

LAKE CITY AREA FIRE PROTECTION DISTRICT

A G E N D A

April 30, 2024

Regular Meeting

5:00 p.m. – Lake City Fire Station, 131 N. Henson Street

Zoom Meeting Link for Guests:

<https://us02web.zoom.us/j/81962527799?pwd=Njh0WnRnWVBRNnJkZj4SUxrWEtpUT09>

CALL TO ORDER

ROLL CALL

MINUTES **

BILLS PAYABLE

TREASURER'S REPORT **

QUARTERLY BUDGET REPORT **

MANAGER REPORT (emailed separately)

FIRE MARSHAL REPORT (emailed separately)

FIRE CHIEF REPORT

1. 2024 INCLUSIONS – Public Hearing & Orders Granting Petitions **
2. BOARD OF DIRECTORS – Change of Meeting Time, Chairman Hall
3. BOARD OF DIRECTORS – Letters of Interest to Fill Vacancy **
4. LAKE CITY FIRE-RESCUE – Stipend Tracking Logs **
5. FINANCE – Grants Update, Manager Hagendorf
6. FINANCE – Update on SB24-194, Manager Hagendorf
7. PERSONEL – Executive Session per CRS 24-6-402(4)(e) for determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators regarding the position of Fire Chief **

ADJOURNMENT

** included in packet

RECORD OF PROCEEDINGS

Regular Meeting

March 26, 2024

Chairman Hall called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 5:00 p.m. in the fire station. Those Directors present were: Brent Boyce, Dennis Cavit, and Jim Rowe.

Director Brown was absent.

Also present were Bill Hagendorf, Manager (via video conference); Evan Milski, Fire Chief (via video conference); Michelle Pierce, Secretary; Greg Levine, Hinsdale County Commissioner; Sandy Hines, Hinsdale County Administrator; Dave Roberts, Mayor; and Alexander Mulhall, Town Manager.

MINUTES OF PREVIOUS MEETING

Director Rowe moved, Director Boyce seconded to approve the minutes of the February 27, 2024 regular meeting as circulated. The motion passed with all voting yes in a general vote.

BILLS PAYABLE

Director Boyce moved, Director Rowe seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

TREASURER'S REPORT

Director Rowe moved, Director Boyce seconded to approve the Treasurer's Report for the month ending February 29, 2024 as circulated. The motion passed with all voting yes in a general vote.

MANAGER REPORT

The Directors read the report submitted by Manager Hagendorf (see attached).

FIRE MARSHAL REPORT

The Directors read the report submitted by Manager Hagendorf (see attached).

It was noted that Gunnison County Electric Association's property in the Parker Tract Subdivision was not included in the District's boundaries.

FIRE CHIEF REPORT

No report.

PERSONNEL – Succession Planning Update, Fire Marshal

Secretary Pierce stated that the succession planning committee is recommending that the duties of the Fire Marshal be assumed by the Town of Lake City and Hinsdale County since it is actually both of these entities that have adopted the Fire Code. She explained that, though the Fire District has been enforcing the fire code within District boundaries since 1982, it is not the District's responsibility to do so. She further explained that the District is not legally authorized to adopt the Fire Code and that there is no binding agreement between the District and the Town or County that authorizes the District to enforce it. She stated that the committee's suggestion would be that the position of Fire Marshal be combined with a part-time Deputy Building Official to create a full-time position under an agreement similar to the existing agreement between the Town and County for a full-time building official. She further stated that the committee thought that the District might be able to make a small financial contribution to help fund the new position.

There was much discussion among all in attendance regarding the responsibilities of a Fire Marshal and ideas for funding the position. All in attendance agreed that Chairman Hall and Vice-Chairman Boyce will attend the next joint workshop with the Board of Commissioners and Board of Trustees to more fully discuss the succession planning committee's recommendation.

