

RECORD OF PROCEEDINGS

Regular Meeting

May 26, 2020

Chairman Hall called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 6:02 p.m. in the fire station. Those Directors present were: Brent Boyce, Dennis Cavit, Robert Quinn, and Jim Rowe.

Also present were Bill Hagendorf, Manager; Joe Wonnacott, Fire Chief/Fire Marshal; and Michelle Pierce, Secretary.

MINUTES OF PREVIOUS MEETING

Director Rowe moved, Director Cavit seconded to approve the minutes of the April 28, 2020 regular meeting as circulated. The motion passed with all voting yes in a general vote.

BILLS PAYABLE

Director Rowe moved, Director Quinn seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

TREASURER'S REPORT

Director Rowe moved, Director Boyce seconded to approve the Treasurer's Report for the month ending April 30, 2020 as circulated. The motion passed with all voting yes in a general vote.

MANAGER REPORT

The Directors read the report submitted by Manager Hagendorf (see attached).

FIRE CHIEF REPORT

The Directors read the report submitted by Fire Chief Wonnacott (see attached).

FIRE MARSHAL REPORT

The Directors read the report submitted by Fire Marshal Wonnacott (see attached).

BOARD OF DIRECTORS – Swearing In of Brent Boyce, R. E. Hall, Robert Quinn, & Jim Rowe

Secretary Pierce delivered the oath of office to Directors Boyce, Hall, Quinn, and Rowe.

2019 AUDIT REPORT – Review

The Directors reviewed several sections of the 2019 audit report with David Green, who participated via telephone. No concerns or needed adjustments were noted.

EQUIPMENT – Burn Trailer Update

Manager Hagendorf stated that a regional representative with Fire Facilities will be in town soon to do an initial, in-service, burn with the burn trailer. He stated that he has talked with the representative about getting a refund on the material that was left over from the repair work. He further stated that the representative will hook up the electrical connection, or make arrangements for it, while he is here.

FINANCE – Grants Update

Manager Hagendorf reported that three grant applications are pending: one to the state's Volunteer Fire Assistance program for the purchase of a portable generator and chain saw; one to the state's Firefighter Disease and Prevention grant program for the purchase of a backup 4-gas monitor and portable decontamination kit; and one to FEMA in the amount of \$35,000 for the purchase of fire hose. He stated that he will keep the board updated on the results of these applications and that he continues to look for other funding opportunities.

FINANCE – Fiscal Year Comparison

The Directors reviewed the fiscal year comparison report submitted by Manager Hagendorf. Manager Hagendorf noted that, with continuing conservative financial management, the District should be able to withstand any negative financial effects due to the COVID 19 pandemic.

RECORD OF PROCEEDINGS

Regular Meeting (2)

May 26, 2020

HINSDALE COUNTY LOCAL EMERGENCY OPERATIONS PLAN – Update

After some discussion, the Directors agreed that Chief Wonnacott will submit the District’s revised draft of the proposed LEOP to Hinsdale County Emergency Manager Phil Graham for his review and comment. Chief Wonnacott will report to the board after hearing back from Mr. Graham.

<u>BILLS PAYABLE TO AND FOR:</u>	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Manager	\$ 1,800.00	Gen.
CenturyLink – Phone/DSL	125.94	Gen.
Gunnison County Electric Association, Inc. – Electricity	95.27	Gen.
Hinsdale County – Transfer Station Fees	46.50	Gen.
J. David Reed, P.C. – Legal Services, Petitions & Contract/Employee	508.50	Gen.
Joe Wonnacott – Contract Labor, Fire Chief & Fire Marshal	1,000.00	Gen.
Lake Fork Health Service District – Firefighter Physical, Ralph	196.00	Gen.
Michelle Pierce – Reimburse for Certified Copies & Recording Fees	82.50	Gen.
Michelle Pierce – Contract Administration	700.00	Gen.
Town of Lake City – Water & Sewer	160.00	Gen.
VISA – Laptop Computer, Zoom Subs., McAfee Renewal, Router	734.05	Gen.
Witmer Public Safety Group – Helmet Decals	95.97	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Rowe moved, Director Cavit seconded to adjourn the regular meeting at 7:37 p.m., but to meet again at the next regular meeting on June 30, 2020. The motion passed with all voting yes in a roll call vote.

Chairman

ATTEST:

Secretary