

RECORD OF PROCEEDINGS

Regular Meeting

August 7, 2018

Chairman Roberts called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 6:02 p.m. in the fire station. Those Directors present were: Dennis Cavit, R. E. Hall and Joe Wonnacott. One vacancy exists.

Also present were Bill Hagendorf, Manager/Fire Marshal; Michelle Pierce, Secretary; and Jim Rowe.

MINUTES OF PREVIOUS MEETING

Director Hall moved, Director Cavit seconded to approve the minutes of the June 28, 2018 regular meeting as circulated. The motion passed with all voting yes in a general vote.

BILLS PAYABLE

Director Wonnacott moved, Director Hall seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

TREASURER'S REPORT

Director Wonnacott moved, Director Cavit seconded to approve the Treasurer's Report for the month ending June 30, 2018 as circulated. The motion passed with all voting yes in a general vote.

QUARTERLY BUDGET REPORT

The Directors read the Quarterly Budget Report as of June 30, 2018.

BILLS FOR SERVICE – Status Report

The Directors read the status report submitted by Secretary Pierce.

MANAGER/FIRE MARSHAL/FIRE CHIEF REPORT

The Directors read the report submitted by Manager/Fire Marshal Hagendorf (see attached).

BOARD OF DIRECTORS – Swear In Jim Rowe

Secretary Pierce delivered the oath of office to newly appointed director Jim Rowe.

EQUIPMENT – Proposed Sale of Squad Vehicle

Manager Hagendorf stated that Monty Hannah made an offer of \$800.00 to purchase the District's squad vehicle. He stated that it was worn out and not needed by the department. He stated that he thought it was a fair price. The Directors agreed to sell the squad vehicle to Monty Hannah for \$800.00.

FIRE STATION – Propane Proposals

The Directors read the report submitted by Secretary Pierce regarding propane pricing from JC Propane, Inc., Amerigas, and Ferrell Gas.

Director Wonnacott moved, Director Cavit seconded to approve the propane pre-buy agreement with JC Propane, Inc., for 1,500 gallons of propane at \$1.74 per gallon and to approve the payment of \$1,717.24, which includes an existing credit of \$892.76. The motion passed with all voting yes in a general vote.

BANK SIGNATURE CARDS – Update

Secretary Pierce stated that, in view of the election of R.E. Hall as vice-chairman, the District needs to update its signature authorizations at Community Banks. She stated that current signatories on the District's checking account (1392) are Dave Roberts, Charlie Curtis, Bill Hagendorf and herself. She stated that current signatories on the District's money market account (1406) are Dave Roberts, Joe Hearn, Bill Hagendorf and herself.

Director Wonnacott moved, Director Cavit seconded to authorize Dave Roberts, R.E. Hall, Bill Hagendorf, and Michelle Pierce as signatories on the District's checking account (1392) and the District's money market account (1406). The motion passed with all voting yes in a general vote.

RECORD OF PROCEEDINGS

Regular Meeting (2)

August 7, 2018

FIRE STATION - Dumpster

Manager Hagendorf reminded the Directors that there will be another reduction in the residential assessment rate in 2019 due to the provisions of the Gallagher Amendment, which will result in another reduction in property tax revenues. He stated that it makes sense now to start saving money where we can.

There was some discussion about the monthly charge for dumpster fees. Manager Hagendorf stated that he and the volunteers are willing to take care of the minimal amount of trash that the station generates and suggested that the District discontinue receiving dumpster service from Utah's Inc. The Directors agreed.

Secretary Pierce stated that she would request that Utah's Inc. discontinue service right away and remove its dumpster as soon as possible.

GRANTS UPDATE – Award of VFA Grant

Manager Hagendorf stated that the District has been awarded a grant from the Volunteer Firefighters Assistance grant program in the amount of \$2,900 to be used towards the purchase of a foam inductor, backpack pumps with spare liners, ten 50-foot sections of 1" forest service hose, two sections of hard suction drafting hose, nozzles, and a low level strainer. He stated that the total cost would be \$5,800, which includes the District's match of 50%.

BILLS PAYABLE TO AND FOR:

	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Manager/Fire Marshal/Chief	\$2,800.00	Gen.
CenturyLink – Phone/DSL	127.07	Gen.
Fire Programs – Annual Support & Update Service	2,015.00	Gen.
Green & Associates, LLC – 2017 Audit	3,750.00	Gen.
Gunnison County Electric Association – Electricity	129.09	Gen.
Hinsdale County – Diesel Fuel	65.50	Gen.
JC Propane, Inc. – Propane Pre-buy	2,610.00	Gen.
JC Propane, Inc. – Credit from 2017 Pre-buy	-892.76	Gen.
L. N. Curtis & Sons – Repair Eagle Compressor	1,046.00	Gen.
Michelle Pierce – Reimburse for Laminated FD Maps	42.62	Gen.
Michelle Pierce – Contract Administration	700.00	Gen.
Silver World Publishing – Vacancy Notice, etc.	60.40	Gen.
Town of Lake City – Water & Sewer	160.00	Gen.
Utah's Inc. – Dumpster Yardage	90.00	Gen.
VISA – Postage, Shirts, Station Supplies	389.09	Gen.
Waterax Corporation – High Pressure 4-stage Pump	5,165.20	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Hall moved, Director Wonnacott seconded to adjourn the regular meeting at 7:05 p.m., but to meet again at the next regular meeting on June 26, 2018. The motion passed with all voting yes in a general vote.

Chairman

ATTEST:

Secretary