

RECORD OF PROCEEDINGS

Regular Meeting

October 30, 2018

Chairman Roberts called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 6:00 p.m. in the fire station. Those Directors present were: Dennis Cavit, R. E. Hall, Jim Rowe, and Joe Wonnacott.

Also present were Bill Hagendorf, Manager/Fire Marshal (via phone); and Michelle Pierce, Secretary.

MINUTES OF PREVIOUS MEETING

Director Rowe moved, Director Wonnacott seconded to approve the minutes of the September 25, 2018 regular meeting as circulated. The motion passed with all voting yes in a general vote.

BILLS PAYABLE

Director Hall moved, Director Cavit seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

TREASURER'S REPORT

Director Rowe moved, Director Wonnacott seconded to approve the Treasurer's Report for the month ending September 30, 2018 as circulated. The motion passed with all voting yes in a general vote.

QUARTERLY BUDGET REPORT

The Directors read the quarterly budget report as of September 2018.

BILLS FOR SERVICE – Status Report

The Directors read the status report submitted by Secretary Pierce.

After some discussion, the Directors agreed to submit the bills to Stephen Barber and Patrick Hickey to a collection agency. Secretary Pierce stated that she would locate a collection agency to start the process.

MANAGER/FIRE MARSHAL REPORT

The Directors read the report submitted by Manager/Fire Marshal Hagendorf (see attached).

2019 BUDGET – Review of Draft

The Directors reviewed the latest draft of the proposed 2019 budget. The Directors agreed to conduct a public hearing on the proposed budget and to consider it for adoption at the next meeting.

Manager Hagendorf reviewed a 6-year audited fiscal year comparison with directors that he prepared which shows steadily increasing fund balances in the General Fund and Capital Reserve Fund.

GRANTS UPDATE – Manager Hagendorf

Manager Hagendorf stated that he will submit another VFA grant application in 2019. He stated that reworked the FEMA grant and resubmitted it with a request of \$33,000 for firehose. He further stated that he will re-address the equipment replacement schedule next fall.

EQUIPMENT – Burn Trailer Cost Benefit Analysis

The Directors read a cost-benefit analysis prepared by Director Rowe for the recent purchase of the mobile burn trailer. It was noted that the total cost of the burn trailer was \$34,000 rather than \$30,000. Director Rowe stated that he will revise his analysis accordingly and send it to the Directors.

BILLS PAYABLE TO AND FOR:

	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Manager/Fire Marshal/Chief	\$2,800.00	Gen.
Blue Spruce Building Materials Co.	52.28	Gen.
CenturyLink – Phone/DSL	127.66	Gen.
Gunnison County Electric Association – Electricity	94.08	Gen.
Michelle Pierce – Reimburse for Title & Registration for Burn Trailer	9.37	Gen.

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<u>BILLS PAYABLE TO AND FOR (cont):</u>	<u>AMOUNT</u>	<u>FUND</u>
Michelle Pierce – Contract Administration	700.00	Gen.
Municipal Emergency Services, Inc. – SCBA Flow Tests	1,460.00	Gen.
NFPA – 2019 Dues	175.00	Gen.
VISA – Pre-mix fuel, VIN Tag Repl. Burn Trailer, Vacuum Bags, Supplies	348.03	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Hall moved, Director Rowe seconded to adjourn the regular meeting at 6:43 p.m., but to meet again at the next regular meeting on November 27, 2018. The motion passed with all voting yes in a general vote.

Chairman

ATTEST:

Secretary