

## RECORD OF PROCEEDINGS

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### Regular Meeting

August 27, 2019

Chairman Hall called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 6:00 p.m. in the fire station. Those Directors present were: Dennis Cavit (via phone), Jim Rowe, and Joe Wonnacott.

One vacancy exists.

Also present were Bill Hagendorf, Manager/Fire Marshal; Michelle Pierce, Secretary; and Darren Hardy

#### MINUTES OF PREVIOUS MEETING

Director Rowe moved, Director Wonnacott seconded to approve the minutes of the July 29, 2019 regular meeting and August 13, 2019 special meeting as circulated. The motion passed with all voting yes in a general vote.

#### BILLS PAYABLE

Director Wonnacott moved, Director Rowe seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

#### TREASURER'S REPORT

Director Rowe moved, Director Wonnacott seconded to approve the Treasurer's Report for the month ending June 30, 2019 as circulated. The motion passed with all voting yes in a general vote.

Secretary Pierce stated that she had postponed updating bank signature authorizations in view of upcoming changes on the Board of Directors.

#### MANAGER/FIRE MARSHAL REPORT

The Directors read the report submitted by Manager/Fire Marshal Hagendorf (see attached).

#### PERSONNEL – Recommendation for Fire Chief & Fire Marshal

The Directors read the Fire Chief search committee's recommendation to hire Darren Hardy as Fire Chief, Joe Wonnacott as Fire Marshal, and to retain Manager Hagendorf for an interim period of one year. Mr. Hardy will start with a monthly contract salary of \$1,800, Mr. Wonnacott will start with a monthly contract salary of \$500, and Manager Hagendorf will receive a monthly contract salary of \$500 for the interim period of 12 months. Both the Fire Chief and Fire Marshal positions will include a 12-month probationary period. As Mr. Hardy demonstrates the ability to take over all responsibilities as Fire Chief, he will receive another \$500 per month and Manager Hagendorf's contract will be cancelled. The effective hiring date will be October 1, 2019. Director Wonnacott will then resign from the Board of Directors.

Director Rowe moved, Director Cavit seconded to accept the committee's recommendation as written (see file). Further to post a notice of the finalists for the positions of Fire Chief and Fire Marshal on the District's website and the official posting place on the front door of the station. After the 14-day notice period has passed, the hiring decision will become final. The motion passed with Directors Cavit, Hall, and Rowe voting yes and Director Wonnacott abstaining.

#### 2020 BUDGET – Review of Certification of Levies, Discuss Process

The Directors reviewed the Certification of Levies prepared by the Hinsdale County Assessor. The Directors agreed to review a draft of the 2020 budget at the September meeting.

#### EQUIPMENT – Burn Trailer Repairs

There was discussion regarding the need to complete needed repairs to the mobile burn trailer prior to Manager Hagendorf's departure this fall. The Directors reviewed a proposal submitted by Fire Facilities, Inc. itemizing the parts that will be required for the repair which will cost \$27,564. Manager Hagendorf stated that the estimated cost for labor is \$20,000.

The Directors reviewed the current equipment replacement schedule, along with Manager Hagendorf's notes, and an audited fiscal year comparison of the General and Capital Reserve funds. Manager Hagendorf stated that the cost of the repair could be made up by moving back the scheduled replacement of the department's 2<sup>nd</sup> out engine by 2 years, which would free up \$19,500 in the Capital Reserve Fund. He further stated that, if the District's application to FEMA for a grant to purchase fire hose is successful, then the replacement date for fire hose can be moved out by 25 years, which

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**Regular Meeting (2)**

**August 27, 2019**

EQUIPMENT – Burn Trailer Repairs (cont.)

would free up an additional \$18,176 in the Capital Reserve Fund, for a total of \$37,676 being available to cover the cost of the repair. He stated the balance could be taken out of Capital Reserve Fund surpluses. He also stated that revenue from the sale of equipment was not included in his analysis.

Director Rowe moved, Director Cavit seconded to authorize Manager Hagendorf to proceed with the repair of the mobile burn trailer at an estimated cost of \$47,564 and to authorize Secretary Pierce to distribute funds to pay for the repairs as necessary. The motion passed with all voting yes in a general vote.

FIREWORKS – Update

Manager Hagendorf stated that representatives from J & M Display had inspected the site adjacent to the town's water tank where fireworks are discharged. He stated that it was determined that the site did not meet current regulations due to the close proximity of a house and the water tank.

There was some discussion regarding injuries sustained by 3 firefighters in Silverton this year and safety concerns about continuing to launch fireworks manually, as opposed to electronically. There was also discussion about possible alternative sites and alternative methods. It was noted that there was a significant reserve remaining in the Fireworks Fund that could be used to help cover the cost of the 2020 show if another entity decides to take it over.

After further discussion, the Directors agreed that, due to safety and liability concerns, the District will no longer take responsibility for the fundraising and conduct of the annual 4<sup>th</sup> of July fireworks show. The Directors further agreed to send a letter to Hinsdale County, the Town of Lake City, and the Chamber of Commerce notifying them of this decision and to invite their representatives to the September 24<sup>th</sup> meeting to discuss the matter. Secretary Pierce will draft the letter for signature by Chairman Hall.

BOARD OF DIRECTORS – Vacancy

The Directors read a letter from Brent Boyce expressing his interest in filling the current vacancy on the board left by the resignation of Dave Roberts.

Director Rowe moved, Director Wonnacott seconded to appoint Brent Boyce to fill the vacancy on the board left by the resignation by Dave Roberts. The motion passed with all voting yes in a general vote.

BOARD OF DIRECTORS – House Bill 19-1087 Concerning Online Notice of Public Meeting of a Local Government Entity

The Directors read HB 19-1087 which provides for the posting of notice of local government meetings on the local government's website 24 hours in advance of the meeting. This provision replaces a previous law requiring that notice be posted 72 hours in advance of any local government meeting at the official posting place. After some discussion, the Directors agreed to continue their practice of posting notice both on the front door of the fire station and on the District's website 72 hours in advance of their meetings.

<u>BILLS PAYABLE TO AND FOR:</u>	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Manager/Fire Marshal/Chief	\$2,800.00	Gen.
CenturyLink – Phone/DSL	128.98	Gen.
Gunnison County Electric Association – Electricity	92.69	Gen.
J. David Reed, PC – Legal Services, Statutory Hiring Process Review	111.00	Gen.
Michelle Pierce – Contract Administration	700.00	Gen.
Silver World Publishing Co. – Legal Notices	60.00	Gen.
VISA – Wildland Rescue Gloves	281.42	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Rowe moved, Director Wonnacott seconded to adjourn the regular meeting at 7:12 p.m., but to meet again at the next regular meeting on September 24, 2019. The motion passed with all voting yes in a general vote.

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Chairman

ATTEST:

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Secretary