

## RECORD OF PROCEEDINGS

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### **Regular Meeting**

**November 24, 2020**

Chairman Hall called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 5:00 p.m. via video conference call. Those Directors present were: Dennis Cavit and Jim Rowe.

Director Boyce was absent. One vacancy exists.

Also present were Bill Hagendorf, Manager; Joe Wonnacott, Fire Chief/Fire Marshal; and Michelle Pierce, Secretary.

#### MINUTES OF PREVIOUS MEETING

Director Rowe moved, Director Cavit seconded to approve the minutes of the October 27, 2020 regular meeting as circulated. The motion passed with all voting yes in a roll call vote.

#### BILLS PAYABLE

(Director Boyce joined the meeting at 5:06 p.m.)

Director Rowe moved, Director Boyce seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a roll call vote.

#### BILLS FOR SERVICE – Status Report

The Directors read the status report submitted by Secretary Pierce.

#### TREASURER'S REPORT

Director Boyce moved, Director Rowe seconded to approve the Treasurer's Report for the month ending October 31, 2020 as circulated. The motion passed with all voting yes in a roll call vote.

Chairman Hall noted that the Gallagher Amendment had been repealed by the voters in the November 2020 general election.

#### MANAGER REPORT

The Directors read the report submitted by Manager Hagendorf (see attached).

#### FIRE CHIEF/FIRE MARSHAL REPORTS

The Directors read the reports submitted by Fire Chief/Fire Marshal Wonnacott (see attached).

#### 2021 BUDGET – Review Draft Budget, Set Public Hearing

The Directors reviewed the updated draft of the proposed budget for 2021. The Directors agreed to conduct a public hearing on the budget during a special meeting to be held at 5:00 p.m., Tuesday, December 8, 2020 via video conference.

#### FINANCE – Bill for Service, Brett Fletcher, \$405.00

Manager Hagendorf stated that he spoke with Mr. Fletcher and offered him the option of entering into a payment agreement with the District to help him pay his bill. He stated that Mr. Fletcher, a military service veteran, later contacted Hinsdale County Veterans Services Officer Erin Cavit seeking assistance in paying the bill. Manager Hagendorf stated he was contacted by Ms. Cavit who said that her office could pay half of it.

After some discussion, the Directors agreed that Mr. Fletcher should be offered a payment agreement with the District to help him pay off the balance. Manager Hagendorf stated that he would follow up accordingly with Mr. Fletcher.

#### FINANCE – Grants Update

Manager Hagendorf stated that he had received notification that 2020 FEMA AFG grant is closed out and that the District's application was not successful. He stated that he will reapply when the new cycle is rolled out. He further stated that he is looking at other private sources of funding as well.

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**Regular Meeting (2)**

**November 24, 2020**

BOARD OF DIRECTORS – Applications to Fill Vacancy

The Directors reviewed letters of interest in filling the current vacancy from Donald Rightsell and Crystal Brown.

Director Rowe moved, Director Boyce seconded to appoint Crystal Brown to fill the vacancy on the Board left by the resignation of Robert Quinn. The motion passed with all voting yes in a roll call vote.

The Directors agreed to swear in Ms. Brown during the special meeting on December 8, 2020 and asked Secretary Pierce to forward her a copy of the proposed 2021 budget for her review in the meantime. The Directors also asked Secretary Pierce to notify Mr. Rightsell of Ms. Brown’s appointment and to encourage him to reapply should a vacancy occur in the future.

BOARD OF DIRECTORS – Executive Session Regarding Personnel Matters Pursuant to CRS 24-6-402(4)(f)(I)

Director Cavit moved, Director Boyce seconded to conduct an executive session pursuant to CRS 24-6-402(4)(f)(I) for the purpose of reviewing the results of performance evaluations for the District Manager and Secretary. The motion passed with all voting yes in a roll call vote. The Directors convened the executive session at 6:12 p.m.

Director Cavit moved, Director Rowe seconded to adjourn the executive session at 6:22 p.m. The motion passed with all voting yes in a roll call vote.

BILLS PAYABLE TO AND FOR:

	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Manager	1,800.00	Gen.
CenturyLink – Phone/DSL	133.22	Gen.
Colorado Department of Labor and Employment – Boiler Inspection	90.00	Gen.
CoPro EFP – Turnout Gear	12,479.60	G/C
Gunnison County Electric Association, Inc. – Electricity	103.02	Gen.
Joe Wonnacott – Contract Labor, Fire Chief & Fire Marshal	1,000.00	Gen.
L.N. Curtis & Sons – Hydrostatic Test Air Cylinders	1,050.00	Gen.
Michelle Pierce – Contract Labor, Secretary	700.00	Gen.
Municipal Emergency Services – SCBA Flow Tests	1,390.00	Gen.
Silver World Publishing Co. – Legal Notice, Board Vacancy	68.00	Gen.
Town of Lake City – Water & Sewer	160.00	Gen.
VISA – Foam, Fireproof File Box, T-shirts, Annual Zoom Subs., Batteries	2,918.81	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Rowe moved, Director Boyce seconded to adjourn the regular meeting at 6:25 p.m., but to meet again at the special meeting on December 8, 2020. The motion passed with all voting yes in a roll call vote.

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Chairman

ATTEST:

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Secretary