
Regular Meeting

December 29, 2020

Chairman Hall called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 5:00 p.m. via video conference call. Those Directors present were: Crystal Brown, Dennis Cavit and Jim Rowe.

Director Boyce was absent.

Also present were Bill Hagendorf, Manager; Joe Wonnacott, Fire Chief/Fire Marshal; and Michelle Pierce, Secretary.

MINUTES OF PREVIOUS MEETING

(Director Boyce joined the meeting at 5:01 p.m.)

Director Rowe moved, Director Cavit seconded to approve the minutes of the November 24, 2020 regular meeting and December 8, 2020 special meeting as circulated. The motion passed with all voting yes in a roll call vote.

BILLS PAYABLE

Director Boyce moved, Director Rowe seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a roll call vote.

BILLS FOR SERVICE – Status Report

The Directors read the status report submitted by Secretary Pierce.

TREASURER'S REPORT

Director Rowe moved, Director Boyce seconded to approve the Treasurer's Report for the month ending November 30, 2020 as circulated. The motion passed with all voting yes in a roll call vote.

MANAGER REPORT

The Directors read the report submitted by Manager Hagendorf (see attached).

Chairman Hall asked about the status of COVID vaccinations for the volunteers. Manager Hagendorf stated that 7 of the 10 members were scheduled to receive theirs tomorrow and that the remaining 3 have chosen not to receive it at this time. He stated that the volunteers will continue with distance learning until/unless 100% of the volunteer department is vaccinated.

FIRE CHIEF/FIRE MARSHAL REPORTS

The Directors read the reports submitted by Fire Chief/Fire Marshal Wonnacott (see attached).

2020 AUDIT – Engagement Letter with Green & Associates, LLC

Director Rowe moved, Director Cavit seconded to approve the engagement letter with Green & Associates, LLC to conduct the 2020 audit at a cost not to exceed \$4,100. The motion passed with all voting yes in a roll call vote.

FINANCE – Grants Update

Manager Hagendorf stated that he received notification that the next round of applications for FEMA's Assistance to Firefighters Grant opens on January 4th and closes on February 12th. He stated that he will attend a webinar regarding the application process.

Manager Hagendorf reported that the District had been awarded a grant of \$950 from the Pioneer Jubilee Women's Club to purchase a mass decontamination kit for firefighters and that the check will be received early next month. He stated that he has also been working with one of the county commissioners and the search & rescue training officer to submit a request to the Lake Fork Community Foundation & Ben Brownlee memorial fund for swift water rescue equipment and training. He further stated that the grant will provide the fire department with \$3,600 for the purchase of swift water rescue gear, \$2,800 for the purchase of a self-bailing raft, and \$3,000 towards swift water rescue training which will happen in May.

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BOARD OF DIRECTORS – Designate Official Posting Place

Director Cavit moved, Director Brown seconded to designate the window on the front door of the meeting room as the official posting place for District notices. The motion passed with all voting yes in a roll call vote.

<u>BILLS PAYABLE TO AND FOR:</u>	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, Manager	1,800.00	Gen.
CenturyLink – Phone/DSL	133.22	Gen.
Joe Wonnacott – Contract Labor, Fire Chief & Fire Marshal	1,000.00	Gen.
Michelle Pierce – Contract Labor, Secretary	700.00	Gen.
Mountain West Insurance & Financial Services, LLC – 2021 Premiums	6,543.00	Gen.
Municipal Emergency Services – SCBA Repair	231.20	Gen.
Pinnacol Assurance – 2021 Workers Compensation Premium	2,200.00	Gen.
Silver World Publishing Co. – Budget Legal Notice, Happy Thanksgiving	48.00	Gen.
Special District Association of Colorado – 2021 Dues	372.20	Gen.
VISA – Lettering & Decals for Burn Trailer, Microsoft Sub., Pager Rep.	804.69	Gen.
Witmer Public Safety Group – Equipment Markers	38.99	Gen.
Witmer Public Safety Group – Tactical ID Panels for Jackets	29.95	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Rowe moved, Director Boyce seconded to adjourn the regular meeting at 5:47 p.m., but to meet again at the regular meeting on January 26, 2021. The motion passed with all voting yes in a roll call vote.

Chairman

ATTEST:

Secretary