

RECORD OF PROCEEDINGS

Regular Meeting

November 30, 2021

Chairman Hall called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 5:02 p.m. in the fire station. Those Directors present were: Brent Boyce, Dennis Cavit, and Jim Rowe.

Director Brown was absent.

Also present were Bill Hagendorf, Manager (via video conference); Joe Wonnacott, Fire Chief/Fire Marshal (via video conference); and Michelle Pierce, Secretary.

MINUTES OF PREVIOUS MEETING

Director Rowe moved, Director Boyce seconded to approve the minutes of the October 26, 2021 regular meeting as circulated. The motion passed with all voting yes in a general vote.

BILLS PAYABLE

Director Rowe moved, Director Boyce seconded to approve payment of the bills as circulated. Also to approve a payment of approximately \$600.00 for gates for the fence when they arrive. The motion passed with all voting yes in a general vote.

BILLS FOR SERVICE – Status Report

The Directors read the status report submitted by Secretary Pierce.

TREASURER'S REPORT

Director Rowe moved, Director Boyce seconded to approve the Treasurer's Report for the month ending October 31, 2021 as circulated. The motion passed with all voting yes in a general vote.

MANAGER REPORT

The Directors read the report submitted by Manager Hagendorf (see attached).

FIRE CHIEF/FIRE MARSHAL REPORTS

The Directors read the reports submitted by Fire Chief/Fire Marshal Wonnacott (see attached).

2022 BUDGET – Review of 2022 Draft Budget, Schedule Public Hearing

The Directors reviewed the final draft of a budget for 2022. The Directors agreed that the public hearing will be held during a special meeting at 5:00 p.m., Tuesday, December 7, 2021.

FINANCE – Grants Update

Manager Hagendorf reported that the Leary Foundation grant for a forcible entry simulator has been approved. He stated that the initial paperwork has been filed and that the Leary Foundation will pay the vendor directly.

Manager Hagendorf stated that he is currently working on resubmitting an AFG grant application for a new apparatus and an AFG micro-grant for firehose. He further stated that he is working on a VFA grant application for 3 sets of turnout gear.

2021 AUDIT – Engagement Letter with Green & Associates, LLC

Director Rowe moved, Director Cavit seconded to approve the engagement letter with Green & Associates, LLC to conduct the 2021 audit at a cost not to exceed \$4,300. The motion passed with all voting yes in a general vote.

LAKE CITY FIRE-RESCUE – Recruitment of Volunteer Firefighters

(Director Brown entered the meeting at 5:45 p.m.)

Chairman Hall stated that he had a recent discussion with Director Cavit about how to improve the recruitment of volunteers for the fire department. He noted that the department currently has 8 active volunteers and asked for input from the Directors.

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LAKE CITY FIRE-RESCUE – Recruitment of Volunteer Firefighters (cont.)

There was discussion regarding possible bonuses for firefighters who recruit new volunteers, possible grant funding to cover the cost of such bonuses and scholarships, and possible increases in the monthly pension benefit for retired volunteers.

Manager Hagendorf recommended that \$1,000 be added to the budget line item for firefighter support to provide a \$250 bonus to firefighters who successfully recruit new volunteers who complete requirements for meeting attendance, acceptance, and service. He stated that he would also pursue possible grant funding for recruitment. He also stated that he could provide a draft policy/agreement for consideration at the next meeting.

After further discussion, the Directors agreed to accept Manager Hagendorf's recommendation and to consider a draft policy/agreement at the next meeting.

PERSONNEL – Discussion and Possible Executive Session

Manager Hagendorf stated that Fire Chief/Fire Marshal Wonnacott has accepted a job as deputy fire marshal with the Crested Butte Fire Protection District. He stated that Fire Chief/Fire Marshal Wonnacott is still living in Lake City while spending some nights in Gunnison and otherwise commuting between Lake City and Crested Butte. Manager Hagendorf noted that, though he sees some benefits from the chief's involvement with the Crested Butte fire department, (i.e., they pay for his training, and it opens doors for other training with Crested Butte), there is a need for someone on the department to be responsible for firefighter safety, training, and engagement.

Fire Chief/Fire Marshal Wonnacott noted that he is currently gone 3 to 4 nights per week but drives in for trainings and is in Lake City on Friday, Saturday, Sunday. He stated that he has talked with the volunteers about his situation, but nobody wants to step up and be the chief. He further stated that he is not resigning from department and will still be here regardless of whether he is chief or not.

After further discussion, the Directors agreed to ask Manager Hagendorf and Fire Chief/Fire Marshal Wonnacott to work out a plan for the continued training of volunteer firefighters and station/equipment maintenance to be presented at the January 2022 regular meeting.

<u>BILLS PAYABLE TO AND FOR:</u>	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Manager	1,800.00	Gen.
Blue Spruce Building Materials – Climatube, Gorilla Tape	22.97	Gen.
CenturyLink – Phone/DSL	131.39	Gen.
Gunnison County Electric Association, Inc. – Electricity	87.91	Gen.
Joe Wonnacott – Contract Labor, Fire Chief & Fire Marshal	1,000.00	Gen.
Lake Fork Health Service District – Carson Physical	178.00	Gen.
Lake Fork Health Service District – Carson Physical	10.00	Gen.
Michelle Pierce – Contract Labor, Secretary	700.00	Gen.
Municipal Emergency Services – SCBA Flow Tests	1,576.90	Gen.
NAPA Auto Parts – Batteries & Core Deposits	759.96	Gen.
NAPA Auto Parts – Batteries & Core Deposits	395.98	Gen.
NAPA Auto Parts – Credit for Returned Battery Cores	-144.00	Gen.
Town of Lake City – Water & Sewer	160.00	Gen.
VISA – annual Zoom subscr., Injectors, Batteries, shipping for Sensit	305.94	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Rowe moved, Director Boyce seconded to adjourn the regular meeting at 6:38 p.m., but to meet again at the special meeting on December 7, 2021. The motion passed with all voting yes in a general vote.

Chairman

ATTEST:

Secretary