

RECORD OF PROCEEDINGS

Regular Meeting

September 24, 2019

Chairman Hall called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 6:00 p.m. in the fire station. Those Directors present were: Dennis Cavit, Jim Rowe, and Joe Wonnacott.

One vacancy exists.

Also present were Bill Hagendorf, Manager/Fire Marshal; Michelle Pierce, Secretary; Brent Boyce, Jacqui Wonnacott, Kat Menzies, Doug Hamil, Mike Tuttle, and Darren Hardy

MINUTES OF PREVIOUS MEETING

Director Rowe moved, Director Cavit seconded to approve the minutes of the August 27, 2019 regular meeting as circulated. The motion passed with all voting yes in a general vote.

BILLS PAYABLE

Director Wonnacott moved, Director Rowe seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

TREASURER'S REPORT

Director Rowe moved, Director Cavit seconded to approve the Treasurer's Report for the month ending August 31, 2019 as circulated. The motion passed with all voting yes in a general vote.

MANAGER/FIRE MARSHAL REPORT

The Directors read the report submitted by Manager/Fire Marshal Hagendorf (see attached).

BOARD OF DIRECTORS – Swear In Brent Boyce

Secretary Pierce delivered the oath of office to Brent Boyce.

FIREWORKS – Discussion with Chamber of Commerce

There was discussion with Chamber of Commerce representatives Jacqui Wonnacott, Katrina Menzies, and Doug Hamil regarding the Board's decision that the Fire Protection District will no longer take responsibility for the fundraising and conduct of the annual 4th of July fireworks show along with possible alternative locations and methods for continuing them in the future.

Chamber board president Jacqui Wonnacott stated that the matter will be discussed at the next meeting of the Chamber of Commerce board of directors and that she would get back to the Directors with the Chamber's plan to assume responsibility for the fireworks in the future.

2020 BUDGET – Review of Draft

The Directors reviewed a draft of the 2020 budget. They agreed to review any modifications made at their next regular meeting.

FINANCE – Annual Audit, Discussion Regarding Request for Proposals

Secretary Pierce stated that the 2018 audit report was the last to be performed by Green & Associates, LLC under the current 5-year agreement. She asked if the Directors wanted her to solicit requests for proposals for the next five years. After some discussion the Directors agreed to seek new proposals for the next five years.

BOARD OF DIRECTORS – Term Limits, Results of November 2, 2004 Election

The Directors read the abstract prepared by the Hinsdale County Clerk regarding the results of the November 2, 2004 election whereby term limits for the District's directors were overturned by the electorate by a vote of 283 to 156. Secretary Pierce stated that these results had faded from memory and that she wanted them noted on the record in order to prevent any confusion in the future.

RECORD OF PROCEEDINGS

Regular Meeting (2)

September 24, 2019

BOARD OF DIRECTORS – Training

Chairman Hall suggested that the District consider budgeting funds for the directors and staff to attend the annual Special District Association (SDA) conference held in September of each year in order to take advantage of board training and networking opportunities.

Director Cavit stated that he thought that the SDA might provide on-site training for board members that could be less expensive than attending the conference.

After further discussion, Secretary Pierce stated that she would contact the SDA to inquire about on-site training and costs to attend the annual conference and that she would report back to the Directors at the next meeting.

LEGAL SERVICES – Letter from J. David Reed, P.C.

The Directors read letter from attorneys J. David Reed and Sarah Abbott regarding Ms. Abbott's departure from the firm. Secretary Pierce stated that Ms. Abbott was the principal attorney in the firm who represented the District, but that J. David Reed will represent the District moving forward.

BOARD OF DIRECTORS – Resignation of Joe Wonnacott, Appointment of Robert Quinn

Director Wonnacott notified the Board that he is resigning from his position as director effective immediately due to his new position as Fire Marshal.

Director Rowe moved, Director Cavit seconded to accept Director Wonnacott's resignation from the Board of Directors effective immediately. The motion passed with all voting yes in a general vote.

It was noted that Robert Quinn had submitted a letter expressing his interested in filling the vacancy left by the resignation of Joe Wonnacott.

Director Rowe moved, Director Cavit seconded to appoint Robert Quinn to fill the vacancy on the Board of Directors left by the resignation of Joe Wonnacott. The motion passed with all voting yes in a general vote.

BURN TRAILER REPAIRS – Update

Manager Hagendorf stated that the parts to repair the mobile burn trailer will be delivered on November 18th and that the repair work will commence shortly after.

OPEN BURNING

There was some discussion about a recent open burn in town limits that required extinguishment by the fire department to prevent it from spreading to trees and adjacent properties.

Manager Hagendorf stated that he and Fire Marshal Wonnacott will meet soon with the town manager to talk about the dangers posed by open burning inside town limits and to request that the Town consider adopting an ordinance prohibiting it.

<u>BILLS PAYABLE TO AND FOR:</u>	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Manager/Fire Marshal/Chief	\$2,800.00	Gen.
Blue Spruce Building Materials Co. – Smoke Detector w/Light	15.99	Gen.
CenturyLink – Phone/DSL	128.98	Gen.
Crested Butte Fire Protection District – Training, Hardy & Wonnacott	180.00	Gen.
Gunnison County Electric Association – Electricity	89.84	Gen.
Hinsdale County – Transfer Station Fees	60.00	Gen.
Michelle Pierce – Contract Administration	700.00	Gen.
Municipal Emergency Services, Inc. – SCBA Flow Tests	1,460.00	Gen.
Peak Alarm Co., Inc. – Alarm System Monitoring	75.00	Gen.
Silver World Publishing Co. – Legal Notices	94.20	Gen.
Town of Lake City – Water & Sewer (2 months)	160.00	Gen.
VISA – Amazon Prime, Active 911, Boiler Drain Filters, Station Cameras	604.39	Gen.

RECORD OF PROCEEDINGS

Regular Meeting (3)

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ADJOURNMENT

There being no further business to come before the Board, Director Rowe moved, Director Cavit seconded to adjourn the regular meeting at 7:45 p.m., but to meet again at the next regular meeting on October 29, 2019. The motion passed with all voting yes in a general vote.

Chairman

ATTEST:

Secretary