2024 INCLUSIONS – Update, Secretary Pierce

Secretary Pierce stated that there will be three petitions for inclusion this year – one for Lot 6, Lake City North Subdivision; one for Lot 1, Lakeshore Estates Subdivision; and one for Lots 14-15-16 and a portion of the old riverbed, Block 10 Wades Addition. She stated that she will follow up with Gunnison County Electric Association about the inclusion of its property in the Parker Tract Subdivision. She noted that the inclusion process must be completed by May 15th and that a special meeting may be needed to conduct the hearing and approve the inclusion orders.

RECORD OF PROCEEDINGS

Regular Meeting (2)

March 26, 2024

FINANCE – Grants Update, Manager Hagendorf

Manager Hagendorf reported that he has completed and submitted a 2023 FEMA AFG grant application in the amount of \$610,000 to replace Engine 3 which will require a 5% cash match of \$29,047.62. He also reported that he has completed and submitted a 2023 FEMA AFG Micro-grant application in the amount of \$18,925.00 for PPE to outfit new members which will require a 5% cash match of \$901.90. Manager Hagendorf stated that notice of award (or not) could be received as early as August or as late as October.

Manager Hagendorf stated that he received notification last week that the grant application submitted to the Colorado Division of Fire Prevention and Control for a Firefighter Safety and Disease Prevention grant in the amount of \$7499 for thermal imaging camera had been approved. He noted that the thermal imaging camera will be NFPA compliant and that the grant requires no match.

BOARD OF DIRECTORS – Resignation of Jim Rowe

The Directors read a letter from Director Jim Rowe notifying them that he will resign from the Board of Directors effective March 31, 2024.

Director Cavit moved, Director Boyce seconded to accept Director Rowe’s resignation effective March 31, 2024. The motion passed with all voting yes in a general vote.

Chairman Hall was joined by the Directors in expressing their appreciation for Director Rowe’s seven years of service and their best wishes in his future endeavors.

Secretary Pierce stated that she will place an ad in the Silver World and on the Lake City Locals and Friends Facebook page to solicit letters of interest in filling the vacancy.

<u>BILLS PAYABLE TO AND FOR:</u>	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, District Manager	\$ 4,200.00	Gen.
Bill Hagendorf – Contract Labor, Fire Marshal	500.00	Gen.
Bill Hagendorf – Mileage Reimbursement, March 22-23, 2024	117.00	Gen.
CenturyLink – Phone Service	93.56	Gen.
Consolidated Communications Network of Colorado – 2024 Membership	100.00	Gen.
Greg Levine – Reimburse for Online Heart Code CPR Certification	38.84	Gen.
Gunnison County Electric Association – Electricity	118.19	Gen.
Gunnison/Hinsdale Combined – 2024 Dispatch User Fees	7,316.00	Gen.
Michelle Pierce – Contract Labor, Secretary	750.00	Gen.
Peak Alarm Co., Inc. – Alarm System Monitoring	83.19	Gen.
Simply Broadband Solutions – Broadband Internet	80.00	Gen.
Town of Lake City – Water & Sewer	205.00	Gen.
VISA – Wyze Cam Plus Subs., Additional Active 911 Subscriptions	27.15	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Rowe moved, Director Boyce seconded to adjourn the regular meeting at 6:27 p.m., but to meet again at the next regular meeting on April 30, 2024. The motion passed with all voting yes in a general vote.

