

RECORD OF PROCEEDINGS

Regular Meeting

July 29, 2019

Chairman Hall called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 6:00 p.m. in the fire station. Those Directors present were: Dennis Cavit and Jim Rowe.

Director Wonnacott was absent. One vacancy exists.

Also present were Bill Hagendorf, Manager/Fire Marshal; and Michelle Pierce, Secretary.

MINUTES OF PREVIOUS MEETING

Director Rowe moved, Director Cavit seconded to approve the minutes of the June 25, 2019 regular meeting as circulated. The motion passed with all voting yes in a general vote.

BILLS PAYABLE

Director Rowe moved, Director Cavit seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

TREASURER'S REPORT

Director Rowe moved, Director Cavit seconded to approve the Treasurer's Report for the month ending June 30, 2019 as circulated. The motion passed with all voting yes in a general vote.

QUARTERLY BUDGET REPORT

The Directors read the quarterly budget report submitted by Secretary Pierce.

MANAGER/FIRE MARSHAL REPORT

The Directors read the report submitted by Manager/Fire Marshal Hagendorf (see attached).

(Director Wonnacott entered the meeting at 6:15 p.m.)

2018 BUDGET – Resolution No. 1, Series 2019 to Amend Fireworks Fund Budget for 2018

Chairman Hall opened the public hearing to consider comments regarding the proposed resolution to amend the 2018 budget for the Fireworks Fund at 6:22 p.m. He asked if there were any comments. There were none. Secretary Pierce stated that she had not received any comments either verbally or in writing. Chairman Hall closed the public hearing at 6:23 p.m.

Director Rowe moved, Director Wonnacott seconded to adopt Resolution No. 1, Series 2019 increasing the 2018 appropriation for the Fireworks Fund from \$8,500 to \$9,000. The motion passed with all voting yes in a general vote.

2018 AUDIT REPORT – Final Report

The Directors read the final 2018 Audit Report which reflects the increase in the appropriation for the Fireworks Fund.

PERSONNEL – Succession Planning, Manager/Fire Marshal

Director Rowe stated that he, Director Cavit and Manager/Fire Marshal Hagendorf had formed a succession planning team in anticipation of Manager/Fire Marshal Hagendorf's resignation.

Director Rowe stated that the committee will identify local candidates first, after which a specific job description will be developed. He stated that the transition plan will be tailored to a specific candidate and that Manager/Fire Marshal Hagendorf has agreed to mentor his replacement for up to 12 months. He further stated that, after discussion with Board, the committee will present candidates with a proposal for pay structure, job structure, etc.

Secretary Pierce noted the provisions of CRS 24-6-402(3.5) which outline the statutory process for hiring executive level employees. She stated that she would forward the citation to the committee members.

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FINANCE – Bank Signature Authorizations

Director Cavit moved, Director Rowe seconded to authorize Chairman R. E. Hall, Vice-Chairman Joe Wonnacott, Manager/Fire Marshal Bill Hagendorf, and Secretary Michelle Pierce as signatories on the District’s checking and money market accounts at Community Banks. The motion passed with all voting yes in a general vote.

BOARD OF DIRECTORS – Vacancy

Secretary Pierce stated that no letters of interest in filling the vacancy left by the resignation of Dave Roberts have been received. After some discussion, the Directors agreed to re-advertise for letters of interest in August.

FIREWORKS

Manager/Fire Marshal Hagendorf noted the injuries sustained by several firefighters during Silverton’s 4th of July fireworks show this year. He stated that lots of firefighters are being injured at pyrotechnic shows where everything is hand lit as opposed to being electronically controlled. He further stated that converting to an electronic show would be very expensive due to the large number of mortar tubes that would have to be purchased and stored. He also stated the current show likely does not meet current regulations due to the close proximity of a house and the town’s water tank to the location where the shells are launched.

After discussion regarding potential liability and harm to firefighters, the Directors agreed that the Fire Protection District will no longer take responsibility for the fundraising and conduct of the annual 4th of July fireworks show. Manager/Fire Marshal Hagendorf stated that he will compile a report outlining the reasons why the District will no longer be involved in the annual fireworks show along with possible options (i.e. laser show, drones, etc.) for presentation to the Chamber of Commerce at its next meeting.

<u>BILLS PAYABLE TO AND FOR:</u>	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Manager/Fire Marshal/Chief	\$2,800.00	Gen.
CenturyLink – Phone/DSL	128.98	Gen.
Gunnison County Electric Association – Electricity	80.16	Gen.
Hinsdale County – Transfer Station Fees	22.50	Gen.
Hinsdale County – Diesel Fuel	86.45	Gen.
JC Propane – Propane Pre-Buy (1,250 gal. @\$1.66)	2,075.00	Gen.
Michelle Pierce – Contract Administration	700.00	Gen.
Mountain View Technical Services – Update District Maps	360.00	Gen.
Peak Alarm Co., Inc. – Alarm System Monitoring (3 months)	75.00	Gen.
Silver World Publishing Co. – Ads	30.00	Gen.
Town of Lake City – Water & Sewer (2 months)	160.00	Gen.
VISA – Batteries & Pads for AEDs, Batteries for SCBAs Supplies	722.73	Gen.
Western Slope Fire & Safety, Inc. – Annual Portable Inspections (13)	130.00	Gen.
Witmer Public Safety Group – Wildland/Rescue Gloves	174.95	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Rowe moved, Director Wonnacott seconded to adjourn the regular meeting at 7:07 p.m., but to meet again at the next regular meeting on August 27, 2019. The motion passed with all voting yes in a general vote.

Chairman

ATTEST:

Secretary