

RECORD OF PROCEEDINGS

Regular Meeting

June 25, 2019

Vice-Chairman Hall called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 6:00 p.m. in the fire station. Those Directors present were: Dennis Cavit, Jim Rowe, and Joe Wonnacott.

Director Roberts was absent.

Also present were Bill Hagendorf, Manager/Fire Marshal; and Michelle Pierce, Secretary.

MINUTES OF PREVIOUS MEETING

Director Cavit moved, Director Rowe seconded to approve the minutes of the May 28, 2019 regular meeting as circulated. The motion passed with all voting yes in a general vote.

BILLS PAYABLE

Director Wonnacott moved, Director Rowe seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

TREASURER'S REPORT

Director Wonnacott moved, Director Rowe seconded to approve the Treasurer's Report for the month ending May 31, 2019 as circulated. The motion passed with all voting yes in a general vote.

BILLS FOR SERVICE – Status Report

The Directors read the status report submitted by Secretary Pierce.

MANAGER/FIRE MARSHAL REPORT

The Directors read the report submitted by Manager/Fire Marshal Hagendorf (see attached).

2018 AUDIT – Presentation by David Green, Green & Associates, LLC

David Green of Green & Associates, LLC participated by phone in a review of the draft 2018 audit report. During the review, Director Cavit noted that expenses in the Fireworks Fund had exceeded the amount budgeted for in 2018.

After some discussion, the Directors agreed to adopt an amendment to the 2018 budget for the Fireworks Fund at the July 30, 2019 regular meeting. Mr. Green stated that he would revise the draft audit report accordingly for further consideration after the budget amendment is adopted and that he will file the final report with the state auditor's office by the July 31, 2019 deadline.

FIREWORKS

Manager Hagendorf stated that there were enough fireworks left in stock for this year's 4th of July show and that he planned to have a discussion with the Chamber of Commerce board of directors regarding the need to have the Chamber and/or other entities take over fundraising responsibilities. He stated that the volunteer firefighters were growing tired of being responsible for fundraising in addition to doing all the work necessary to put on the show.

After some discussion, the Directors agreed that Manager Hagendorf should contact representatives from the town, county, and chamber to talk about the need for them to undertake future fundraising activities. They further agreed that the Fire District would continue to put on the shows, train the volunteers and order the fireworks using the amount of funds raised annually by these other entities.

FIRE STATION – Propane Pre-Buy Agreement with JC Propane

Director Cavit moved, Director Wonnacott seconded to pre-buy 1,250 gallons of propane from JC Propane at a cost of \$1.66 per gallon. The motion passed with all voting yes in a general vote.

BOARD OF DIRECTORS – Resignation of Dave Roberts

The Directors read a letter from Dave Roberts resigning from the Board of Directors effective immediately.

RECORD OF PROCEEDINGS

Regular Meeting (2)

June 25, 2019

BOARD OF DIRECTORS – Resignation of Dave Roberts (cont.)

Director Rowe moved, Director Cavit seconded to accept the resignation of Dave Roberts from the Board of Directors. The motion passed with all voting yes in a general vote.

Director Rowe moved, Director Wonnacott seconded to appoint R.E. Hall as the board chairman. The motion passed with all voting yes in a general vote.

Director Rowe moved, Director Cavit seconded to appoint Joe Wonnacott as the board vice-chairman. The motion passed with all voting yes in a general vote.

Secretary Pierce stated that she would publish a notice in the Silver World requesting letters of interest from qualified electors to fill the vacancy so that the Directors can consider making an appointment during the next regular meeting on July 30th.

PERSONNEL – Submission of Staff Performance Evaluations

It was noted that all staff performance evaluations had been completed and filed.

<u>BILLS PAYABLE TO AND FOR:</u>	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Manager/Fire Marshal/Chief	\$2,800.00	Gen.
Blue Spruce Building Materials Co. – Gift Certificates, App. Dinner	200.00	Gen.
CenturyLink – Phone/DSL	127.68	Gen.
Green & Associates, LLC – 2018 Audit	3,900.00	Gen.
Gunnison County Electric Association – Electricity	99.02	Gen.
Hinsdale County – Transfer Station Fees	193.50	Gen.
J. David Reed, PC – Legal Services, Inclusions	342.50	Gen.
Michelle Pierce – Contract Administration	700.00	Gen.
Mountain West Insurance & Financial Services – Public Officials Bonds	100.00	Gen.
VISA – Fire Fighting Supplies	2,516.70	Gen.
Witmer Public Safety Group – Wildland/Rescue Gloves	201.56	Gen.
Witmer Public Safety Group – Wildland/Rescue Gloves	209.94	Gen.
Witmer Public Safety Group – 75 ft. Rope Throw Bags	292.94	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Rowe moved, Director Wonnacott seconded to adjourn the regular meeting at 7:11 p.m., but to meet again at the next regular meeting on July 30, 2019. The motion passed with all voting yes in a general vote.

Chairman

ATTEST:

Secretary