Chairman

ATTEST:

Secretary

LAKE CITY AREA FIRE PROTECTION DISTRICT

Treasurer's Report

March 31, 2024

	<u>BEGINNING BALANCE 3/1/2024</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>ENDING BALANCE 3/31/2024</u>
GENERAL FUND	\$67,009.47	\$33,243.49	\$15,083.72	\$85,169.24
CAPITAL RESERVE FUND	\$473,428.44	\$16,441.60	\$808.21	\$489,061.83
CONTINGENCY RESERVE FUND	\$72,718.86	\$939.52	\$46.18	\$73,612.20
FACILITIES FUND	\$9,700.00	\$0.00	\$0.00	\$9,700.00
TOTALS	\$622,856.77	\$50,624.61	\$15,938.11	\$657,543.27

Petty Cash	\$25.00
Checking Acct - CBANKS	\$100.00
MM Acct - CBANKS	\$544,929.31
MM Acct - ColoTrust	\$92,488.96
Certificates of Deposit	\$20,000.00
TOTAL	\$657,543.27

Respectfully submitted,

Treasurer

Lake City Area Fire Protection District
Quarterly Budget Comparison - March 2024

GENERAL FUND

<u>Expenditures:</u>	2023 Actual (unaudited)	2023 YTD	2024 Proposed	2024 YTD	YTD Difference
Elections					
Temporary Salary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing, Duplicating, etc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Administration					
Contract Work	\$65,400.00	\$65,400.00	\$65,400.00	\$16,350.00	\$49,050.00
Operating Supplies	\$75.96	\$75.96	\$500.00	\$242.00	\$258.00
Communication & Transportation	\$94.70	\$94.70	\$200.00	\$0.00	\$200.00
Printing, Duplicating, etc.	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00
Publicity, Subscriptions & Dues	\$5,542.43	\$5,542.43	\$5,300.00	\$1,450.76	\$3,849.24
Professional Services	\$5,917.50	\$5,917.50	\$6,000.00	\$0.00	\$6,000.00
Travel & Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance	\$8,964.00	\$8,964.00	\$10,000.00	\$9,422.25	\$577.75
Fire Fighting					
Operating Supplies	\$1,126.90	\$1,126.90	\$8,300.00	\$166.13	\$8,133.87
Repair & Maintenance Supplies	\$1,910.07	\$1,910.07	\$2,200.00	\$0.00	\$2,200.00
Professional Services	\$512.54	\$512.54	\$5,800.00	\$0.00	\$5,800.00
Repair & Maintenance Services	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00
Other Machinery & Equipment	\$1,859.00	\$1,859.00	\$2,500.00	\$0.00	\$2,500.00
Travel & Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Volunteer Firefighter Support	\$11,971.32	\$11,971.32	\$14,000.00	\$125.00	\$13,875.00
Pension Contributions	\$2,700.00	\$2,700.00	\$2,700.00	\$0.00	\$2,700.00
Fire Prevention					
Operating Supplies	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
Training					
Operating Supplies	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00
Travel & Meetings	\$124.00	\$124.00	\$500.00	\$0.00	\$500.00
Training Services	\$31.44	\$31.44	\$750.00	\$38.84	\$711.16
Communications					
Operating Supplies	\$185.00	\$185.00	\$500.00	\$69.95	\$430.05
Repair & Maintenance Supplies	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
Repair & Maintenance Services	\$180.10	\$180.10	\$500.00	\$0.00	\$500.00
Professional Services - Dispatch/Active 911	\$7,355.84	\$7,355.84	\$7,600.00	\$7,335.16	\$264.84
Fire Station & Buildings					
Office Supplies	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00
Operating Supplies	\$1,215.77	\$1,215.77	\$300.00	\$0.00	\$300.00
Repair & Maintenance Supplies	\$9.16	\$9.16	\$1,750.00	\$258.18	\$1,491.82

