

## RECORD OF PROCEEDINGS

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### Regular Meeting

September 27, 2022

Chairman Hall called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 6:00 p.m. in the fire station via video conference. Those Directors present were: Brent Boyce, Crystal Brown, Dennis Cavit, and Jim Rowe.

Also present were Bill Hagendorf, Manager (via video conference); Joe Wonnacott, Fire Marshal (via video conference); and Michelle Pierce, Secretary.

#### MINUTES OF PREVIOUS MEETING

Director Boyce moved, Director Cavit seconded to approve the minutes of the August 31, 2022 regular meeting as circulated. The motion passed with all voting yes in a general vote.

#### BILLS PAYABLE

Director Boyce moved, Director Rowe seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

#### BILLS FOR SERVICE – Status Report

The Directors read the report submitted by Secretary Pierce.

#### TREASURER’S REPORT

Director Rowe moved, Director Boyce seconded to approve the Treasurer’s Report for the month ending August 31, 2022 as circulated. The motion passed with all voting yes in a general vote.

#### MANAGER REPORT

The Directors read the report submitted by Manager Hagendorf (see attached).

(Fire Chief Milski joined via video conference at 6:09 p.m.)

#### FIRE MARSHAL REPORT

The Directors read the report submitted by Fire Marshal Wonnacott (see attached).

#### 2023 BUDGET – Review of 2023 Budget Draft

The Directors reviewed a draft of the proposed budget for 2023.

#### PERSONNEL – Bi-Annual Performance Evaluations

Chairman Hall and Vice-Chairman Boyce agreed to meet to review the performance of the District Manager and Secretary before the next meeting. Secretary Pierce stated that she would forward them the evaluation forms.

#### WORKFORCE HOUSING – Update, Secretary Pierce

Secretary Pierce reported that representatives with the Colorado Housing & Finance Authority, along with a housing design consultant, will be in Lake City on October 27, 2022 to conduct a site visit and initial design meeting on town-owned property north of the medical center. She asked if the Directors would consider writing a letter in support of eventual grant funding to construct the housing project and they agreed that they would.

Secretary Pierce also mentioned that the Colorado Department of Local Affairs was sponsoring a small communities workshop in Salida on October 11<sup>th</sup> and 12<sup>th</sup> that will include a discussion about housing solutions. She stated that she will try to attend. She further stated that she would provide an update at the next meeting.

#### FINANCE – Grants Update, Manager Hagendorf

Manager Hagendorf reported that the Colorado Division of Fire Prevention & Control awarded the District a grant in the amount of \$4,269 for personal protective equipment. He also reported that FEMA awarded the District a grant in the amount of \$38,892 for fire hose. He stated that there are still two pending grant applications to FEMA, one for apparatus and one for the recruitment and retention program. He stated that he should know within the next 2 weeks if they were successful.

**RECORD OF PROCEEDINGS**

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**Regular Meeting (2)**

**September 27, 2022**

<u>BILLS PAYABLE TO AND FOR:</u>	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, District Manager	4,200.00	Gen.
Bill Hagendorf – Reimburse for Mileage, 9/14&15/2022	117.00	Gen.
Blue Spruce Building Materials Co. – 2x4x12's, Screws	47.07	Gen.
CenturyLink – Phone	79.41	Gen.
City of Gunnison – 2022 Dispatch User Fee	6,967.00	Gen.
Ferrellgas – Data Reader Install	60.00	Gen.
Gunnison County Electric Assn. – Electricity	92.04	Gen.
Hinsdale County – Diesel Fuel	61.13	Gen.
Joe Wonnacott – Contract labor, Fire Marshal	500.00	Gen.
L. N. Curtis & Sons – Routine Annual Service for Breathing Air Compressor	1,828.00	Gen.
Michelle Pierce – Reimburse for Binders for Board Minutes	57.12	Gen.
Michelle Pierce – Contract Labor, Secretary	700.00	Gen.
Peak Alarm Co., Inc. – Alarm System Monitoring, 3 months	79.98	Gen.
Sea Western Fire Fighting Equipment – Additional Charge for Boots	800.00	Cap.
Silver World Publishing – Back to School Ad	20.00	Gen.
Simply Broadband Solutions – 2-year contract payment	80.00	Gen.
Town of Lake City – Water & Sewer	170.00	Gen.
VISA – Active 911, Duvet, Vacuum Bags & Belts, LED bulbs, Pigtail	503.08	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Rowe moved, Director Brown seconded to adjourn the regular meeting at 7:22 p.m., but to meet again at the regular meeting on October 25, 2022. The motion passed with all voting yes in a general vote.

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Chairman

ATTEST:

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Secretary