Add New Tanker	760.00	Gen.
Municipal Emergency Services, Inc. – Name Patches, Ralph & Milski	138.08	Gen.
Richie Hurd – Reimburse for Travel Expenses, Pyrotechnics Training	76.50	FW
Silver World Publishing – Legal Notice of Petitions for Inclusion	83.60	Gen.
Town of Lake City – Water & Sewer (2 months)	160.00	Gen.
Utah's Inc. – Dumpster Yardage	30.00	Gen.
VISA – Lodging for Pyrotechnics Training	283.30	FW

ADJOURNMENT

There being no further business to come before the Board, Director Hall moved, Director Wonnacott seconded to adjourn the regular meeting at 6:46 p.m., but to meet again at the next regular meeting on June 26, 2018. The motion passed with all voting yes in a general vote.

Chairman

ATTEST:

Secretary