Lake City Area Fire Protection District
Quarterly Budget Comparison - March 2024

GENERAL FUND Expenditures (cont.)					
Utility Services	\$9,744.35	\$9,744.35	\$8,750.00	\$2,136.94	\$6,613.06
Professional Services	\$728.72	\$728.72	\$750.00	\$107.16	\$642.84
Repair & Maintenance Services	\$1,755.00	\$1,755.00	\$3,000.00	\$351.00	\$2,649.00
County Treasurer's Fee	\$3,896.45	\$3,896.45	\$3,835.00	\$1,533.46	\$2,301.54
TOTAL EXPENDITURES	\$131,300.25	\$131,300.25	\$155,635.00	\$39,586.83	\$116,048.17
Transfer to Facilities Fund from Prior Year Savings	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00
TOTAL EXPENDITURES & TRANSFER	\$133,300.25	\$133,300.25	\$157,635.00	\$39,586.83	\$118,048.17
<u>Revenues:</u>	2023	2023	2024	2024	YTD
	Actual (unaudited)	YTD	Proposed	YTD	Difference
Taxes					
Specific Ownership	\$6,391.88	\$6,391.88	\$5,000.00	\$984.79	\$4,015.21
Charges for Services					
Petitions	\$0.00	\$0.00	\$0.00	\$400.00	-\$400.00
Contracts	\$25.00	\$25.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$82.47	\$82.47	\$0.00	\$164.22	-\$164.22
Refunds of Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous Revenues					
Special Fire Protection Services	\$3,892.50	\$3,892.50	\$0.00	\$0.00	\$0.00
Miscellaneous Revenue	\$2,325.00	\$2,325.00	\$0.00	\$44.00	-\$44.00
Earnings on Deposits	\$6,130.06	\$6,130.06	\$575.00	\$1,606.53	-\$1,031.53
Donations from Private Sources	\$13,331.63	\$13,331.63	\$0.00	\$60.00	-\$60.00
Grants (VFA, etc.)	\$0.00	\$0.00	\$8,900.00	\$2,450.00	\$6,450.00
Property Taxes	\$77,999.64	\$77,999.64	\$76,677.00	\$30,669.02	\$46,007.98
Plus Interest	\$373.07	\$373.07	\$300.00	\$0.00	\$300.00
TOTAL REVENUES	\$110,551.25	\$110,551.25	\$91,452.00	\$36,378.56	\$55,073.44

Lake City Area Fire Protection District
Quarterly Budget Comparison - March 2024

CAPITAL RESERVE FUND

<u>Expenditures:</u>	2023 Actual (unaudited)	2023 YTD	2024 Proposed	2024 YTD	YTD Difference
Fire Fighting					
Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Machinery & Equipment	\$57,475.00	\$57,475.00	\$0.00	\$0.00	\$0.00
Fire Station & Buildings					
Reserve for Equipment Replacement Schedule	\$0.00	\$0.00	\$500,666.00	\$0.00	\$500,666.00
County Treasurer's Fee	\$2,164.70	\$2,164.70	\$2,130.00	\$851.91	\$1,278.09
TOTAL EXPENDITURES	\$59,639.70	\$59,639.70	\$502,796.00	\$851.91	\$501,944.09
 <u>Revenues:</u>					
Taxes					
Specific Ownership	\$3,551.10	\$3,551.10	\$1,850.00	\$547.11	\$1,302.89
Miscellaneous Revenues					
Sale of Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous Revenues	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00
Grants	\$36,851.69	\$36,851.69	\$42,599.00	\$0.00	\$42,599.00
Donations from Private Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Property Taxes	\$43,333.12	\$43,333.12	\$46,591.00	\$17,038.35	\$29,552.65
Plus Interest	\$207.25	\$207.25	\$100.00	\$0.00	\$100.00
TOTAL REVENUES	\$88,443.16	\$88,443.16	\$91,140.00	\$17,585.46	\$73,554.54

Lake City Area Fire Protection District
Quarterly Budget Comparison - March 2024

CONTINGENCY RESERVE FUND

<u>Expenditures:</u>	2023 Actual (unaudited)	2023 YTD	2024 Proposed	2024 YTD	YTD Difference
County Treasurer's Fee	\$123.69	\$123.69	\$135.00	\$48.68	\$86.32
TOTAL EXPENDITURES	\$123.69	\$123.69	\$135.00	\$186.07	\$86.32
<u>Revenues:</u>					
Taxes					
Specific Ownership	\$202.92	\$202.92	\$150.00	\$31.27	\$118.73
Property Taxes	\$2,476.19	\$2,476.19	\$2,434.00	\$973.62	\$1,460.38
Plus Interest	\$11.83	\$11.83	\$10.00	\$0.00	\$10.00
TOTAL REVENUES	\$2,690.94	\$2,690.94	\$2,594.00	\$1,004.89	\$1,589.11

