

LAKE CITY AREA FIRE PROTECTION DISTRICT

AGENDA

June 28, 2022

Regular Meeting

6:00 p.m. – Lake City Fire Station, 131 N. Henson Street

Zoom Meeting Link for Guests:

https://us02web.zoom.us/j/85074760912?pwd=OI-jB8ckP_Gm8U6LR9zFZE4-HOclOF.1

CALL TO ORDER

ROLL CALL

MINUTES **

BILLS PAYABLE

TREASURER'S REPORT **

MANAGER REPORT (emailed separately)

FIRE CHIEF/FIRE MARSHAL REPORT (emailed separately)

1. BOARD OF DIRECTORS – Swear In Newly Elected Director Brown
2. EXECUTIVE SESSION – Per CRS 24-6-402(4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators regarding the position of fire chief.

ADJOURNMENT

** included in packet

RECORD OF PROCEEDINGS

Regular Meeting

May 31, 2022

Vice-Chairman Boyce called the regular meeting of the Board of Directors of the Lake City Area Fire Protection District to order at 6:06 p.m. in the fire station. Those Directors present were: Dennis Cavit and Jim Rowe.

Directors Brown and Hall were absent.

Also present were Bill Hagendorf, Manager (via phone) and Michelle Pierce, Secretary.

MINUTES OF PREVIOUS MEETING

Director Rowe moved, Director Cavit seconded to approve the minutes of the April 26, 2022 regular meeting as circulated. The motion passed with all voting yes in a general vote.

BILLS PAYABLE

Director Rowe moved, Director Cavit seconded to approve payment of the bills as circulated. The motion passed with all voting yes in a general vote.

TREASURER'S REPORT

Director Rowe moved, Director Cavit seconded to approve the Treasurer's Report for the month ending April 30, 2022 as circulated. The motion passed with all voting yes in a general vote.

MANAGER REPORT

The Directors read the report submitted by Manager Hagendorf (see attached).

FIRE CHIEF/FIRE MARSHAL REPORTS

The Directors read the reports submitted by Fire Chief/Fire Marshal Wonnacott (see attached).

BOARD OF DIRECTORS – Swear In Newly Elected Directors

Secretary Pierce delivered the oath of office to newly elected directors Brent Boyce and Dennis Cavit. Director Brown was not present and will be sworn in at the next meeting.

ELECTIONS – Ballot Question Planning

(Chairman Hall joined the meeting at 6:45 p.m.)

There was discussion regarding succession planning for Manager Hagendorf and Secretary Pierce and possibly providing housing for a new fire chief and/or volunteers. The Directors agreed that a mill levy increase is not needed right now but likely will in the future and that personnel and equipment costs will drive that need.

After further discussion, the Directors asked Manager Hagendorf and Fire Chief/Fire Marshall Wonnacott to discuss the possibility hiring him (Wonnacott) on a full-time basis and to make a proposal for consideration at the next meeting.

FIRE STATION – Propane Tank Upgrade

The Directors read a report submitted by Manager Hagendorf outlining the increase in cost since March of 2021 of \$3,411 to purchase and bury a 1,000-gallon propane tank. After some discussion, the Directors agreed to discuss this matter further during 2023 budget discussions.

BILLS PAYABLE TO AND FOR:

	<u>AMOUNT</u>	<u>FUND</u>
Bill Hagendorf – Contract Labor, District Manager	1,800.00	Gen.
Bill Hagendorf – Reimburse for Meeting Owl	495.00	Gen.
CenturyLink – Phone/DSL	132.51	Gen.
FirePrograms – Support & Upgrade Services	2,363.00	Gen.
George Hurd – One Day Equipment Rental – Skid Steer	200.00	Gen.
Green & Associates, LLC – Audit of 2021 Financial Statements	4,300.00	Gen.
Gunnison County Electric Assn. – Electricity	89.33	Gen.
J. C. Propane – Propane	75.74	Gen.

RECORD OF PROCEEDINGS

Regular Meeting (2)

May 31, 2022

<u>BILLS PAYABLE TO AND FOR: (cont.)</u>	<u>AMOUNT</u>	<u>FUND</u>
Joe Wonnacott – Contract labor, Fire Chief & Fire Marshal	1,000.00	Gen.
Lake Fork Health Service District – Firefighter Physical, Wonnacott	111.00	Gen.
Lake Fork Health Service District – Firefighter Physical, Wonnacott	92.00	Gen.
Lake Fork Health Service District – Firefighter Physical, Wonnacott	50.00	Gen.
Michelle Pierce – Reimburse for Recording & Copies of Inclusion Order	78.00	Gen.
Michelle Pierce – Contract Labor, Secretary	700.00	Gen.
Mountain View Technical Services, Inc. – Update District Map	210.00	Gen.
Simply Broadband Solutions – Setup Fee	99.00	Gen.
Simply Broadband Solutions – Router	60.00	Gen.
Simply Broadband Solutions – 2-year contract	80.00	Gen.
The Martin Law Firm – Legal Services, Inclusions	185.00	Gen.
The Martin Law Firm – Legal Services, Inclusions	485.00	Gen.
Town of Lake City – Water & Sewer	170.00	Gen.
VISA – FF App. Dinner & Gift Cards, Certifications, SOS, Propane, etc.	3,279.76	Gen.

ADJOURNMENT

There being no further business to come before the Board, Director Rowe moved, Director Boyce seconded to adjourn the regular meeting at 7:52 p.m., but to meet again at the regular meeting on June 28, 2022. The motion passed with all voting yes in a general vote.

Chairman

ATTEST:

Secretary

LAKE CITY AREA FIRE PROTECTION DISTRICT

Treasurer's Report

May 31, 2022

	<u>BEGINNING BALANCE 5/1/2022</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>ENDING BALANCE 5/31/2022</u>
GENERAL FUND	\$128,486.12	\$14,790.46	\$16,749.55	\$126,527.03
CAPITAL RESERVE FUND	\$467,669.02	\$7,942.86	\$385.67	\$475,226.21
CONTINGENCY RESERVE FUND	\$68,785.54	\$453.87	\$22.04	\$69,217.37
FACILITIES FUND	\$7,700.00	\$0.00	\$0.00	\$7,700.00
TOTALS	\$672,640.68	\$23,187.19	\$17,157.26	\$678,670.61

Petty Cash	\$25.00
Checking Acct - CBANKS	\$100.00
MM Acct - CBANKS	\$573,313.09
MM Acct - ColoTrust	\$85,232.52
Certificates of Deposit	\$20,000.00
TOTAL	\$678,670.61

Respectfully submitted,

Treasurer