

RECORD OF PROCEEDINGS

Regular Meeting

December 5, 2019

Chairman Hall called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 5:01p.m. in the fire station. Those Directors present were: Brent Boyce, Dennis Cavit, and Jim Rowe.

Director Quinn was absent.

Also present were Bill Hagendorf, Manager (via phone); Darren Hardy, Fire Chief; Joe Wonnacott, Fire Marshal; and Michelle Pierce, Secretary.

MINUTES OF PREVIOUS MEETING

Director Rowe moved, Director Cavit seconded to approve the minutes of the October 29, 2019 regular meeting as circulated. The motion passed with all voting yes in a general vote.

(Director Quinn entered the meeting at 5:04 p.m.)

BILLS PAYABLE

Director Boyce moved, Director Quinn seconded to approve payment of the bills as circulated and payment of the bill in the amount of \$20,000 from Fire Facilities for labor for burn trailer repairs when it arrives. The motion passed with all voting yes in a general vote.

TREASURER'S REPORT

Director Rowe moved, Director Boyce seconded to approve the Treasurer's Report for the month ending October 31, 2019 as circulated. The motion passed with all voting yes in a general vote.

BILLS FOR SERVICE – Status Report

The Directors read the status report submitted by Secretary Pierce.

MANAGER REPORT

Manager Hagendorf stated that he is continuing to follow up with Klein Products Inc. regarding the invoice he sent them in October in the amount of \$1,513 to reimburse for repairs made to the new tanker. He stated that he expects payment soon.

Manager Hagendorf stated that invoices from the Medical Center should be received soon for firefighter physicals and tetanus shots.

Manager Hagendorf stated that he continues to assist Fire Marshal Wonnacott and Fire Chief Hardy in performing their new duties.

FIRE CHIEF REPORT

The Directors read the report submitted by Chief Hardy (see attached).

FIRE MARSHAL REPORT

The Directors read the report submitted by Fire Marshal Wonnacott (see attached).

2020 BUDGET – Resolution No. 2, Series 2019 to Create New Facilities Fund

Director Rowe moved, Director Cavit seconded to adopt Resolution No. 2, Series 2019 creating a Facilities Fund to provide revenues and expenses for major repair and maintenance costs for the fire station. The motion passed with all voting yes in a general vote.

2020 BUDGET – Public Hearing & Adoption

Chairman Hall opened the public hearing to hear comments regarding the proposed budget for 2020 at 5:51 p.m. There were no comments. Secretary Pierce stated that she had not received any comments, either verbally or in writing. Chairman Hall closed the hearing at 5:52 p.m.

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2020 BUDGET – Public Hearing & Adoption (cont.)

Director Rowe moved, Director Boyce seconded to adopt Resolution No. 3, Series 2019 adopting a budget for the 2020 calendar year. The motion passed with all voting yes in a general vote.

Director Rowe moved, Director Boyce seconded to adopt Resolution No. 4, Series 2019 levying general property taxes for the 2020 budget year. The motion passed with all voting yes in a general vote.

Director Rowe moved, Director Boyce seconded to adopt Resolution No. 5, Series 2019 appropriating sums of money for the 2020 budget year. The motion passed with all voting yes in a general vote.

BOARD OF DIRECTORS – Board Training Update

Secretary Pierce stated that Special District Association staff were working to identify a possible date in January for Board training.

BOARD OF DIRECTORS – Elect Vice-Chairman

With no objection, Chairman Hall appointed Brent Boyce to serve as the board’s vice-chairman.

BOARD OF DIRECTORS – Reschedule December 31, 2019 Regular Meeting

Director Quinn moved, Director Rowe seconded to re-schedule the December 31, 2019 regular meeting for Monday, December 30th due to the New Year’s Eve holiday. The motion passed with all voting yes in a general vote.

FINANCE – Proposals for Auditing Services

The Directors reviewed proposals from Green & Associates, LLC and Blair and Associates, P.C. to provide auditing services to the Fire Protection District for a cost not to exceed \$3,900 for the 2019 audit.

Director Rowe moved, Director Quinn seconded to accept the proposal from Green & Associates, LLC to provide auditing services to the Fire Protection District for the next 5 years with the cost of the 2019 audit not to exceed \$3,900. The motion passed with all voting yes in a general vote.

FIREWORKS – Letter from Lake City/Hinsdale County Chamber of Commerce

The Directors read a letter from Jacqui Wonnacott, President of the Lake City/Hinsdale County Chamber of Commerce, notifying them that the Chamber board had agreed to assume sponsorship of the annual fireworks displays and that a separate bank account had been established to account for receipts and expenses.

Director Rowe moved, Director Cavit seconded to authorize payment of the balance of \$7,412.80 in the Fireworks Fund to the Lake City/Hinsdale County Chamber of Commerce. The motion passed with all voting yes in a general vote.

<u>BILLS PAYABLE TO AND FOR:</u>	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Manager	\$ 500.00	Gen.
CenturyLink – Phone/DSL	131.15	Gen.
Darren Hardy – Contract Labor, Fire Chief	1,800.00	Gen.
Fire Apparatus Service Specialists, LLC – Pump & Ladder Testing	1,953.90	Gen.
Fire Facilities – Repair Materials for Burn Trailer	28,233.00	Cap.
Gunnison County Electric Association – Electricity	119.56	Gen.
Hinsdale County – Transfer Station Fees (October)	37.25	Gen.
Hinsdale County – Diesel Fuel	228.25	Gen.
Hinsdale County – Transfer Station Fees (November)	85.00	Gen.
Joe Wonnacott – Contract Labor, Fire Marshal	500.00	Gen.
Lake City/Hinsdale County Chamber of Commerce – Transfer of FW Fund	7,412.80	FW
L.N. Curtis & Sons – Annual Service for Eagle Breathing Air Compressor	1,535.00	Gen.
Michelle Pierce – Contract Administration	700.00	Gen.
Silver World Publishing Co. – Notices	32.60	Gen.
Town of Lake City – Water & Sewer (2 months)	160.00	Gen.
VISA – Lodging for Crested Butte Training, Span Discharge Gauge	138.60	Gen.
Witmer Public Safety Group – Leather Front Decals	137.37	Gen.

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ADJOURNMENT

There being no further business to come before the Board, Director Rowe moved, Director Quinn seconded to adjourn the regular meeting at 6:10 p.m., but to meet again at the next regular meeting on December 30, 2019. The motion passed with all voting yes in a general vote.

Chairman

ATTEST:

Secretary