FACILITIES FUND

<u>Expenditures:</u>	2023 Actual (unaudited)	2023 YTD	2024 Proposed	2024 YTD	YTD Difference
Repair & Maintenance Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Revenues:</u>					
Transfer from General Fund	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00
TOTAL REVENUES	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00

**LAKE CITY AREA FIRE PROTECTION DISTRICT, COUNTY OF HINSDALE,
STATE OF COLORADO**

ORDER GRANTING PETITION

In The Matter of Petition of the Joseph and Rebecca Chwirka Revocable Trust, Petitioner

For

Inclusion of Certain Real Property Within
The Lake City Area Fire Protection District

THIS MATTER CAME before the Board of Directors (the “Board”) of the Lake City Area Fire Protection District (the “District”) for hearing on the 30th day of April, 2024, for the purpose of reviewing the Petition for Inclusion within the District of certain real property. Upon hearing the Petition, the evidence bearing thereon and being fully advised in the premises, the Board finds as follows:

The Petition has been properly filed in accordance with the requirements of C.R.S. § 32-1-401(1) and was executed and acknowledged by the fee owner or owners of one hundred percent (100%) of the real property involved.

A Notice of the April 30, 2024 hearing was properly published in the Lake City Silver World on April 19, 2024.

No evidence was presented at the hearing in writing or otherwise showing any cause why the Petition should not be granted. No municipality or county filed a written objection to the inclusion.

The District will be able to provide service to the included property on the same basis that it will provide service to the rest of the District.

All of the requirements of C.R.S. § 32-1-401(1) have been met.

NOW THEREFORE, IT IS HEREBY ORDERED that the Petition for Inclusion in the Lake City Area Fire Protection District attached hereto is hereby granted, for the property described on Exhibit “A” which is also attached hereto, with the following conditions:

- A. That such property shall be subject to all of the rights, liabilities and responsibilities of inclusion within the District on the same basis as all other property within the District.

**THIS ORDER SHALL BE FILED WITH THE CLERK OF HINSDALE COUNTY,
COLORADO DISTRICT COURT.**

DONE this 30th day of April, 2024.

**BOARD OF DIRECTORS
LAKE CITY AREA COUNTY FIRE
PROTECTION DISTRICT**

_____, Chairman and Director

_____, Director

_____, Director

_____, Director

_____, Director

EXHIBIT "A"

Lot 6, Lake City North Subdivision, Town of Lake City, Colorado,

County of Hinsdale,
State of Colorado.

**LAKE CITY AREA FIRE PROTECTION DISTRICT, COUNTY OF HINSDALE,
STATE OF COLORADO**

ORDER GRANTING PETITION

In The Matter of Petition of Sandra J. Nelson and Mary Heins, Petitioners

For

Inclusion of Certain Real Property Within
The Lake City Area Fire Protection District

THIS MATTER CAME before the Board of Directors (the “Board”) of the Lake City Area Fire Protection District (the “District”) for hearing on the 30th day of April, 2024, for the purpose of reviewing the Petition for Inclusion within the District of certain real property. Upon hearing the Petition, the evidence bearing thereon and being fully advised in the premises, the Board finds as follows:

The Petition has been properly filed in accordance with the requirements of C.R.S. § 32-1-401(1) and was executed and acknowledged by the fee owner or owners of one hundred percent (100%) of the real property involved.

A Notice of the April 30, 2024 hearing was properly published in the Lake City Silver World on April 19, 2024.

