

**RECORD OF PROCEEDINGS**

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**Regular Meeting**

**November 28, 2017**

Chairman Roberts called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 5:00 p.m., in the fire station. Those Directors present were: R. E. Hall and Joe Wonnacott.

Director Cavit was present via telephone. Director Hearn was absent and excused.

Also present were Bill Hagendorf, Manager/Fire Marshal and Michelle Pierce, Secretary.

MINUTES OF PREVIOUS MEETING

Director Hall moved, Director Wonnacott seconded to approve the minutes of the October 31, 2017 regular meeting as circulated. The motion passed with all voting yes in a general vote.

BILLS PAYABLE

Director Wonnacott moved, Director Hall seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

TREASURER'S REPORT

Director Hall moved, Director Wonnacott seconded to approve the Treasurer's Report for the month ending October 31, 2017 as circulated. The motion passed with all voting yes in a general vote.

MANAGER/FIRE MARSHAL/FIRE CHIEF REPORT

The Directors read the report submitted by Manager/Fire Marshal Hagendorf (see attached).

2018 BUDGET – Public Hearing & Adoption

Chairman Roberts opened the public hearing to hear comments on the 2018 budget at 5:11 p.m. Secretary Pierce stated that the budget was posted for public review on the District's website and at the Hinsdale County Clerk's office. She stated that no comments, either verbal or in writing, had been received.

Chairman Roberts closed the hearing at 5:12 p.m.

Director Wonnacott moved, Director Hall seconded to adopt Resolution No. 2, Series 2017 adopting a budget for the 2018 calendar year; Resolution No. 3, Series 2017 levying general property taxes for the 2018 budget year; and Resolution No. 4, Series 2017 appropriating sums of money for the 2018 budget year. The motion passed with all voting yes in a general vote.

BILLS FOR SERVICE – Status Report

The Directors read the status report submitted by Secretary Pierce.

2017 AUDIT – Engagement Letter, Green & Associates LLC

Director Hall moved, Director Cavit seconded to approve the engagement letter with Green & Associates, LLC to conduct the 2017 audit at a cost not to exceed \$3,750. The motion passed with all voting yes in a general vote.

PERSONNEL – Fire Chief, Expiration of Leave of Absence

Chief Gray was not in attendance. After some discussion, the Directors agreed that his absence from this meeting is considered to be his resignation from the position of Fire Chief effective immediately.

The Directors asked Secretary Pierce to draft a letter to Mr. Gray confirming his resignation and to circulate it to the Directors for review prior to mailing it.

BILLS PAYABLE TO AND FOR:

	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Manager/Fire Marshal/Chief	\$2,500.00	Gen.
CenturyLink – Phone/DSL	133.16	Gen.
Gunnison County Electric Association – Electricity	158.25	Gen.
Hinsdale County – Unleaded Fuel	75.40	Gen.
Michelle Pierce – Contract Administration	500.00	Gen.

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**Regular Meeting (2)**

**November 28, 2017**

<u>BILLS PAYABLE TO AND FOR: (cont.)</u>	<u>AMOUNT</u>	<u>FUND</u>
NAPA Auto Parts – Armorall Tire Foam	10.98	Gen.
Town of Lake City – Water & Sewer (2 months)	160.00	Gen.
Utah’s Incorporated – Dumpster Yardage and Rental	95.00	Gen.
VISA – Chamber Mmbrshp, Pager/Radio/SCBA Batteries, Airfare, etc.	1,049.04	Gen.
Witmer Public Safety Group – Helmet Shields	85.98	Gen.
Witmer Public Safety Group – Buckle Up Reminder Decal	9.99	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Hall moved, Wonnacott seconded to adjourn the regular meeting at 5:36 p.m., but to meet again at the next regular meeting on December 26, 2017. The motion passed with all voting yes in a general vote.

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Chairman

ATTEST:

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Secretary