

RECORD OF PROCEEDINGS

Regular Meeting

July 28, 2020

Chairman Hall called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 6:01p.m. in the fire station. Those Directors present were: Brent Boyce, Dennis Cavit and Jim Rowe.

Director Quinn was absent.

Also present were Bill Hagendorf, Manager (via phone); Joe Wonnacott, Fire Chief/Fire Marshal; and Michelle Pierce, Secretary.

MINUTES OF PREVIOUS MEETING

Director Rowe moved, Director Boyce seconded to approve the minutes of the June 30, 2020 regular meeting as circulated. The motion passed with all voting yes in a general vote.

BILLS PAYABLE

Director Rowe moved, Director Cavit seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

BILLS FOR SERVICE – Status Report

The Directors read the status report submitted by Secretary Pierce.

TREASURER'S REPORT

Director Boyce moved, Director Rowe seconded to approve the Treasurer's Report for the month ending June 30, 2020 as circulated. The motion passed with all voting yes in a general vote.

QUARTERLY BUDGET REPORT

The Directors read the quarterly budget report submitted by Secretary Pierce.

MANAGER REPORT

The Directors read the report submitted by Manager Hagendorf (see attached).

FIRE CHIEF/FIRE MARSHAL REPORTS

The Directors read the reports submitted by Fire Chief/Fire Marshal Wonnacott (see attached).

BOARD OF DIRECTORS – Review of Purchasing Policy

The Directors reviewed a revised draft of the District's purchasing policy that clarifies that all *non-budgeted* purchases of supplies, equipment and contractual services exceeding \$500 require Board approval. The Directors agreed to also include statements that the District shall insure all purchases meet or exceed Federal, State, or local requirements and that the District shall consider NFPA standards when purchasing equipment.

Manager Hagendorf stated that he would re-draft the policy for consideration at the next meeting.

FINANCE – November Ballot Question to Repeal Gallagher Amendment, Town Hall

The Directors discussed several ideas for promoting the passage of the November 2020 ballot question to repeal the Gallagher Amendment including a town hall meeting, a mass mailing, social media, etc. It was noted that the District was restricted to spending up to \$50 of public funds to do so. After further discussion, Secretary Pierce stated that she would consult with the District's attorney and reach out to other taxing entities in order to determine the District's options which will be further discussed at the next meeting.

FIREMEN'S PENSION FUND – Report on Status of Funds

The Directors read the 1st quarter 2020 allocation report received from the Fire & Police Pension Association.

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PERSONNEL – Performance Evaluations

After some discussion, the Directors agreed to conduct performance evaluations for the Manager, Fire Chief/Fire Marshal, and secretary in October. They further agreed to review the evaluation forms at the next meeting.

FINANCE – Grants Update

Manager Hagendorf reported that he had three pending grant applications. He stated that he purchased a chain saw with the VFA grant that was recently awarded and that payment had been approved earlier tonight in order to meet compliance reporting requirements. He further stated that he should know soon regarding whether or not the AFG grant for fire hose was successful.

LEGAL SERVICES – Letter from J. David Reed P.C.

The Directors read a letter from J. David Reed P.C. notifying them that Bo Nerlin had left the firm. Included with the letter was a form identifying three options for future representation for the District: to continue to be represented by Mr. Nerlin, to continue to be represented by J. David Reed, P.C., or to choose another attorney. Secretary Pierce noted that Ms. Sara Abbott had returned to Mr. Reed’s firm and would resume representation of the District if the Directors agreed to retain their services.

Director Rowe moved, Director Cavit seconded to continue to be represented by the firm of J. David Reed, P.C. The motion passed with all voting yes in a general vote.

<u>BILLS PAYABLE TO AND FOR:</u>	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Manager	\$ 1,800.00	Gen.
CenturyLink – Phone/DSL	128.55	Gen.
Gunnison County Electric Association, Inc. – Electricity	90.49	Gen.
Gunnison Valley Hospital – Firefighter Physical, Long	319.00	Gen.
Hinsdale County – Diesel Fuel	35.15	Gen.
Hinsdale County – Transfer Station Fees	18.00	Gen.
Joe Wonnacott – Contract Labor, Fire Chief & Fire Marshal	1,000.00	Gen.
Michelle Pierce – Contract Labor, Secretary	700.00	Gen.
Monty’s Auto Parts – Coupling & Tubing for Pump Drains, E1 & E3	36.20	Gen.
Mountain West Insurance & Financial Services – Public Officials Bond	100.00	Gen.
NAPA Auto Parts – Chain Saw	719.95	Gen.
Silver World Publishing Co. – Notice, Election Cancellation	136.00	Gen.
Town of Lake City – Water & Sewer	160.00	Gen.
VISA – Zoom Subsc., Antennas/Lapel Mic, Propane, ICC Subsc., Air Kits	2,536.17	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Rowe moved, Director Boyce seconded to adjourn the regular meeting at 7:17 p.m., but to meet again at the next regular meeting on August 25, 2020. The motion passed with all voting yes in a roll call vote.

Chairman

ATTEST:

Secretary