No evidence was presented at the hearing in writing or otherwise showing any cause why the Petition should not be granted. No municipality or county filed a written objection to the inclusion.

The District will be able to provide service to the included property on the same basis that it will provide service to the rest of the District.

All of the requirements of C.R.S. § 32-1-401(1) have been met.

NOW THEREFORE, IT IS HEREBY ORDERED that the Petition for Inclusion in the Lake City Area Fire Protection District attached hereto is hereby granted, for the property described on Exhibit “A” which is also attached hereto, with the following conditions:

- A. That such property shall be subject to all of the rights, liabilities and responsibilities of inclusion within the District on the same basis as all other property within the District.

**THIS ORDER SHALL BE FILED WITH THE CLERK OF HINSDALE COUNTY,
COLORADO DISTRICT COURT.**

DONE this 30th day of April, 2024.

**BOARD OF DIRECTORS
LAKE CITY AREA COUNTY FIRE
PROTECTION DISTRICT**

_____, Chairman and Director

_____, Director

_____, Director

_____, Director

_____, Director

EXHIBIT "A"

Lot 1, Lakeshore Estates Subdivision,

County of Hinsdale,
State of Colorado.

**LAKE CITY AREA FIRE PROTECTION DISTRICT, COUNTY OF HINSDALE,
STATE OF COLORADO**

ORDER GRANTING PETITION

In The Matter of Petition of the Walters Family Revocable Trust, Petitioner

For

Inclusion of Certain Real Property Within
The Lake City Area Fire Protection District

THIS MATTER CAME before the Board of Directors (the “Board”) of the Lake City Area Fire Protection District (the “District”) for hearing on the 30th day of April, 2024, for the purpose of reviewing the Petition for Inclusion within the District of certain real property. Upon hearing the Petition, the evidence bearing thereon and being fully advised in the premises, the Board finds as follows:

The Petition has been properly filed in accordance with the requirements of C.R.S. § 32-1-401(1) and was executed and acknowledged by the fee owner or owners of one hundred percent (100%) of the real property involved.

A Notice of the April 30, 2024 hearing was properly published in the Lake City Silver World on April 19, 2024.

No evidence was presented at the hearing in writing or otherwise showing any cause why the Petition should not be granted. No municipality or county filed a written objection to the inclusion.

The District will be able to provide service to the included property on the same basis that it will provide service to the rest of the District.

All of the requirements of C.R.S. § 32-1-401(1) have been met.

NOW THEREFORE, IT IS HEREBY ORDERED that the Petition for Inclusion in the Lake City Area Fire Protection District attached hereto is hereby granted, for the property described on Exhibit “A” which is also attached hereto, with the following conditions:

- A. That such property shall be subject to all of the rights, liabilities and responsibilities of inclusion within the District on the same basis as all other property within the District.

**THIS ORDER SHALL BE FILED WITH THE CLERK OF HINSDALE COUNTY,
COLORADO DISTRICT COURT.**

DONE this 30th day of April, 2024.

**BOARD OF DIRECTORS
LAKE CITY AREA COUNTY FIRE
PROTECTION DISTRICT**

_____, Chairman and Director

_____, Director

_____, Director

_____, Director

_____, Director

EXHIBIT "A"

Lots 14-15-16 & portion of old riverbed (ref: B-117, P-719), Block 10 Wades
Addition,

County of Hinsdale,
State of Colorado.

From: [Production](#)
To: <lcfiresecretary@gmail.com>
Subject: Letter of Intent - Board of Directors
Date: Friday, April 12, 2024 3:18:12 PM

Madame Secretary,

My name is Donald Rightsell and I would like to be considered as a candidate for the Lake City Area Fire Protection District Board of Directors. I'm familiar with boards and budgets, given my time on the board with the Lake City Arts Council. I'd like to be able to all that I can for the Lake City community as it is and always will be my home that I love.

Thank you so much for your consideration.

Sincerely,
Donald R Rightsell, Jr.

