

## RECORD OF PROCEEDINGS

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### Regular Meeting

October 26, 2021

Vice-Chairman Boyce called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 6:02 p.m. in the fire station. Those Directors present were: Crystal Brown, Dennis Cavit, and Jim Rowe.

Director Hall was absent and excused.

Also present were Bill Hagendorf, Manager (via video conference); Joe Wonnacott, Fire Chief/Fire Marshal (via video conference); and Michelle Pierce, Secretary.

#### MINUTES OF PREVIOUS MEETING

Director Rowe moved, Director Cavit seconded to approve the minutes of the September 28, 2021 regular meeting as circulated. The motion passed with all voting yes in a general vote.

#### BILLS PAYABLE

Director Rowe moved, Director Brown seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

#### BILLS FOR SERVICE – Status Report

The Directors read the status report submitted by Secretary Pierce.

#### TREASURER'S REPORT

Director Rowe moved, Director Brown seconded to approve the Treasurer's Report for the month ending September 30, 2021 as circulated. The motion passed with all voting yes in a general vote.

#### QUARTERLY BUDGET REPORT

The Directors read the quarterly budget report for the 3<sup>rd</sup> quarter 2021.

#### MANAGER REPORT

The Directors read the report submitted by Manager Hagendorf (see attached).

Manager Hagendorf stated that he is finalizing an application to the Leary Firefighter Foundation Grant program for a forcible entry simulator.

#### FIRE CHIEF REPORT

The Directors read the report submitted by Fire Chief Wonnacott (see attached). Chief Wonnacott stated that there was no report from the Fire Marshal due to the lack of activity.

#### 2022 BUDGET – Review of 2022 Draft Budget

The Directors reviewed the draft budget for 2022.

Manager Hagendorf stated that he would include an additional \$5,000 for a new buried propane tank for the station. The Directors agreed to conduct a special meeting in December for a public hearing and adoption.

#### JUNIOR FIREFIGHTER PROGRAM – Draft Policy, Application, Consent Form, etc.

The Directors reviewed a draft policy, application form, parental consent form, and authorization form for background checks for current members of the fire department who are over the age of 18. Manager Hagendorf noted that the \$20 fee for fingerprinting would be waived and that the fingerprints would then be sent to the FBI for background checks at a cost of \$18 each. He stated that it would take 3 to 4 weeks to get the results of the background checks and that the results would be provided to the chief for his review.

Manager Hagendorf stated that the junior firefighter program would be covered under the District's current insurance policy without any additional cost. He further stated that the District would have to purchase jumpsuits, etc., which are already factored into the budget, and that there are old boots than can be used as well.

**RECORD OF PROCEEDINGS**

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**Regular Meeting (2)**

**October 26, 2021**

JUNIOR FIREFIGHTER PROGRAM (cont.)

After some discussion, Manager Hagendorf stated that he will draft a policy regarding the need for current and future firefighters to have to have background checks due to the junior firefighter program. The Directors agreed that the District should cover \$18 background check cost.

Director Cavit moved, Director Rowe seconded to approve the establishment of a volunteer Junior Firefighter Program for the Lake City Area Fire Protection District. The motion passed with all voting yes in a general vote.

FINANCE – Grants Update

Manager Hagendorf stated that he received turn down notifications for the 2021 AFG grant applications he submitted for firehose and a new truck. He stated that both applications were asking for funding for high priority items but that neither one made it to peer review. He further stated that he planned to participate in a webinar on the 2<sup>nd</sup> of next month regarding turn down notifications to find out why. He stated that will resubmit applications again in December for the 2022 cycle.

Manager Hagendorf stated that the Division of Fire Prevention & Control was once again offering a firefighter safety grant for up to \$20,000 and that he will participate in a webinar tomorrow about the application process.

BILLS PAYABLE TO AND FOR:

	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Manager	1,800.00	Gen.
Blue Spruce Building Materials – Fence Supplies	278.75	Gen.
CenturyLink – Phone/DSL	136.81	Gen.
Gunnison County Electric Association, Inc. – Electricity	84.81	Gen.
Hinsdale County – Diesel Fuel	42.48	Gen.
Joe Wonnacott – Contract Labor, Fire Chief & Fire Marshal	1,000.00	Gen.
Michelle Pierce – Contract Labor, Secretary	700.00	Gen.
NFPA – 2022 Dues	175.00	Gen.
The Martin Law Firm – Legal Services for Inclusions	65.50	Gen.
VISA – Filters, Active911, Fence Supplies, Burn Trailer Supplies, etc.	1,414.98	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Rowe moved, Director Brown seconded to adjourn the regular meeting at 6:48 p.m., but to meet again at the regular meeting on November 30, 2021. The motion passed with all voting yes in a general vote.

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Chairman

ATTEST:

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Secretary