

RECORD OF PROCEEDINGS

Regular Meeting

May 25, 2021

Chairman Hall called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 6:00 p.m. in the fire station. Those Directors present were: Brent Boyce, Crystal Brown, Dennis Cavit and Jim Rowe.

Also present were Bill Hagendorf, Manager (via phone); Joe Wonnacott, Fire Marshall/Fire Chief; and Michelle Pierce, Secretary.

MINUTES OF PREVIOUS MEETING

Director Rowe moved, Director Boyce seconded to approve the minutes of the April 27, 2021 regular meeting as circulated. The motion passed with all voting yes in a general vote.

BILLS PAYABLE

Director Boyce moved, Director Rowe seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

BILLS FOR SERVICE – Status Report

The Directors read the status report submitted by Secretary Pierce.

TREASURER’S REPORT

Director Boyce moved, Director Brown seconded to approve the Treasurer’s Report for the month ending April 30, 2021 as circulated. The motion passed with all voting yes in a general vote.

MANAGER REPORT

The Directors read the report submitted by Manager Hagendorf (see attached).

FIRE CHIEF/FIRE MARSHAL REPORTS

The Directors read the reports submitted by Fire Chief/Fire Marshal Wonnacott (see attached).

FIRE STATION – Fence

Manager Hagendorf stated that the town Board of Trustees approved the variance for the fence on Wednesday which will allow the District to build a fence that is 6 feet high on all sides. He stated that, with recent price increases in materials, that the estimated cost of the fence has increased from \$4,550 to \$5,400.

After some discussion, Director Boyce agreed to contact the owner of Blue Spruce Building Materials Co. to ask about a possible price reduction. Manager Hagendorf stated that he will get the pipe cut and ready to go. The Directors agreed that Secretary Pierce can write a check to Manager Hagendorf to reimburse him for the cost of the pipe and pounder before the next meeting.

BOARD OF DIRECTORS – Annual Review of Board Policies

The Directors reviewed its board policies. Manager Hagendorf stated that he will update the policy on the discontinued use of PFAS foams and will have it ready for consideration at the next board meeting. He further stated that he will check with the Division of Fire Prevention and Control for current rates for billing and will make any needed adjustments to the District’s billing policy prior to the next meeting.

PERSONNEL – Begin Annual Performance Review Process

After some discussion, the Directors agreed to conduct performance reviews for the Manager and Secretary every two years rather than every year. Manager Hagendorf stated that, since Fire Chief Wonnacott has been in his position for less than a year, he will conduct his review before October and will conduct his review every two years after that.

<u>BILLS PAYABLE TO AND FOR:</u>	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Manager	1,800.00	Gen.
CenturyLink – Phone/DSL	134.87	Gen.
Gunnison County Electric Association, Inc. – Electricity	98.11	Gen.

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Regular Meeting (2)

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<u>BILLS PAYABLE TO AND FOR:</u> (cont.)	<u>AMOUNT</u>	<u>FUND</u>
Joe Wonnacott – Contract Labor, Fire Chief & Fire Marshal	1,000.00	Gen.
Michelle Pierce – Reimburse for Website Hosting, 2 years	79.00	Gen.
Michelle Pierce – Reimburse for Certified Copies & Recording of Inc. Order	78.00	Gen.
Michelle Pierce – Contract Labor, Secretary	700.00	Gen.
The Martin Law Firm – Legal Services	533.00	Gen.
Town of Lake City – Water & Sewer (2 months)	160.00	Gen.
VISA – Secretary of State Registration Fee, Security Gate at Station	175.09	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Rowe moved, Director Cavit seconded to adjourn the regular meeting at 7:17 p.m., but to meet again at the regular meeting on June 29, 2021. The motion passed with all voting yes in a general vote.

Chairman

ATTEST:

Secretary