

## **RECORD OF PROCEEDINGS**

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### **Regular Meeting**

**October 25, 2022**

Chairman Hall called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 6:00 p.m. in the fire station via video conference. Those Directors present were: Brent Boyce, Crystal Brown, Dennis Cavit, and Jim Rowe.

Also present were Bill Hagendorf, Manager (via video conference); Joe Wonnacott, Fire Marshal (via video conference); Evan Milski, Fire Chief (via video conference); and Michelle Pierce, Secretary.

#### MINUTES OF PREVIOUS MEETING

Director Rowe moved, Director Cavit seconded to approve the minutes of the September 27, 2022 regular meeting as circulated. The motion passed with all voting yes in a general vote.

#### BILLS PAYABLE

Director Boyce moved, Director Rowe seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

#### BILLS FOR SERVICE – Status Report

The Directors read the report submitted by Secretary Pierce.

#### TREASURER’S REPORT

Director Rowe moved, Director Brown seconded to approve the Treasurer’s Report for the month ending September 30, 2022 as circulated. The motion passed with all voting yes in a general vote.

#### QUARTERLY BUDGET REPORT

The Directors read the quarterly budget report for September 30, 2022.

#### MANAGER REPORT

The Directors read the report submitted by Manager Hagendorf (see attached).

#### FIRE MARSHAL REPORT

The Directors read the report submitted by Fire Marshal Wonnacott (see attached).

There was some discussion regarding the need to review and update the District’s fee schedule. The Directors agreed to review it during the next regular meeting.

#### 2023 BUDGET – Review of 2023 Budget Draft

The Directors reviewed a draft of the proposed budget for 2023.

#### WORKFORCE HOUSING – Update, Secretary Pierce

Secretary Pierce reported that representatives from the Colorado Housing & Finance Authority and interested community leaders will meet on Thursday to visit the site north of the medical center which the Town of Lake City has dedicated for a workforce housing project. She stated that the site visit will be followed by a workshop to begin the design process. She stated that the Directors are invited to attend and that she will also share the housing needs of the fire department with the group.

EXECUTIVE SESSION – Per CRS 24-6-402(4)(e)(I) for the Purpose of Determining Positions Relative to Matters that may be subject to negotiations regarding performance evaluations for the District Manager and Secretary

Director Rowe moved, Director Boyce seconded to conduct an executive session for the purposes stated above. The motion passed with all voting yes in a general vote. The Directors convened in executive session at 6:50 p.m. Chairman Hall reconvened the regular meeting at 6:59 p.m.

Director Cavit moved, Director Boyce seconded to increase the monthly contract payment for Secretary Pierce from \$700 per month to \$750 per month effective November 1, 2022 based on performance. The motion passed with all voting yes in a general vote.

**RECORD OF PROCEEDINGS**

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**Regular Meeting (2)**

**October 25, 2022**

<u>BILLS PAYABLE TO AND FOR:</u>	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, District Manager	\$ 4,200.00	Gen.
Bill Hagendorf – Reimburse for Mileage, September 28 & 29, 2022	117.00	Gen.
Bill Hagendorf – Reimburse for Mileage, October 12 & 13, 2022	117.00	Gen.
CenturyLink – Phone Service	78.48	Gen.
Evan Milski – Reimburse for Mileage to Mt. CB for Hazmat JPR Training	100.60	Gen.
Gunnison County Electric Assn. – Electricity	86.09	Gen.
Hinsdale County – Diesel Fuel	92.94	Gen.
Joe Wonnacott – Contract Labor, Fire Marshal	500.00	Gen.
Michelle Pierce – Contract Labor, Secretary	700.00	Gen.
Patrick Tubbs – Reimburse for Hazmat Ops Exam Prep & Audio Book	44.99	Gen.
Simply Broadband Solutions – 2-year contract payment	80.00	Gen.
VISA – Paper, Fuel Mix, Exam Fee, Injector Pump, Fuel, Antifreeze, etc.	1,372.12	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Boyce moved, Director Rowe seconded to adjourn the regular meeting at 7:02 p.m., but to meet again at the regular meeting on November 29, 2022. The motion passed with all voting yes in a general vote.

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Chairman

ATTEST:

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Secretary