

RECORD OF PROCEEDINGS

Regular Meeting

May 28, 2019

Chairman Roberts called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 6:00 p.m. in the fire station. Those Directors present were: Dennis Cavit, Jim Rowe, and Joe Wonnacott.

Director Hall was absent and excused.

Also present were Bill Hagendorf, Manager/Fire Marshal; and Michelle Pierce, Secretary.

MINUTES OF PREVIOUS MEETING

Director Rowe moved, Director Cavit seconded to approve the minutes of the April 23, 2019 regular meeting with a correction to the motion made to approve the orders granting inclusions that states that Director Wonnacott, not Director Hall, made the motion while Director Hall seconded it. The motion passed with all voting yes in a general vote.

BILLS PAYABLE

Director Rowe moved, Director Wonnacott seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

TREASURER'S REPORT

Director Wonnacott moved, Director Rowe seconded to approve the Treasurer's Report for the month ending April 30, 2019 as circulated. The motion passed with all voting yes in a general vote.

BILLS FOR SERVICE – Status Report

The Directors read the status report submitted by Secretary Pierce.

MANAGER/FIRE MARSHAL REPORT

The Directors read the report submitted by Manager/Fire Marshal Hagendorf (see attached).

PERSONNEL – Letter from Cindy Lycholat

The Directors read a letter from Cindy Lycholat expressing concerns related to Manager/Fire Marshal Hagendorf's absence from Lake City during the winter months. Though invited to attend by Chairman Roberts, Ms. Lycholat was not present at the meeting.

The Directors read a letter to Chairman Roberts from Mark Quick, State Fire Training Director and Section Chief of the Colorado Division of Fire Prevention and Control. In his letter, Mr. Quick emphasized the increased level of firefighter competency in Lake City that he has witnessed over the last few years under Manager Hagendorf's supervision. He also emphasized the importance of the investment the District made in the acquisition of the mobile burn trailer, along with the acquisition of the new tanker through the FEMA Assistance to Firefighter's Grant program. Mr. Quick closed his letter by stating that the citizens of Lake City should take great pride in the incredibly professional firefighting force that the Board and Manager Hagendorf have assembled in Lake City.

The Directors also read a summary prepared by Manager Hagendorf of the state and federal mandates, standards, & ISO requirements implemented by the Fire Protection District; policies implemented by the District; grants awarded & donations received by the District; expenditure reduction efforts implemented by the District; and personnel training requirements implemented by the District.

After some discussion, the Directors noted that all fire department officers are well-trained, competent, and able to perform their duties in Manager Hagendorf's absence and that all calls are responded to in a timely manner and with positive outcomes.

Director Rowe moved, Director Wonnacott seconded to keep the letter from the Colorado Division of Fire Prevention & Control and Manager Hagendorf's summary, along with Ms. Lycholat's letter, on file and made available to the public upon request. The motion passed with all voting yes in a general vote.

RECORD OF PROCEEDINGS

Regular Meeting (2)

May 28, 2019

FINANCE – Interest Rates on Certificates of Deposit

Secretary Pierce stated that the District currently has two 6-month certificates of deposit in the amount of \$10,000 each with Community Banks. She stated that these 6-month certificates of deposit currently earn interest at the rate of .15%. She further stated that the same certificates with 15-month terms would earn interest at the rate of 1.95%.

Secretary Pierce stated that these certificates automatically renew every 6 months and that the renewal period occurs between board meetings which prevents their renewal from being considered at a regular meeting. She asked that the Directors consider authorizing her to reinvest both certificates for a 15-month term when they mature in order to earn the higher interest rate.

Director Wonnacott moved, Director Cavit seconded to authorize Secretary Pierce to reinvest both certificates of deposit for 15-month terms at their next maturity date. The motion passed with all voting yes in a general vote.

FIRE STATION – Notice of Valuation from Hinsdale County Assessor

The Directors read the recently received notice of valuation from the Hinsdale County Assessor for the fire station and land.

<u>BILLS PAYABLE TO AND FOR:</u>	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Manager/Fire Marshal/Chief	\$2,800.00	Gen.
CenturyLink – Phone/DSL	127.63	Gen.
Darren Hardy – Reimburse for Appreciation Dinner Gift Certificates	1,000.00	Gen.
Fire Programs – Annual Support & Upgrade Service	2,116.00	Gen.
Gunnison County Electric Association – Electricity	101.36	Gen.
J. David Reed, PC – Legal Services, Inclusions	265.00	Gen.
Lake Fork Health Service District – Firefighter Health Fair Labs	1,005.00	Gen.
Michelle Pierce – Reimburse for Weebly Website Subscription	79.00	Gen.
Michelle Pierce – Reimburse for Recording of Inclusion Order	28.00	Gen.
Michelle Pierce – Reimburse for Certified Copies of Inclusion Order	69.00	Gen.
Michelle Pierce – Contract Administration	700.00	Gen.
Superior Alarm & Fire Protection – Service Call, Reset Pull Station	150.00	Gen.
Superior Alarm & Fire Protection – Replace Broken Pull Station	119.00	Gen.
Town of Lake City – Water & Sewer (2 months)	160.00	Gen.
VISA – Appreciation Dinner Expenses, VFA Grant Purchases, etc.	3,706.19	Gen.
Witmer Public Safety Group – Goggles, Helmets, Gloves	660.89	Gen.
Witmer Public Safety Group – Rocker Lugs	43.17	Gen.
Witmer Public Safety Group – Decals	129.47	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Cavit moved, Director Rowe seconded to adjourn the regular meeting at 5:43 p.m., but to meet again at the next regular meeting on June 25, 2019. The motion passed with all voting yes in a general vote.

Chairman

ATTEST:

Secretary