Lake City Fire Protection District

SELF NOMINATION AND ACCEPTANCE LETTER

I, EUGENE POLENSKE JR who reside at
(Printed Full Name)

Z063 MATTERHORN DRIVE
(Residence Street Name and Number)

LAKE CITY 81235
(City or Town, Zip Code)

HINSDALE, COLORADO
(County, State)

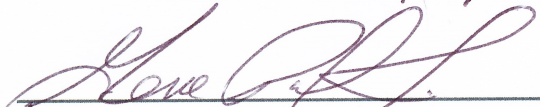
P.O. Box 565
(Mailing Address, if different from residence address)

whose email address is: GENEPOLENSKE@GMAIL.COM
(Email Address)

I am the owner of taxable personal property included in the Lake City Fire Protection Special District. Being the owner of such property, I **Hereby nominate myself and accept such nomination** for the office of Director **and will serve if selected.**

I affirm that I am an eligible elector of the Lake City Fire Protection District and registered to vote in the State of Colorado at the date of signing this Self-Nomination and Acceptance letter.

DATED this day of, 4/15/2024


(Signature of Candidate)

April 20, 2024

131 N. Henson Street
Lake City, CO 81235
970-944-2653

Lake City Area Fire Protection District Board of Directors (Wow, that is a mouthful!),

I am writing to let you know that I am interested in filling the board position that was advertised in the Silver World. Although my college education was in the arts, I've ended up in this emergency response world in Lake City because I love this community and the meaningful role we all play in public health and safety. I have spoken with RE a few times about this board over the past year, and the role you all play in the scope of the firehouse. I am especially interested in volunteer recruitment and retention; something that EMS and SAR have struggled with as well (same story everywhere in Lake City, right?).

I've been with EMS for about 4 years, and SAR for about 3. I'm part of SAR's leadership team and recently took over from Buffy as EMS director. I love the idea of more bridges between our volunteer emergency response agencies, and the possibilities of building camaraderie, sharing trainings and workloads, learning from each other, and being generally on the same page for the sake of the community.

I have worked with Jim Rowe in the past - I'm very sad to hear that he and Pam are moving away from Lake City. I'd be honored to serve out the rest of his term with you all.

Thanks for your consideration,

Katherine Heidt

Evan Milski

(970)382-1867 Milski15@hotmail.com PO Box 1062 Lake City, CO 81235

April 21, 2024

Lake City Area Fire Protection District
PO Box 574
Lake City, CO 81235

Dear Board of Directors,

I am writing this letter because I am interested in filling the vacant position on the board of directors. I currently hold the volunteer Fire Chief position, but I am transitioning out of that role to spend more time with my family when the opportunity arises. I will still play an active role in the fire department, likely holding an officer position, but I have really enjoyed my time on the board. Therefore I would like to ask the board to consider my application to fill this vacancy. I do believe the individuals that comprise the board play a vital role in the health and safety of our community. I enjoy learning how such a small community can support such a great district, and what it takes to keep it all rolling. I believe that being on the department will give the board a advantageous perspective and help with operations of the district.

I appreciate the consideration to work with all of you.

