

RECORD OF PROCEEDINGS

Regular Meeting

September 29, 2020

Chairman Hall called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 6:00 p.m. in the fire station. Those Directors present were: Brent Boyce, Dennis Cavit, and Jim Rowe.

Director Quinn was absent.

Also present were Bill Hagendorf, Manager (via phone); Joe Wonnacott, Fire Chief/Fire Marshal; and Michelle Pierce, Secretary.

Manager Hagendorf stated that Director Quinn called him today and submitted his verbal resignation.

MINUTES OF PREVIOUS MEETING

Director Rowe moved, Director Cavit seconded to approve the minutes of the August 25, 2020 regular meeting as circulated. The motion passed with all voting yes in a general vote.

BILLS PAYABLE

Director Rowe moved, Director Boyce seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

BILLS FOR SERVICE – Status Report

The Directors read the status report submitted by Secretary Pierce.

TREASURER'S REPORT

Director Rowe moved, Director Boyce seconded to approve the Treasurer's Report for the month ending August 30, 2020 as circulated. The motion passed with all voting yes in a general vote.

MANAGER REPORT

The Directors read the report submitted by Manager Hagendorf (see attached).

FIRE CHIEF/FIRE MARSHAL REPORTS

The Directors read the reports submitted by Fire Chief/Fire Marshal Wonnacott (see attached).

PERSONNEL – Performance Evaluations for District Staff

Chairman Hall reminded the directors to submit their evaluation forms for the Manager and Secretary to him as soon as possible. Manager Hagendorf stated that he will finish his preliminary review of the fire chief/fire marshal and that he will meet with Chairman Hall and Vice-Chairman Boyce when he returns in October to review his evaluation and that all three of them will meet with Fire Chief/Fire Marshal Wonnacott after that. Secretary Pierce noted that all reviews are to be completed by October meeting.

2021 BUDGET – Review Draft Budget

The Directors reviewed a draft of the proposed budget for 2021. After some discussion, the Directors agreed to transfer money out of the Contingency Reserve Fund to the Facilities Fund for sidewalk repairs and construction of a fence. The Directors also asked Secretary Pierce to include a column showing the 2020 budget in the draft to be reviewed at the next meeting.

FINANCE – Grants Update

Manager Hagendorf stated that the reimbursement for the VFA grant received to purchase a chain saw had not been received yet. He stated that he received notice today that announcements of award for the disease and prevention grant will be out tomorrow, which, if successful, would provide \$4,200 be used to purchase a multi-gas tool and a decontamination kit pack. He further stated that he had received no word on whether the FEMA grant for \$35,000 to purchase fire hose had been funded.

RECORD OF PROCEEDINGS

Regular Meeting (2)

September 29, 2020

BOARD OF DIRECTORS – Resignation of Robert Quinn

Director Cavit moved, Director Rowe seconded to accept the resignation of director Robert Quinn. The motion passed with all voting yes in a general vote. Secretary Pierce stated that she will advertise for applications to fill the vacancy.

<u>BILLS PAYABLE TO AND FOR:</u>	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Manager	\$ 1,800.00	Gen.
CenturyLink – Phone/DSL	131.09	Gen.
Gunnison County Electric Association, Inc. – Electricity	93.98	Gen.
Joe Wonnacott – Contract Labor, Fire Chief & Fire Marshal	1,000.00	Gen.
Mathis, Martin & Kidnay – Legal Services, FCPA, County Ballot Issue, etc.	407.00	Gen.
Michelle Pierce – Contract Labor, Secretary	700.00	Gen.
Mile-Hi Fire Apparatus, Inc. – Hydraulic Cylinder Repair Kit	113.95	Gen.
NFPA – 2021 Dues	175.00	Gen.
Peak Alarm Co., Inc. – Alarm System Monitoring, 3 months	75.00	Gen.
Silver World Publishing Co. – Notice, Back to School	15.00	Gen.
VISA – Printer Cartridges, Active 911, Amazon Prime, Int’l Code Council	737.31	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Rowe moved, Director Boyce seconded to adjourn the regular meeting at 6:55 p.m., but to meet again at the next regular meeting on October 27, 2020. The motion passed with all voting yes in a general vote.

Chairman

ATTEST:

Secretary