Sincerely yours,

Evan Milski

**LCFR Members Training Nominal Fee
Tracking Log
January 1, 2024 to March 31, 2024**

Training Date	E.Milski	P.Tubbs	M.Tuttle	M.Ralph	M.Carson	T.Hamel	J.Schultheis	W.Merfeld	E.Loper	S.Hartman	P.Hartman	G.Levine	C.Earley	J.Votruba	D.Skinner	N.Wuest
1/20/2024	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00				\$25.00	\$25.00	\$25.00		
1/28/2024		\$25.00														
1/31/2024		\$25.00	\$25.00	\$25.00	\$25.00			\$25.00								
2/3/2024				\$25.00												
2/5/2024		\$25.00	\$25.00	\$25.00	\$25.00			\$25.00	\$25.00			\$25.00	\$25.00		\$25.00	
2/10/2024		\$25.00			\$25.00											
2/12/2024	\$25.00	\$25.00		\$25.00	\$25.00			\$25.00		\$25.00	\$25.00	\$25.00	\$25.00		\$25.00	
2/20/2024				\$25.00												
2/26/2024		\$25.00	\$25.00	\$25.00				\$25.00	\$25.00			\$25.00	\$25.00		\$25.00	\$25.00
2/29/2024	\$25.00															
3/4/2024	\$25.00		\$25.00	\$25.00	\$25.00				\$25.00			\$25.00	\$25.00		\$25.00	\$25.00
3/12/2024				\$25.00												
3/19/2024				\$25.00	\$25.00							\$25.00				
3/25/2025				\$25.00												
3/27/2024	\$25.00	\$25.00		\$25.00	\$25.00							\$25.00	\$25.00	\$25.00		\$25.00
Total FF Stipend	\$125.00	\$200.00	\$125.00	\$300.00	\$200.00	\$25.00	\$25.00	\$125.00	\$75.00	\$25.00	\$25.00	\$175.00	\$150.00	\$50.00	\$100.00	\$75.00
						Total Training Stipends for Period 1-1-24 to 3-31-2024					\$1,800.00					

**LAKE CITY AREA FIRE PROTECTION DISTRICT
JOB DESCRIPTION**

**SECTION NUMBER: 200
PROCEDURE NUMBER: 230**

FIRE CHIEF

STATUS: CONTRACT EMPLOYEE

WORK HOURS:

As necessary to satisfactorily perform the duties of the position

REPORTING RELATIONSHIP:

The Fire Chief serves at the pleasure of the Board of Directors. The Fire Chief will be under the supervision, direction, and guidance of the District Manager. The Fire Chief will be on probation status for one year from the appointment date. An evaluation will be conducted by the District Manager at six months and one-year mark or more frequent if deemed necessary.

JOB SUMMARY:

The Fire Chief is responsible for the management and operation of Lake City Fire/Rescue. These services include training, fire suppression and prevention, vehicle extrication, hazardous material response, ice and water rescues, other various rescues, and public education.

Education Requirements

- Current CDFP&C Fire Fighter I Certification or obtainable within six (6) months of appointment
- Current CDFP&C Hazmat Awareness/Operations Level Certification or obtainable within twelve (12) months of appointment
- FEMA ICS 100, 200, 700, and 800 is required

ESSENTIAL JOB FUNCTIONS:

In addition to duties imposed by the District Board from time to time, and by the laws of the State of Colorado, the primary powers, duties, and general responsibilities of the Fire Chief shall include:

1. Fire Chief of Volunteer Department

- Serve as the Chief of Lake City Fire/Rescue under the supervision of the District Manager
- Supervise, direct and coordinate Lake City Fire/Rescue personnel, to achieve Board policies and objectives
- Command fire ground and emergency operations of the District, as necessary
- Responds to significant events when available. Significant events include but are not limited to structure fires, wildland fires, multiple casualty events, hazmat events, plane crashes and rescue
- Manage, participate in, and maintain an effective training program that ensures firefighter proficiency and promotes the development of officer skills and leadership abilities

- Supervise and evaluate the performance of firefighters, implements, and administers disciplinary and termination procedures when necessary
- Submit all training rosters and incident field notes to the District Manager in a timely manner
- Shall maintain the safety of firefighters as a top priority
- Shall be dedicated to the preservation and development of a volunteer organization
- Develop, implement, and maintain an effective recruitment and retention plan
- Works with the volunteer membership to identify, organize and implement volunteer recognition programs
- Responsible for all aspects of the day-to-day operations of the Lake City Fire/Rescue
- Ensure all apparatus is in response ready condition. Promptly report all apparatus and equipment issues to the District Manager

This job description is not an employment agreement or contract.